

**Minutes of the Special Meeting of the
Carlsbad Museum Advisory Board
Held in the Carlsbad Museum & Art Center
On February 20, 2013 at 1:30 PM**

Present:

Michael Cleary	President
Bob Stockwell	Member
Carolyn Olson	Vice President
Gerri Mattson	Member
Margaret McClure	Member
Irene Runnels	Member
Steve West	Member

Absent:

Lisa Boeke	Member
George MacDonell	Member
Israel Palma	Member

Also Present:

Patsy Jackson-Christopher	Museum Director
Shaun Althouse	Museum Assistant Director
Willy Jung	Guest
Peggy Hall	Guest

1. APPROVAL OF THE AGENDA

The motion was made by Carolyn Olson and seconded by Bob Stockwell to approve the agenda of the February 20, 2013 meeting. The vote was as follows:

Yes – Michael Cleary, Bob Stockwell, Carolyn Olson, Gerri Mattson, Margaret McClure, Steve West, Irene Runnels

No – None

Absent – Lisa Boeke, George MacDonell, Israel Palma

2. APPROVAL OF MINUTES OF THE JANUARY 23, 2012 REGULAR MEETING

The motion was made by Steve West and seconded by Bob Stockwell to approve the minutes of the January 23, 2013 meeting. The vote was as follows:

Yes – Michael Cleary, Bob Stockwell, Carolyn Olson, Gerri Mattson, Margaret McClure, Steve West, Irene Runnels

No – None

Absent – Lisa Boeke, George MacDonell, Israel Palma

3. APPROVAL OF MINUTES OF THE JANUARY 30, 2012 SPECIAL MEETING

A misspelling was pointed out at the bottom of page one; spelling should read "Las Cruces." The motion was made by Carolyn Olson and seconded by Gerri Mattson to approve the minutes of the January 30, 2013 meeting with this correction. The vote was as follows:

Yes – Michael Cleary, Bob Stockwell, Carolyn Olson, Gerri Mattson, Margaret McClure, Steve West, Irene Runnels

No – None

Absent – Lisa Boeke, George MacDonell, Israel Palma

4. CONSIDER APPROVAL OF FINANCIAL REPORTS

There was no financial report.

5. CONSIDER APPROVAL OF USE OF THE AMIGOS FUND AT THE CARLSBAD FOUNDATION AS CONDUIT FOR FUNDRAISING EFFORTS BY WILLY JUNG FOR MONEY TO CONSTRUCT AND MAINTAIN HISTORICAL MODEL EXHIBIT IN THE ATRIUM GALLERY

Willy Jung reported that he has visited with Jim Harrison at the Carlsbad Foundation and Jim feels it is best to use the Amigos Fund as a conduit for moneys raised for the model exhibit.

The motion was made by Carolyn Olson and seconded by Gerri Mattson to approve the use of the Amigos Fund at the Carlsbad Foundation as a conduit for fundraising efforts by Willy Jung for money to construct and maintain an historical model exhibit in the atrium gallery. The vote was as follows:

Yes – Michael Cleary, Bob Stockwell, Carolyn Olson, Gerri Mattson, Margaret McClure, Steve West

No – None

Absent – Lisa Boeke, George MacDonell, Israel Palma, Irene Runnels

Jung then showed drawings and photographs of his plans for the exhibit. Plans call for only one exit from the gallery, since the rear exits will be blocked. Bob Stockwell pointed out that the Fire Marshall and electrician should be consulted whether the plans meet current electrical infrastructure and City fire codes. Patsy was asked to set up a meeting between Willy Jung, the Fire Marshall Bill Rook, and a city electrician. Other than these concerns, the Board was supportive of Jung's plan as presented. He estimates that construction costs should be between \$10,000 and \$15,000.

6. CONSIDER POTENTIAL BOARD MEMBERS

Peggy Hall was introduced. She is interested in serving on the Board. It was noted that she lives outside the city limits. The Museum Board already has one member living outside the city limits, Israel Palma. Only one is allowed by City ordinance. It was a consensus of the Board to recommend to Mayor Janway that Peggy Hall be appointed, with a variance approved for her place of residence.

7. CONSIDER APPLICATIONS FOR MUSEUM DIRECTOR POSITION

There was a general discussion of applicants for the position of Museum Director. It was decided that two more interviews be conducted, Frederick MacVaugh and Sam Wegner. Patsy will arrange the interviews through Scott Bendixen and notify the Board of time and place.

The motion was made by Bob Stockwell and seconded by Carolyn Olson to continue the interviewing process to include Frederick MacVaugh and Samuel Wegner. The vote was as follows:

Yes – Michael Cleary, Bob Stockwell, Carolyn Olson, Gerri Mattson, Margaret McClure, Steve West

No – None

Absent – Lisa Boeke, George MacDonell, Israel Palma, Irene Runnels

8. CONSIDER APPROVAL OF DIRECTOR'S REPORT

9. CONSIDER APPROVAL OF CURRENT AND FUTURE EXHIBITIONS AND ACTIVITIES

Every Saturday at 2:00 PM – *Saturday Afternoons at the Museum* – film or special program.

Exhibit – Nov 1 – January 21, 2013 – Lynwood & Eleanor Krenech – *Reflections of China* – printmaking and art quilt exhibition

Exhibit – January 26 – March 1, 2013 – *Power of the Drum* – Western Heritage Museum, Hobbs

Exhibit – *Underground of Enchantment* – ongoing

10. ADJOURN

The motion was made at 2:55 by Carolyn Olson and seconded by Margaret McClure to adjourn. The vote was as follows:

Yes – Michael Cleary, Bob Stockwell, Carolyn Olson, Gerri Mattson, Margaret McClure

No – None

Absent – Lisa Boeke, George MacDonell, Israel Palma, Irene Runnels, Steve West

Minutes approved on behalf of the Board of Trustees by:



Michael Cleary, President

Date