

**MINUTES OF THE  
 BOARD OF TRUSTEES OF THE CARLSBAD PUBLIC LIBRARY  
 REGULAR MEETING  
 WEDNESDAY, JULY 10, 2013  
 CITY HALL AT 101 NORTH HALAGUEÑO  
 4:00 PM**

<b>Trustees Present</b>	Robert Chavez	President
	Vickie Davis	Member
	Kyle Marksteiner	Member
	Sally Miller	Member
	Karen Robinson	Vice President
	Bob Scholl	Member
	Muriel Gossage Streib	Member
<b>Trustees Absent</b>	Bernita Smith-Payne	Member
<b>Ex-Officio</b>	Dale Janway	Mayor
<b>Members Absent</b>	Steve McCutcheon	City Administrator
<b>Board Secretary</b>	Cassandra Arnold	Library Director
<b>Others Present</b>	Chris Owens, Tom Langowski, Board candidates	

**1. Roll Call.**

Roll was called by the Board Secretary. Board President Robert Chaves determined a quorum was present, and called the meeting to order at 4:02 p.m. Guests Chris Owens and Tom Langowski were introduced and provided a brief personal bio. The Board members also introduced themselves and thanked the guests for their interest in serving on the board.

**2. Consider Approval of Agenda.**

Bob Scholl moved and Karen Robinson seconded that the Agenda be approved. Voting in favor: Vickie Davis, Kyle Marksteiner, Sally Miller, Karen Robinson, Bob Scholl, Muriel Gossage Streib. Voting against: None. Absent: Bernita Smith-Payne. The motion carried.

**3. Consider Approval of Minutes of June 12, 2013.**

Sally Miller moved and Muriel Gossage Streib seconded that the minutes be approved as submitted. Voting in favor: Vickie Davis, Sally Miller, Bob Scholl, Muriel Gossage Streib. Abstained: Kyle Marksteiner, Karen Robinson (absent at previous meeting.) Voting against: None. Absent: Bernita Smith-Payne. The motion carried.

**4. Review of Director's Report for June, 2013.**

The Board reviewed the report. Some selected statistics for the month include:

15,714 people visited the library

8,956 materials circulated this month, including 4,768 children's and 593 teen items

334 new library cards were issued

2,183 people attended library programs

40 programs were held in the Annex

1,584 computer sessions were used

540 information requests were received

156 database uses were recorded

**5. Open Discussion of Library Operations.**

- A portion of the library furniture that was being refurbished by the Corrections Industries is back in use. The remainder should be delivered next week.
- The carpet for the lobby is scheduled to be installed at the end of the month. The carpet squares will be placed in sections, to reduce impact to library operations. The entrance area will be done during closed hours.
- The Summer Reading Program is going extremely well, with almost 800 children and teens registered, over 1,300 hours read so far, attendance of almost 2,200 persons in June. There are two weeks to go!
- The FY 13-14 budget was approved. The Library received everything requested except for the part-time acquisitions assistant.
- Mayor Dale Janway has an Outstanding Citizen Award which he would like to present to Richard Fielder for his long-time service on the library board. The Presidential Service Award that was ordered has also been received, so plans for Mr. Fielder's reception can go ahead. Though Mr. Fielder has been emailed about when he might be in town and available, no reply has yet been received.
- The Library will soon have the capability for patrons to print their documents wirelessly from their mobile devices to the public laser jet printer. All print jobs will go through the normal print/pay queue software to prevent wasted paper.
- The Friends of the Library Book Sale is coming up on August 9-11. As usual, the Eddy County Detention Center inmates will assist with set up and clean up. The materials for sale will be able to remain in the Annex for at least a week after the sale weekend for latecomers to browse through.
- The museum painting and prints which were on display at the library have been returned to the museum collection for safekeeping and to allow for the installation of new library-themed posters.
- Digital editions of popular newspapers will be added soon to the Library collection for patrons to access remotely 24/7: the Current-Argus, the Artesia News, and USA Today. The digital Wall Street Journal, El Paso Times, and Albuquerque Journal are

already available on the library's website at  
<http://www.cityofcarlsbadnm.com/library.cfm>.

- To accommodate the information needs of temporary residents (mostly from the oil and gas industry) who do not have a local mailing address, the Library will be adding a new patron profile for digital access only. These patrons will receive a new Digital Access library keychain card which will allow them to access the Internet, databases, and downloadable library content only. They will not be able to check books or movies out of the library.
- The Director is currently working on the CPL annual report and NMSL annual report, and should have both ready for approval by the next meeting in September.

6. **Consider Approval of Next Regular Meeting Date.**

As the Board does not usually meet in August, the next meeting of the Library Board is scheduled for Wednesday, September 11, 2013. Bob Scholl moved and Sally Miller seconded that the next meeting be held as scheduled on September 11, 2013 at 4:00 p.m. in the Library Annex.

Voting in favor: Vickie Davis, Kyle Marksteiner, Sally Miller, Karen Robinson, Bob Scholl, Muriel Gossage Streib.

Voting against: None.

Absent: Bernita Smith-Payne.

The motion carried.

7. **Adjourn.**

Kyle Marksteiner moved and Bob Scholl seconded that the meeting be adjourned.

Voting in favor: Vickie Davis, Kyle Marksteiner, Sally Miller, Karen Robinson, Bob Scholl, Muriel Gossage Streib.

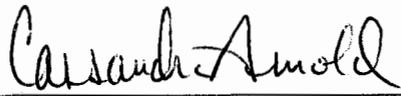
Voting against: None.

Absent: Bernita Smith-Payne.

The motion carried.

The meeting adjourned at 4:47 p.m.

  
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Robert Scholl  
, Library Board

  
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Cassandra Arnold, Board Secretary