

MINUTES OF THE REGULAR MEETING OF THE  
WALTER GERRELLS CIVIC CENTER ADVISORY BOARD  
WALTER GERRELLS PERFORMING ARTS CENTER  
4012 NATIONAL PARKS HIGHWAY  
TUESDAY, JULY 2, 2013 AT 6:00 PM

Voting Members Present: Danita McCormick, Chairperson  
Pat Florez  
Lavelta Jenkins  
Ken Anderson  
Michelle Navarrette  
Linda Wiggins

Voting Members Absent: Jane Guevara

Ex-officio Members Present: None

Ex-officio Members Absent: Councilor Jason Shirley

Others Present: Patsy Jackson-Christopher  
Chris Murray  
Curtis McKinney  
Jerry Echols

**1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM:**

Meeting was called to order at 6:04 pm by **Danita McCormick, Chairperson**. It was determined there was a quorum.

**2. APPROVAL OF AGENDA:** Ken Anderson motioned to approve the Agenda, Pat Florez seconded the motion. The vote was as follows: Yes - McCormick, Florez, Jenkins, Anderson, Navarrette, Wiggins No – None Absent – Guevara. The motion passed.

**3. APPROVAL OF MINUTES FOR MAY 7, 2013:** After the correction of stating Councilor Jason Shirley present at the meeting. Lavelta Jenkins motioned to approve the minutes. Ken Anderson seconded the motion. The vote was as follows: Yes – McCormick, Florez, Jenkins, Anderson, Navarrette, Wiggins No – none Absent – Guevara. The motion passed.

**4. BOARD MEMBER UPDATE:** Danita McCormick stated that board member Jane Guevara has had some health issues and is not sure if she will be resigning or not. She stated that Councilor Shirley was unable to attend but mentioned that he wanted to state that the Civic Center Manager contract was with the City Administrator. They are hoping to get it on the next City Council Meeting Agenda. Ms. McCormick said the board members would be going on a tour of the Civic Center. She had a complaint that there were no baby changing tables in the restrooms.

**Danita** asked if **Mr. Anderson** would discuss the parking lot. He explained the boarder lines he got from the city. He asked if the city was going to plan on expanding the parking lot. **Ms. Jackson-Christopher** said we actually own a good size in the back of the civic center. **Ms. McCormick** asked about the process to get the project started. **Ms. Jackson-Christopher** said the city would get that started, but she needed some assistance with the curtains. If it's performance orientated she needs the boards input, if it's building structure tell her what the board would like to see and she will get with city staff on that.

**Mr. McKinney** asked about the curtains. He thinks he could get a better quote on the curtains. If the board is okay with him looking at some other options, he believes he can find some better options.

5. **OTHER COMMENTS AND QUESTIONS:** **Patsy Jackson-Christopher** reported on the interim budget. These are the items that were approved for the Civic Center. She stated that it shows the budget for the basic operation of the building. **Ms. Jackson-Christopher** said the items that were approved were a parking lot with landscaping, fire alarm system, and stage curtains. **Mr. McKinney** asked about the item listed at \$25,000 for security system if that was for the building. **Ms. Jackson-Christopher** thinks it was keyed in wrong; she will get with finance and check on it. She stated it should be for an updated fire alarm system not security system.

6. **ADJOURNMENT 6:28 pm:** Ms. McCormick said the next meeting will be August 6 at 6:00 at the Civic Center. Michelle Navarrette motions to adjourn, Ken Anderson seconded the motion. The vote was as follows: Yes – McCormick, Florez, Jenkins, Anderson, Navarrette, Wiggins No – None Absent – Guevara. The motion passed.

*Danita McCormick*