

MINUTES OF A REGULAR MEETING OF THE GOLF COURSE ADVISORY BOARD
OF THE CITY OF CARLSBAD, NEW MEXICO, HELD AT THE GOLF PRO SHOP
ANNEX ON SEPTEMBER 5TH, 2013 AT 4:00 P.M.

Voting Members Present:

Dean Bair	Chairperson
Dave Tawater	Member
Kathy Temple	Member
Daniel Johnson	Member
Pat Pinkert	Member
Donna Hoff	Member
Mark Brewer	Member
Charles Cable	Member
Becky Thompson	Member

Voting Members Absent:

None

Ex-Officio Members Present:

John Heaton Jr.	Golf Professional
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Ex-Officio Members Absent:

None

Board Secretary Present:

Steve Hendley	Golf Course Superintendent
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Others Present:

None

ITEM 1 - ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM

Roll call of those present was taken by Steve Hendley. It was determined that a quorum was present.

ITEM 2 - APPROVAL OF AGENDA OF SEPTEMBER 5TH, 2013

The motion was made by Mark Brewer and seconded by Kathy Temple to approve the agenda of the September 5th, 2013 meeting. The vote was as follows:

Yes-Daniel Johnson, Dave Tawater, Charles Cable, Dean Bair, Donna Hoff, Mark Brewer, Pat Pinkert, Kathy Temple, Becky Thompson

No-None

Absent-None

ITEM 3 - APPROVAL OF MINUTES OF REGULAR MEETING HELD AUGUST 1ST, 2013

The motion was made by Pat Pinkert and seconded by Daniel Johnson to approve the minutes of the meeting held on August 1st, 2013. The vote was as follows:

Yes-Dave Tawater, Donna Hoff, Pat Pinkert, Dean Bair, Daniel Johnson, Mark Brewer, Charles Cable, Kathy Temple, Becky Thompson

No-None

Absent-None

ITEM 4 - CONSIDER OPTIONS FOR PRO SHOP AND RESTAURANT RENOVATIONS:

Dean Bair said that the architects were proceeding with the plans for the renovation. He also stated that Steve McCutcheon had said that construction would not probably begin until spring 2014. John Heaton said that even though that was not the best time, he would be able to operate the pro shop around the construction. John also said that the architect had shown up at the pro shop a couple of times without notifying anyone. The board agreed that someone should be informed when these visits occurred so that everyone could stay on the same page. John stated that he had called Wanda, (owner of Durham and Associates) and informed her of the problem. Steve Hendley said he would pass this on to Anna Beason, the Projects Coordinator. Mark Brewer asked if the board would be able to review the first draft of the plans. Dean Bair stated that was what was supposed to happen.

ITEM 5 - CONSIDER PROPOSALS FOR APPLICATION OF LODGERS TAX FUNDS:

Steve Hendley presented an estimate for the renovation of the driving range. Mountain West Golfscapes provided the numbers. See Attachment 1. After some discussion the consensus of the board was that further research should be done to determine if the project could be completed with less cost. Dean Bair said he felt the Lodgers Tax Committee would not consider such a costly request. Daniel Johnson stated he felt if the presentation was polished enough and any questions could be answered that might be asked by the committee that there was a good chance of success. Steve Hendley and John Heaton will research other alternative sources for fencing, dirt work, synthetic turf and crusher fines. Dave Tawater pointed out that lighting costs and construction of an overhead structure on the tee were not included. Steve said he would call Mountain West Golfscapes and have that added. The board agreed that if the various costs could be lowered somewhat that this presentation might be well received by the Lodgers Tax Committee.

ITEM 6 - CONSIDER AMMENDMENT FOR GOLF COURSE RULES AND REGULATIONS:

John Heaton presented an amendment to the Rules and Regulations. Section 5 should be amended by deleting sentence 5 and replacing it with, "All Golfers must at all times wear appropriate golf attire. Men must wear shirts with sleeves. No tank tops. Women must wear shirts with sleeves unless it is a sleeveless shirt with a collar. No tank tops, halter tops, spaghetti tops or tube tops. Clothing should be protective without being offensive to others. All golfers must wear the appropriate shoes for golf. Golf shoes with soft spikes, running shoes, tennis shoes etc. No baseball, football, or soccer cleats. No heavy lugged work boots. The shoes should be able to grip the ground without damaging it." A motion was made by Mark Brewer to amend the rules with this change. Kathy Temple seconded. The vote was as follows

Yes-Dean Bair, Charles Cable, Mark Brewer, Kathy Temple, Pat Pinkert, Daniel Johnson, Donna Hoff, Dave Tawater, Becky Thompson

No-None

ITEM 7 – CONSIDER SECURITY OPTIONS FOR GOLF COURSE GROUNDS:

Mark Brewer presented information concerning adding cameras on select locations throughout the golf course. He said the system would operate digitally with no need for tapes to be stored. The system could be monitored remotely from any location desired, be it the Pro Shop, Maintenance Facility, even from Steve or John's home. He stated that he would have to coordinate with Steve to determine camera locations and power sources. The Board was in agreement that this would be a great addition to the course and that the project should proceed.

ITEM 8 – REPORT FROM JOHN A. HEATON, JR:

Dave Tawater asked over what time frame the numbers increase included. John answered it was the first two months of this fiscal year.

See Attachment 1.

ITEM 9 – REPORT FROM STEVE HENDLEY:

See Attachment 2.

Steve Hendley presented a report detailing the manpower shortage. Dave Tawater explained that he and Steve would research options for obtaining temporary help when it was needed. He and Dean stated that Steve McCutcheon had said that funds could probably be allocated for this.

ITEM 10 – OTHER COMMENTS AND QUESTIONS:

None

ITEM 11 – ADJOURNMENT:

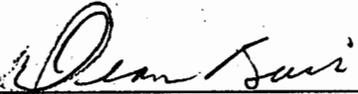
The motion was made by Kathy Temple and seconded by Dave Tawater to adjourn the meeting of September 5th, 2013. The vote was as follows:

Yes-Dave Tawater, Daniel Johnson, Mark Brewer, Dean Bair, Donna Hoff, Pat Pinkert, Charles Cable, Becky Thompson

No-None

Absent-None

Minutes approved on behalf of the Golf Course Advisory Board by:



Dr. Dean Bair, Chairperson