

MINUTES OF A REGULAR MEETING OF THE GOLF COURSE ADVISORY BOARD  
OF THE CITY OF CARLSBAD, NEW MEXICO, HELD AT THE GOLF PRO SHOP  
ANNEX ON MARCH 7TH, 2013 AT 4:00 P.M.

Voting Members Present:

Dean Bair	Chairperson
Dave Tawater	Member
Pat Pinkert	Member
Bobbie Young	Member
Wayne Van Winkle	Member
J.A. "Red" Abeyta	Member
Donna Hoff	Member

Voting Members Absent:

Charles Cable	Member
Lloyd Boatman	Member
Doug Martin	Member
Becky Thompson	Member

Ex-Officio Members Present:

John Heaton Jr.	Golf Professional
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Ex-Officio Members Absent:

None

Board Secretary Present:

Steve Hendley	Golf Course Superintendent
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Others Present:

None

**ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM**

Roll call of those present was taken by Steve Hendley. It was determined that a quorum was present.

**APPROVAL OF AGENDA OF MARCH 7<sup>TH</sup>, 2013**

The motion was made by J. A. "Red" Abeyta and seconded by Donna Hoff to approve the agenda of the March 7<sup>th</sup>, 2013 meeting. The vote was as follows:

Yes-Dave Tawater, Pat Pinkert, Bobbie Young, Dean Bair, Wayne Van Winkle, J.A. "Red" Abeyta, Donna Hoff

No-None

Absent-Charles Cable, Lloyd Boatman, Doug Martin, Becky Thompson

Absent-Charles Cable, Lloyd Boatman, Doug Martin

**ITEM 5 – REPORT FROM JOHN A. HEATON, JR.:**

John Heaton Jr. gave his statistical report. "In February 2012 we had 2,155 total rounds and turned in \$18,114.60 for green fees and green fee permits. In February 2013 we had 2,323 total rounds (of these 611 were Par 3 rounds) and turned in \$22,246.35 for green fees and green fee permits.

There was a difference of 168 total rounds up, and there was a difference of \$4,131.75 of revenue up from 2012 compared to 2013.

This February was really warm compared to last year. We did however have however a lot more wind to contend with. In 2012 we had one weather day but we also had 29 days in the month. In 2013 we had only one weather day. The difference in revenue was in the daily fees. The permits were just a little bit ahead of last year. All in all we had a good month compare to last year.

**Fiscal years beginning July 1<sup>st</sup> 2012 - 2013 ending February 28th, 2012-2013:**

Comparing Fiscal Years ending February 2012 and February 2013 the rounds of golf being played is 22,657 up 888 total rounds. The revenue is \$154,501.01 up \$20,197.26 over last year at this time. (Since November 1 November 1, 2012 we have had a total of 2,051 rounds, which are in included in the total rounds)

March is usually a good month as far as rounds of golf being played. The weather is hard to predict. According to the groundhog spring has started. If it is warm without wind we should see the same numbers as last year. If it is cold and rainy we will have less. The time change is Sunday, March 10<sup>th</sup>, so we will be open later for more golfers to come out after work. The course has been aerated and top-dressed so we are ready for golf this spring and summer. "

Upcoming Events:

March 23<sup>rd</sup>                                      The Rotary Scramble                                      9:00 AM Shotgun Start

Dave Tawater asked if annual permits were up. John said it is about the same. Dave then asked where the total play increase was coming from. John answered that the community is growing and the oilfield is booming. He said there is not a lot for adults to do, so they are playing golf. He also stated a lot of young players are taking up the game. There was a discussion about the women's league and how to grow it this year. John said it was in the paper last year. Becky Thompson said she would approach women last year on the course and invite them to play. John said there was a conflict with a couple's league at the club on Thursdays and perhaps the day could be moved.

**ITEM 6 – REPORT FROM STEVE HENDLEY:**

## **APPROVAL OF MINUTES OF MEETING HELD FEBRUARY 7<sup>TH</sup>, 2013**

The motion was made by Pat Pinkert and seconded by Dave Tawater to approve the minutes of the meeting held on February 7th. The vote was as follows:

Yes-Dave Tawater, Pat Pinkert, Bobbie Young, Dean Bair, Wayne Van Winkle, J.A. "Red" Abeyta, Donna Hoff

No-None

Absent-Charles Cable, Lloyd Boatman, Doug Martin, Becky Thopmpson

Becky Thompson arrived at the meeting at 4:08 PM.

## **ITEM 3 – CONSIDER OPTIONS FOR PRO SHOP AND RESTAURANT RENOVATIONS:**

Dean Bair told the board that he, John Heaton and Steve Hendley met with Jon Tully and Steve McCutcheon on Wednesday, the 6<sup>th</sup> to discuss the Pro Shop/Snack Bar renovations. The consensus of the meeting was to task an architect to draw up plans and estimate costs for renovation of the Snack Bar and Pro Shop. Mr. Tully asked that the Board present him with a recommendation as to how to proceed.

Dean Bair then suggested that he and John Heaton show the board what had been discussed. The Board went into the pro shop area and Dean and John explained the proposed changes. The changes would include expanding the snack bar area into what is now the north end of the pro shop. This area would include the kitchen area and seating area. The meeting room in the back would provide overflow seating. There was discussion about the need for the cabinet space, sinks and appliances in the meeting room. The consensus was that there was no need for the sinks and appliances and most of the cabinets could be removed. The renovation would also include removing the wall to John's office and moving the counter to the east. This would result in better visibility of the surrounding area for anyone behind the counter and would provide additional floor space for the pro shop. All needed repairs to the facility would be done at the time of the renovation.

A motion was made by Dave Tawater and seconded by Red Abeyta that "The Golf Course Advisory Board recommends that the City Administrator task an architect to draw up plans and estimate costs for the renovation of the Pro Shop and Snack Bar, as presented by John Heaton and discussed by the Board and that the Board meet with the architect to discuss the proposed plans before work on said plans begins". There was further discussion about the proposals. Dave Tawater asked if the bathrooms would be in the same place. Dean Bair said yes, but that the men's bathroom should be refurbished during the renovation. Dave asked about the needed repairs to the building. Steve Hendley said that those would be included in the renovation. There was some discussion about a patio on the north side of the building. It was agreed that this would be desirable even if some trees would have to be removed. John Heaton suggested that tables could be added to this area for seating. Dave Tawater asked if breakfast would be served too. John Heaton said yes, there would be. The vote was as follows:

Yes-Dave Tawater, Pat Pinkert, Bobbie Young, Dean Bair, Becky Thompson, Wayne Van Winkle, J.A. "Red" Abeyta, Donna Hoff

No-None

“Greens: We are cutting at .150 inches. Mowing for first time since aerification on Friday, the 8<sup>th</sup>. Begin alternating mowing and rolling greens every other day. Verticutting to begin at the end of March. Irrigation presently varies according to the weather.

Tee boxes: Tee boxes came out well after topdressing. We are cutting at one half inch and mowing once every week. Irrigation varies.

Fairways: We will mow as needed. Fairways will be irrigated twice a month to prevent desiccation. Gopher control is really working well.

Fringes: We are cutting at 3/8 of an inch and mowing once a week.

Roughs: We are mowing as needed. **Please stay out of native rough with carts.**

## MONTHLY MAINTENANCE SCHEDULE

- First week in March: Aerify and topdress Par 3 greens and new putting green. Gopher control.
- Second week in March: Plant trees. Gopher control. Remove fountains from ponds and clean up. Apply Dispatch, Propiconazole 14.3 and Prozyme to all greens. Begin injecting acid in system to control buildup that plugs up
- Third week in March: Plant trees. Gopher control. Place fountains back in ponds. Apply Cardinal PGR, Dispatch, Goldwing PGR, Knife Plus, Power 0-22-28, Prozyme and Urea 48-0-0 to all greens.
- Last week in March: Aerify all tees, topdress with compost.
- Most leaks have been fixed.” Dave asked about a leak on # 6 on the Par 3. Steve said he would look into it.

Dave Tawater asked about a leak on # 6 on the Par 3. Steve said he would look into it. Steve mentioned that new trees had been planted on # 7 and 8. Dave then asked if these are same trees to be planted that were left over. Steve Hendley answered that yes, these trees are from last year that the department did not have time to plant. This year all trees have been contracted out to be planted. Dave asked if any trees would be planted on # 12 for protection of the tee. Steve said that yes, Arizona Ash would be planted behind # 12 tee this March. Dave also asked about the level of the ponds as they were low. Steve explained that the treatment plant is still being renovated and that he has to request that they turn on the pumps every day to supply the course with water. These pumps when operational will be automatic as far as turning on and off. Steve went on to say he did not know when that project would be completed but that it would be a big problem if the pumps were not operating as they should in the summer. Dean Bair asked about the waterfalls on the Par 3. Steve said the Electrical Department has been notified but have not been out to check it. Dave Tawater suggested some sort of work order system. Steve answered that he had conveyed these requests via email. Steve noted that he had included the monthly report for their information. Dave Tawater asked about the concept of contracting out tree care. Steve said that the request for funds for this would be in the next budget proposal. There was a short discussion concerning this. Dean Bair asked about when the equipment lease was up. Steve answered that this would be included in the new budget. Steve said that two 2500 greens mowers, two 8800 deck mowers, one 8700 fairway mower and one 2653 utility mowers would be requested. Dean also asked about personnel. Steve said that one

new caretaker would be requested. John Heaton asked about the use of county jail inmates for maintenance. Steve answered that he did not know what had happened to the community service program that the golf course had used in the past. Steve went on to say that seasonal help would be available this year.

**ITEM 7 – Other Comments and Questions:**

Dean Bair asked if there were any further comments. There were none.

**ITEM 8 – Adjournment:**

Motion was made at 5:01 P.M. by Red Aybeya and seconded by Dave Tawater to adjourn the meeting. The vote was as follows:

Yes-Dave Tawater, Pat Pinkert, Bobbie Young, Dean Bair, Becky Thompson, Wayne Van Winkle, J.A. "Red" Abeya, Donna Hoff

No-None

Absent-Charles Cable, Lloyd Boatman, Doug Martin

Minutes approved on behalf of the Golf Course Advisory Board by:



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Dr. Dean Bair, Chairperson