

MINUTES OF A SPECIAL MEETING OF THE GOLF COURSE ADVISORY BOARD OF
THE CITY OF CARLSBAD, NEW MEXICO, HELD AT THE GOLF PRO SHOP ANNEX
ON JULY 9TH, 2013 AT 4:00 P.M.

Voting Members Present:

Dean Bair	Chairperson
Dave Tawater	Member
Becky Thompson	Member
Daniel Johnson	Member
Pat Pinkert	Member
Donna Hoff	Member
Mark Brewer	Member
Charles Cable	Member

Becky Thompson left meeting at 4:58 PM

Voting Members Absent:

None

Ex-Officio Members Present:

John Heaton Jr.	Golf Professional
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Ex-Officio Members Absent:

None

Board Secretary Present:

Steve Hendley	Golf Course Superintendent
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Others Present:

J.R. Doport	City Council Member
Kathy Temple	Recently appointed Member

ITEM 1 - ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM

Roll call of those present was taken by Steve Hendley. It was determined that a quorum was present.

ITEM 2 - APPROVAL OF AGENDA OF JULY 9TH, 2013

The motion was made by Daniel Johnson and seconded by Becky Thompson to approve the agenda of the June 6th, 2013 meeting. The vote was as follows:

Yes-Daniel Johnson, Dave Tawater, Charles Cable, Dean Bair, Becky Thompson, Donna Hoff, Mark Brewer, Pat Pinkert.

No-None

Absent-None

ITEM 3 - APPROVAL OF MINUTES OF REGULAR MEETING HELD JUNE 6TH , 2013

The motion was made by Donna Hoff and seconded by Dave Tawater to approve the minutes of the regular meeting held June 6th, 2013. The vote was as follows:

Yes-Dave Tawater, Donna Hoff, Pat Pinkert, Dean Bair, Becky Thompson, Daniel Johnson, Mark Brewer, Charles Cable.

No-None

Absent-None

ITEM 4 – CONSIDER OPTIONS FOR PRO SHOP AND RESTAURANT RENOVATIONS:

Dean introduced the new members of the Board, Daniel Johnson and Mark Brewer. Kathy Temple was in attendance but her paperwork was not complete yet. Dean explained to the new members the general idea of the project and explained a little of the history and where the project stood now. Dean went on to explain that the original architects were no longer with the firm the city is using, Durham and Associates. New architects were tasked to continue the project and as of right now no plans had been drawn up. Dean also explained that he and Steve Hendley met with the City Administrator the Tuesday before each regular Board Meeting to update communication both ways on any relevant issues. Dean introduced Mr. J.R. Doporto, City Councilman, to the Board and explained that Mr. Doporto had shown an interest in the upgrade to the Pro Shop and in particular the idea of the addition of a restaurant. Dean explained to the Board the general idea of the renovation; reduction of Pro Shop square footage, moving the counter, expanding the snack bar square footage and construction of an adequate kitchen. He also mentioned that he felt that the men's bathroom needed some work done to it. He said that Mr. McCutcheon had suggested doing that as a separate project so that it would not slow down the upgrades that were already in place. Mr. Doporto said that he felt council should have input on whether the upgrade would be limited to a snack bar or a full restaurant. He explained that he thought the community needs more restaurants and this would be a great addition. Discussion ensued about the way the decision was reached to limit the scope of the project. Dean said that Mr. Tully had conveyed that the proposed 1.3 million dollar price tag was simply too high. This led to a discussion about whether restaurant owners would object to public money being spent to open a restaurant. Mr. Doporto suggested that the board approach City Council and ask which way the council would like to proceed, whether it would be the \$300,000 amount or the \$1.2 million. There was a consensus that Dean Bair and Steve Hendley would meet again with Mr. McCutcheon and determine if there were any previous plans actually drawn up.

ITEM 5 – CONSIDER PROPOSALS FOR APPLICATION OF LODGERS TAX FUNDS:

Dean Bair explained to the new members how in the past applying for funds from the Lodgers Tax Committee always seemed to be difficult because the notice was very short for application. He explained that the Board had decided to have a project in place with all the forms filled out and ready to turn when a meeting is held. John Heaton explained the concept that had been decided on, a renovation of the range that would

include removing all sod and replacing with artificial turf, fencing down the south side of the range, re-contouring to flatten the range in the middle and raise the end, constructing target greens, building a new tee box that would include both artificial and real turf. It was decided that by next meeting John and Steve would have more information and possibly rough estimates for construction.

ITEM 6 – CONSIDER UPDATE OF RULES REGULATIONS AND RATES:

John Heaton presented the Board with proposed rates for 2013-2014. See Attachment 1. He also suggested a change in the wording of Section C, #5 in the Golf Course Rules and Regulations. Donna Hoff made a motion to propose the rate increases as presented and that the Rules and Regulations Section C, # 5 sentence five be changed to read from ‘Individuals are required to wear shirts and shoes at all times while on the course.’ to “All individuals must wear shoes, Men must wear shirts with sleeves at all times, and Women must wear appropriate attire.” Daniel Johnson seconded the motion. The vote was as follows:

Yes-Dave Tawater, Donna Hoff, Dean Bair, Daniel Johnson, Pat Pinkert, Mark Brewer, Charles Cable.

No-None

Absent-None

ITEM 7 – DISCUSSION OF ORDINANCE NO. 2012-13

Dean explained to all members the effects of Ordinance 2012-13. He said that the Board had lost three members to non-attendance. He went on to convey that the ordinance said that all members could only miss four meetings in a calendar year or any three meetings in a row. He explained the intent of the ordinance appeared to stem from some committees not being able to field a quorum. It was essentially meant to improve attendance. He just reminded all members to attend if at all possible.

ITEM 8 – DISCUSSION OF POSSIBLE NEW MEMBERS:

Dean explained that with the resignation of members for non-attendance the Board needed two new members. Dean said consideration had to be given that the proposed member lives in the City Limits. Dave Tawater stated that there should be diversity in the choices. After some discussion six names were agreed upon to approach and determine if these individuals would be interested in serving. Those individuals were Ruben Chavez, Mo Pruitt, Mo Cordoba, Greg Davis, Zeph Roberson and Colin Hughes.

ITEM 9 – REPORT FROM JOHN A. HEATON, JR.:

See Attachment 2.

There was a question about what the cause in the increase in rounds was. John answered that because of the influx of more oilfield workers play was up.

ITEM 10 – REPORT FROM STEVE HENDLEY:

See Attachment 3.

Dean asked about the malfunction of the valve and repair of the fountains. He said this problem had been going on forever. He asked how it would be resolved. Steve said that these issues would be resolved quickly. He further stated that he would email all requests in the future so that a paper trail would be established. Mark Brewer suggested emailing not only the intended recipient but to include the next person up in the chain of command. Mr. Doporto stated that communication was key in all problems such these. He offered to help in any situation that might need an extra email to provide a little extra incentive. Dave Tawater expressed frustration that some projects do not seem to get done. There was a consensus that Steve would email requests to the department heads involved. If there was no response Patsy Jackson would be notified. The next step would be for Patsy to take it to Mr. McCutcheon. Dean mentioned the continued issues with the small bare areas on # 2 and 3 and he felt that something different should be tried. Steve answered that these areas would be sodded as replanting efforts had failed. This would be done by the next meeting.

ITEM 7 – Other Comments and Questions:

Dean reminded all members to update their information on the sheet that was being passed around.

ITEM 8 – Adjournment:

Motion was made at 5:41 PM. by Dave Tawater and seconded by Pat Pinkert to adjourn the meeting. The vote was as follows:

Yes-Dave Tawater, Daniel Johnson, Mark Brewer, Dean Bair, Donna Hoff, Pat Pinkert, Charles Cable.

No-None

Absent-Becky Thompson

Minutes approved on behalf of the Golf Course Advisory Board by:



Dr. Dean Bair, Chairperson