

MINUTES OF A REGULAR MEETING OF THE GOLF COURSE ADVISORY BOARD
OF THE CITY OF CARLSBAD, NEW MEXICO, HELD AT THE GOLF PRO SHOP
ANNEX ON NOVEMBER 7TH, 2013 AT 4:00 P.M.

Voting Members Present:

Dave Tawater	Member
Kathy Temple	Member
Donna Hoff	Member
Mark Brewer	Member
Daniel Johnson	Member
Zeph Roberson	Member
Becky Thompson	Member
Pat Pinkert	Member

Voting Members Absent:

Dean Bair	Chairperson
Charles Cable	Member
Maurice Pruitt	Member

Ex-Officio Members Present:

John Heaton Jr.	Golf Professional
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Ex-Officio Members Absent:

None

Board Secretary Present:

Steve Hendley	Golf Course Superintendent
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Others Present:

None

ITEM 1 - ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM

Roll call of those present was taken by Steve Hendley. It was determined that a quorum was present.

ITEM 2 - APPROVAL OF AGENDA OF NOVEMBER 7TH, 2013

The motion was made by Daniel Johnson and seconded by Dave Tawater to approve the agenda of the November 7th, 2013 meeting. The vote was as follows:

Yes- Daniel Johnson, Pat Pinkert, Donna Hoff, Mark Brewer, Kathy Temple, Zeph Roberson, Becky Thompson, Dave Tawater.

No-None

Absent-Dean Bair, Charles Cable, Maurice Pruitt

ITEM 3 - APPROVAL OF MINUTES OF REGULAR MEETING HELD OCTOBER 3RD, 2013

The motion was made by Donna Hoff and seconded by Pat Pinkert to approve the minutes of the meeting held on October 3rd, 2013. The vote was as follows:

Yes-Zeph Roberson, Donna Hoff, Dave Tawater, Mark Brewer, Pat Pinkert, Kathy Temple, Daniel Johnson, Becky Thompson.

No-None

Absent-Dean Bair, Charles Cable, Maurice Pruitt.

ITEM 4 - DISCUSS ONGOING PLANS FOR PRO SHOP/SNACK BAR RENOVATIONS:

Steve Hendley relayed to the Board that the plans were not back from the architect. He said he hoped the architects would be close to finishing by the next meeting. Dave Tawater asked if we still had the \$300,000.00 allocated for the project and Steve said that yes, it was still there.

ITEM 5 - DISCUSS DRIVING RANGE RENOVATION PROJECT:

Steve Hendley reported that Constructors Inc. had been contacted and that they would provide an estimate for performing the dirt work portion of the renovation. John Heaton said he had talked with Scott Branson and that he might be interested in the project also. John had spoken with representatives at New Mexico State Golf Course about obtaining the poles that held the netting on the abandoned driving range there. John said that Scott would be able to transport those to Carlsbad and that perhaps we could save a lot of cost there. Dave asked if the extra soil taken from the range during renovation could be used to fill the depressions on the Par 3. Steve answered that all of the excavation would be used on the range. Dave asked if Constructors would be bidding on the entire project. Steve answered that no, they would only be doing the dirt work only.

ITEM 6-DISCUSS CHRISTMAS/GOLF COURSE CREW APPRECIATION LUNCH

After some discussion it was agreed that on December 10th a luncheon would be held at 12:00 PM at the Pro Shop.

ITEM 7 - DISCUSS OPTIONS FOR TEMPORARY LABOR ON GOLF COURSE:

Steve Hendley conveyed to the Board that he had spoken with Mark Walterschied in reference to providing temporary help for the Golf Course. Mark indicated he would be willing to bid on such a project. Steve went on to say that Mr. McCutcheon was very supportive of this initiative. Steve said that he would pursue funding in the next budget cycle.

ITEM 8- DISCUSS SECURITY OPTIONS FOR GOLF COURSE GROUNDS

Mark Brewer said that he and Steve had met with Mr. McCutcheon on Tuesday and that he seemed to think this was a very good idea. Mr. McCutcheon suggested that the Board pursue this in anticipation of the 2013/2014 budget. Mark described that the project would probably be done in phases, the first of which would be to install the basic infrastructure and enough cameras to provide surveillance for the Pro Shop and immediately outside the shop. (The putting green and driving range, the parking lot to the south, and the Par 3 to the north) Mark went on to say that Lodgers Tax money might be available due to providing surveillance of the parking lot, especially since it was used heavily during Christmas on the Pecos. Dave asked if there was lighting for the cameras. Mark answered that the cameras were night vision capable. Mark went on to say that the initial project would provide all infrastructure needed would be in place so that expansion would be possible.

ITEM 9 – REPORT FROM JOHN A. HEATON, JR:

See Attachment 1.

Dave commented that October was slower than October, 2012. John answered that there were some weather days and that topdressing operation always slows play to some extent. Dave asked if there were less snowbirds. John said that usually they don't come in until December. He went on to say that there was simply not enough lodging for there to be a big influx. There was a question about how the dress code was working. John said it was a matter of educating some of the newer golfers, but there had been no problems.

ITEM 10 – REPORT FROM STEVE HENDLEY:

See Attachment 2.

Steve said that the pump station and ponds were being utilized again. The water was clean and there were a minimum number of heads that had been compromised with debris. Mark Brewer asked about the wet spots in some areas. Steve answered that they had repaired quite a few leaks already, and would continue with this throughout the month. Toward the end of November construction would start on the Bent grass nursery. Steve also said that the Gopher control unit was ordered, the boat was delayed due to paperwork details, and the bridge has been added to the Construction Department list of winter projects. Dave Tawater asked about the proposed caution lights in front of the Pro Shop. Steve said that this would be addressed in the next budget cycle.

ITEM 11 – OTHER COMMENTS AND QUESTIONS:

None

ITEM 12 – ADJOURNMENT:

The motion was made by Donna Hoff and seconded by Becky Thompson to adjourn the meeting of October 3rd, 2013. The vote was as follows:

Yes-Zeph Roberson, Mark Brewer, Dave Tawater, Donna Hoff, Pat Pinkert, Kathy Temple, Daniel Johnson., Becky Thompson.

No-None

Absent-Dean Bair, Maurice Pruitt, Charles Cable.

Meeting adjourned at 4:37 PM.

Minutes approved on behalf of the Golf Course Advisory Board by:



A handwritten signature in cursive script, reading "Dean Bair", is written over a horizontal line.

Dr. Dean Bair, Chairperson