

**MINUTES OF THE  
BOARD OF TRUSTEES OF THE CARLSBAD PUBLIC LIBRARY  
REGULAR MEETING  
WEDNESDAY, NOVEMBER 13, 2013  
LIBRARY ANNEX AT 101 SOUTH HALAGUEÑO  
4:00 PM**

<b>Trustees Present</b>	Sally Miller Tom Langowski Kyle Marksteiner Chris Owens Bob Scholl Bernita Smith-Payne Muriel Gossage Streib	Vice President Member Member (left at 4:45 p.m.) Member Member Member Member
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**Trustees Absent** Robert Chavez, Vickie Davis

<b>Ex-Officio</b>	Dale Janway	Mayor
<b>Members Absent</b>	Steve McCutcheon	City Administrator

<b>Board Secretary</b>	Cassandra Arnold	Library Director
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**Others Present** None

1. **Roll Call and Determination of Quorum.**  
Roll was called by the Board Secretary. Board Vice President Sally Miller determined a quorum was present, and called the meeting to order at 4:07 p.m.
  
2. **Consider Approval of Agenda.**  
Muriel Gossage Streib moved and Tom Langowski seconded that the Agenda be approved.  
Voting in favor: Marksteiner, Langowski, Owen, Scholl, Smith-Payne, Streib.  
Voting against: None.  
Absent: Chavez, Davis.  
The motion carried.
  
3. **Consider Approval of Minutes of October 9, 2013.**  
Kyle Marksteiner moved and Bernita Smith-Payne seconded that the minutes be approved with one correction.  
Voting in favor: Marksteiner, Langowski, Owen, Scholl, Smith-Payne, Streib.  
Voting against: None.  
Absent: Chavez, Davis.  
The motion carried.

4. **Halagueño Art Park Phase II Renovation Update.**

Cassandra Arnold, ex-officio member of the Mayor's Fine Arts Acquisition & Vetting Committee (FAAV), reported the update given by Anna Beason, City Projects Coordinator, at the most recent FAAV meeting of November 4, 2013.

Anna reported that the park renovation plans are 100% complete and the project is ready to send out to bid, except for one concern that is holding things up. There is concern that the standard water sprinkler heads for a City park will spray too high and wet down any sculptures placed in or near the grass areas. Even if the sculptures are placed on plinths or raised bases, the water may reach them and the resulting calcium buildup will cause damage to the artwork.

One solution is to install low-height/low-flow sprinkler heads to keep the spray lower, more like a residential lawn system, in order to prevent regular dousing of the sculptures. Unfortunately, these type of low-flow heads require high water pressure in order to operate, and recent tests show the park water supply does not have the necessary pressure.

This low pressure problem could be solved by the installation of a booster pump to increase the pressure, but this will add \$8-10K to the project cost and may require some portion of the proposed Phase II project to be delayed until a later phase.

Anna suggested that the stage areas be placed on hold as they could be added at a later date, but the committee reminded her that the MainStreet \$80K grant was specifically for "public performance areas," so the stages are a priority.

There was further discussion, and the consensus was to include the booster pump in the plans for the bid, and additional funding to cover the cost of the pump will be requested from the Lodgers Tax Board in December, 2013.

No Board action was needed on this agenda item.

5. **Review of Director's Report for October, 2013.**

The Board reviewed the report. Some selected statistics for the month include:

11,439 people visited the library  
8,316 materials circulated this month, including 256 children's and 458 teen items  
256 new library cards were issued  
1,489 people attended library programs  
25 meetings were held in the Annex  
2,045 computer sessions were used  
786 information requests were received  
359 database uses were recorded  
Current Library Events – see page 3

No Board action was needed on this agenda item.

6. **Open Discussion of Library Operations.**

The Board discussed the feasibility of scheduling local New Mexico authors visits to the library and the necessary arrangements that would be required. Active participation of board members and Friends of the Library would be needed, but it would be possible, and no doubt well-received by the community. Mystery writer Steven Havill, who resides in Datil, NM, or novelist Cormac McCarthy, who lives in Tesuque, NM, were suggested as possible candidates.

7. **Consider Approval of Next Regular Meeting Date.**

The next regular meeting of the Library Board is scheduled for Wednesday, December 11, 2013. Tom Langowski moved and Bob Scholl seconded that the December meeting be cancelled.

Voting in favor: Marksteiner, Langowski, Owen, Scholl, Smith-Payne, Streib.

Voting against: None.

Absent: Chavez, Davis.

The motion carried.

The following regular meeting is scheduled for Wednesday, January 08, 2014. Chris Owen moved and Bob Scholl seconded that the next regular meeting be held on this date.

Voting in favor: Marksteiner, Langowski, Owen, Scholl, Smith-Payne, Streib.

Voting against: None.

Absent: Chavez, Davis.

The motion carried. Kyle Marksteiner left the meeting at this time.

8. **Adjourn.**

Bob Scholl moved and Muriel Gossage Streib seconded that the meeting be adjourned.

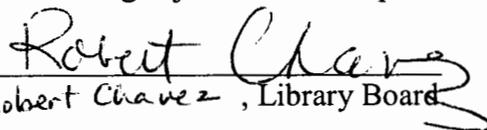
Voting in favor: Langowski, Owen, Scholl, Smith-Payne, Streib.

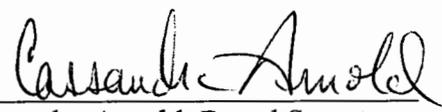
Voting against: None.

Absent: Chavez, Davis, Marksteiner.

The motion carried.

The meeting adjourned at 4:50 p.m.

  
Robert Chavez, Library Board

  
Cassandra Arnold, Board Secretary

## Current Library Events

### October, 2013

- The Library participated in the MainStreet Fall Festival this year as usual. Two library staff members who dressed in costume handed out over 800 goody bags and suckers to children and holding a drawing for five children who bring their tickets to the library.
- The lobby wall covering has been ordered and should be in later this month. Munoz Carpets will do the installation, starting with the entrance wall on a Sunday so scaffolding can be set up to reach the high ceiling area.
- The security camera system components have also been ordered. Modern Alarm will do the installation probably in December. Hopefully, this will deter the theft of library DVDs which has been an ongoing problem.
- Final layouts and design options are being done for the multimedia shelving units and seating area which will be installed probably early next year. Tesco A-frame wood shelving with colorful shelves specifically for DVDs, audiobooks, music CDs, and software will be purchased using some of our GO Bond funds.
- Abrianiza Ramirez will be our new Library Page. She is replacing Sabrina Acosta who moved to the Library Clerk position vacated by Jeannette Bowers' retirement.
- A new table and chairs for the kitchen will be purchased as soon as a budget adjustment request is approved and a PO number is assigned. This dining furniture, plus some donated chairs, will complete the kitchen area renovation.
- The "Go Digital" technology programs are scheduled for November 15 from 10am-2pm and Nov. 16 from 1-5 pm. At these come-and-go events, patrons will be able to get some hands on experience with different devices in the Technology Petting Zoo, can get their current device set up to access digital library materials, and learn about the library's digital services.