

**Minutes of the Regular Meeting of the
Carlsbad Museum Advisory Board
Held in the Carlsbad Museum & Art Center
On January 23, 2013 at 1:30 PM**

Present:

Michael Cleary	President
Bob Stockwell	Member
Carolyn Olson	Vice President
George MacDonell	Member (telephonically)
Gerri Mattson	Member
Irene Runnels	Member
Israel Palma	Member
Margaret McClure	Member
Steve West	Member

Absent:

Lisa Boeke	Member
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Also Present:

Patsy Jackson-Christopher	Museum Director
Shaun Althouse	Museum Assistant Director

1. APPROVAL OF THE AGENDA

The motion was made by Carolyn Olson and seconded by Gerri Mattson to approve the agenda of the January 23, 2013 meeting. The vote was as follows:

Yes – Michael Cleary, Bob Stockwell, Carolyn Olson, George MacDonell, Gerri Mattson, Irene Runnels, Israel Palma, Margaret McClure, Steve West

No – None

Absent – Lisa Boeke

2. APPROVAL OF MINUTES OF THE DECEMBER 19, 2012 REGULAR MEETING

The motion was made by Bob Stockwell and seconded by Margaret McClure to approve the minutes of the December 19, 2012 meeting. The vote was as follows:

Yes – Michael Cleary, Bob Stockwell, Carolyn Olson, George MacDonell, Gerri Mattson, Irene Runnels, Israel Palma, Margaret McClure, Steve West

No – None

Absent – Lisa Boeke

3. CONSIDER APPROVAL OF FINANCIAL REPORTS

Patsy reported that the PO was approved for the Kreneck exhibit in the amount of \$2,000. Payment will be made soon. There are still approved capital expenditures that need to be completed before the end of the fiscal year. Shaun reported that the ADA door budget may need to be increased, therefore it may need to wait until next year. Information gathered recently by Shaun in talking with the Disabilities Advisory Board may be an indication that the original plan needs to be adjusted.

The motion was made by Steve West and seconded by Israel Palma to approve the financial report. The vote was as follows:

Yes – Michael Cleary, Bob Stockwell, Carolyn Olson, George MacDonell, Gerri Mattson, Irene Runnels, Israel Palma, Margaret McClure, Steve West

No – None

Absent – Lisa Boeke

4. CONSIDER POTENTIAL BOARD MEMBERS

Israel reported that Peggy Hall is interested but could not come to this meeting. He will invite her to the next meeting as a guest. In the event that there are other vacancies on the Board, Cleary asked that the Board consider other candidates to suggest to the Mayor.

5. CONSIDER APPROVAL OF DIRECTOR'S REPORT

Patsy reported that several more applications were received for Museum Director. She provided copies of each application to the Board.

Each candidate was assessed as to whether they met minimum qualifications.

The motion was made by Carolyn Olson and seconded by Israel Palma to close the posting of the position of Museum Director and accept no more applications. The vote was as follows:

Yes – Michael Cleary, Bob Stockwell, Carolyn Olson, George MacDonell, Gerri Mattson, Irene Runnels, Israel Palma, Margaret McClure, Steve West

No – None

Absent – Lisa Boeke

The motion was made by Israel Palma and seconded by Gerri Mattson to schedule a special meeting on January 30, 2013 at 1:30 to choose those candidates to interview in closed session. The vote was as follows:

Yes – Michael Cleary, Bob Stockwell, Carolyn Olson, George MacDonell, Gerri Mattson, Irene Runnels, Israel Palma, Margaret McClure, Steve West

No – None

Absent – Lisa Boeke

Patsy reported that the Kreneck's picked up their exhibit and it was a very positive experience.

There was a repeat program of *Riders on the Orphan Train* by Alison Moore and Phil Lancaster on January 19th. About 30 people attended. Moore's book will be available in the Museum Mercantile.

The *Underground of Enchantment* exhibit will be returning from Carlsbad Caverns National Park. Museum staff will make necessary repairs and upgrades before it travels to Los Alamos in March.

January 24 at 7:00 PM is the first annual Amigos membership meeting with a special presentation made to Volunteer of the Year, Bob Stockwell. Mayor Janway will present the award. Board members were encouraged to attend and to invite others. Emphasis will be on volunteer recruitment.

6. CONSIDER APPROVAL OF CURRENT AND FUTURE EXHIBITIONS AND ACTIVITIES

Every Saturday at 2:00 PM – *Saturday Afternoons at the Museum* – film or special program.

Exhibit – January 26 – March 1, 2013 – *Power of the Drum* – Western Heritage Museum, Hobbs

Exhibit – March 2 – 30, 2013 – Carlsbad Area Art Association Membership Show

Exhibit – *Underground of Enchantment* – ongoing

