

**CARLSBAD PUBLIC LIBRARY  
LIBRARY BOARD OF TRUSTEES  
REGULAR MEETING**

**February 13, 2013**

**1. Call to Order and Roll Call.**

Board President Robert Chavez called the meeting to order at 4:10 p.m. Board Secretary Cassandra Arnold called the roll:

<b>Trustees Present</b>	Robert Chavez Vickie Davis Kyle Marksteiner Sally Miller Bob Scholl Muriel Gossage Streib
<b>Trustees Absent</b>	Richard Fielder, Jay Melnick, Karen Robinson
<b>Library Staff</b>	Cassandra Arnold, Library Director
<b>Guests</b>	None

**2. Consider Approval of Agenda.**

Bob Scholl moved and Vickie Davis seconded that the Agenda be approved.  
Voting in favor: Davis, Marksteiner, Miller, Scholl, Streib      Voting against: none

**3. Consider Approval of Minutes of January 9, 2013.**

Kyle Marksteiner moved and Bob Scholl seconded that the minutes be approved as read.  
Voting in favor: Davis, Marksteiner, Miller, Scholl, Streib      Voting against: none

**4. Consider Approval of Resolution Setting Regular Meeting Date, Time, and Location for 2013.**

The Board reviewed and set the regular meeting date for the second Wednesday of each month, at 4:00 pm, in the Library Annex. Members present will sign the resolution.  
Voting in favor: Davis, Marksteiner, Miller, Scholl, Streib      Voting against: none

**5. Review Library Budgetary Needs for FY 2013-2014.**

The Board reviewed the current budget expenditures and materials allocation for the current fiscal year. Director Cassandra Arnold presented a list of needs for the library for next year and took suggestions for additions or modifications. These needs will be addressed in the FY '13-14 draft budget.  
No action was required.

6. **Review of Director's Report for January, 2013.**

The Board reviewed the report. Selected statistics:

8,766 persons visited the library

6,487 materials circulated this month (including 2,737 children's & 271 teen items)

278 new library cards issued

272 program attendees

15 Annex meetings

1,772 computer sessions

771 information requests

8,415 database uses

7. **Open Discussion of Library Operations.**

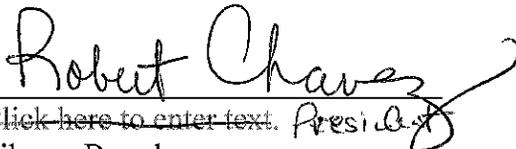
Cassandra Arnold reported that she was told the new library HVAC system should happen in the next few months. She updated the board on the progress of the capital improvements scheduled for this fiscal year, and noted that the FAAV committee meeting with the architect to go over plans for the Halagueño Art Park Renovation Phase 2 is scheduled for a day when she will be out of town and perhaps a board member would like to attend the meeting in her place.

8. **Adjourn.**

Bob Scholl moved and Sally Miller seconded that the meeting be adjourned.

Voting in favor: Davis, Marksteiner, Miller, Scholl, Streib      Voting against: none

The meeting adjourned at 5:15 p.m. The next meeting is scheduled for March 13, 2013 at 4:00 p.m. in the Library Annex.



~~Click here to enter text.~~ President  
Library Board



Cassandra Arnold  
Library Director, Board Secretary