

MINUTES OF A REGULAR MEETING OF THE GOLF COURSE ADVISORY BOARD
OF THE CITY OF CARLSBAD, NEW MEXICO, HELD AT THE GOLF PRO SHOP
ANNEX ON DECEMBER 5TH, 2013 AT 4:00 P.M.

Voting Members Present:

Dave Tawater	Member
Kathy Temple	Member
Donna Hoff	Member
Dean Bair	Member
Daniel Johnson	Member
Zeph Roberson	Member
Charles Cable	Member

Voting Members Absent:

Becky Thompson	Member
Pat Pinkert	Member
Maurice Pruitt	Member
Mark Brewer	Member

Ex-Officio Members Present:

John Heaton Jr.	Golf Professional
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Ex-Officio Members Absent:

None

Board Secretary Present:

Steve Hendley	Golf Course Superintendent
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Others Present:

None

ITEM 1 - ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM

Roll call of those present was taken by Steve Hendley. It was determined that a quorum was present.

ITEM 2 - APPROVAL OF AGENDA OF DECEMBER 5TH, 2013

The motion was made by Daniel Johnson and seconded by Dave Tawater to approve the agenda of the December 5th, 2013 meeting. The vote was as follows:

Yes- Daniel Johnson, Dean Bair, Donna Hoff, Charles Cable, Kathy Temple, Zeph Roberson, Dave Tawater.

No-None

Absent-Pat Pinkert, Becky Thompson, Maurice Pruitt, Mark Brewer

ITEM 3 - APPROVAL OF MINUTES OF REGULAR MEETING HELD NOVEMBER 7TH, 2013

The motion was made by Donna Hoff and seconded by Zeph Roberson to approve the minutes of the meeting held on November 7th, 2013. The vote was as follows:

Yes-Zeph Roberson, Donna Hoff, Dave Tawater, Dean Bair, Charles Cable, Kathy Temple, Daniel Johnson.

No-None

Absent-Pat Pinkert, Becky Thompson, Maurice Pruitt, Mark Brewer.

ITEM 4 - DISCUSS ONGOING PLANS FOR PRO SHOP/SNACK BAR RENOVATIONS:

Dean said that he had met with Mr. McCutcheon on Tuesday and that he had told him that a task order had been issued but the architects had not received it yet. There should be progress on the plans soon. He hoped that by the next meeting we would have something more concrete. Dave Tawater asked if there would be a rough draft forthcoming. Dean said that the board had seen one, but that it had been discussed in the October meeting that Dave had missed.

ITEM 5 - DISCUSS DRIVING RANGE RENOVATION PROJECT:

Dean told the board that an estimate was received from Constructors Inc. on the dirt-work portion of the project and it came in at \$250,000.00 After some discussion all agreed that this project should be approached in phases. The consensus was that there would be four phases. Phase one would be the netting and the poles to erect a barrier between the range and # 1 fairway. The second phase would be the transformation of the teeing ground and target greens from turf to artificial turf. Phase three would be the cover for the teeing ground and lighting. The final phase, if it is deemed necessary, would be to excavate the hillside and convert the surface to crusher fines. Funding could be sought from both the general fund and from the Lodgers Tax Fund.

ITEM 6-DISCUSS CHRISTMAS/GOLF COURSE CREW APPRECIATION LUNCH

John Heaton will take care of the meats for the meal and the rest of the Board agreed to bring various dishes for the luncheon on the 10th of December.

ITEM 7- DISCUSS SECURITY OPTIONS FOR GOLF COURSE GROUNDS

Steve Hendley said that funds would have to be allocated for fiscal year 2014/2015 before any progress could be made on this item.

ITEM 8-DISCUSS ELECTION OF OFFICERS FOR GOLF COURSE BOARD

Dean informed the board that elections would be held at the January 2nd, 2014 meeting. He said he would be willing to serve as chair again. The board would need to elect a

vice chair. There was a consensus that any nominations would be forthcoming then and the board would vote at that time.

ITEM 9 – REPORT FROM JOHN A. HEATON, JR:

See Attachment 1.

Dave Tawater asked John if the number of permits was up this year. John answered that yes, both memberships and cart permit sales were up slightly. John attributed the increase to oilfield employees rather than an influx of snowbirds. Dean asked if there had been any problems with disruptive behavior on the course. John said that there had been nothing serious, perhaps sometimes a group did not know the rules or the proper etiquette on the course mainly because they were new to the game.

ITEM 10 – REPORT FROM STEVE HENDLEY:

See Attachment 2.

Steve announced that an agronomist from the USGA would be visiting the course in the spring to evaluate course conditions and maintenance operations and would give recommendations as needed. Plans for this visit will include an opportunity for the Board to meet with him and ask questions. Steve also said that the nursery was under construction and construction of the fence in front of the pro shop would begin soon. He conveyed that at the next meeting handbooks that will include all pertinent information about serving on the board will be ready and distributed to members. Steve mentioned that the PERC gopher control unit should arrive any day and would be immediately put to use. Steve said that some funds would have to be moved from tree additions to cart path paving to get all the needed cart paths paved. Dave Tawater suggested that planting Red Bud trees should be considered when the next trees are selected. Steve said he would research the trees and include some in the selection.

ITEM 11 – OTHER COMMENTS AND QUESTIONS:

None

ITEM 12 – ADJOURNMENT:

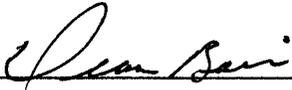
The motion was made by Zeph Roberson and seconded by Charles Cable to adjourn the meeting of December 5th, 2013. The vote was as follows:

Yes-Zeph Roberson, Dean Bair, Dave Tawater, Donna Hoff, Charles Cable, Kathy Temple, Daniel Johnson.

No-None

Absent-Pat Pinkert, Becky Thompson, Maurice Pruitt, Mark Brewer.
Meeting adjourned at 5:10 PM.

Minutes approved on behalf of the Golf Course Advisory Board by:



Dr. Dean Bair, Chairperson