

MINUTES OF THE REGULAR MEETING OF THE
WALTER GERRELLS CIVIC CENTER ADVISORY BOARD
CARLSBAD PUBLIC LIBRARY ANNEX
101 S HALAGUENO
TUESDAY, DECEMBER 3, 2013 AT 6:00 PM

Voting Members Present: Danita McCormick, Chairperson
Michelle Navarrette
Ken Anderson
Jane Guevara
Pat Flores (arrived at 6:12)

Voting Members Absent: Lavelta Jenkins
Linda Wiggins

Ex-officio Members Present:

Ex-officio Members Absent: Councilor Jason Shirley

Others Present: Curtis McKinney
Chris Murray

1 ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM:

Meeting was called to order at 6:02 pm by **Danita McCormick, Chairperson**. It was determined there was a quorum.

2 APPROVAL OF AGENDA: **Jane Guevara** motioned to approve the Agenda, **Michelle Navarrette** seconded the motion. The vote was as follows: Yes – Navarrette, Anderson, Guevara, McCormick No – None Absent – Jenkins, Wiggins, Florez. The motion passed.

3 APPROVAL OF MINUTES FOR NOVEMBER 1, 2013: **Danita** said a correction needed to be made on item 5 paragraph 6 changing board member to **Lavelta Jenkins**: After the corrections **Michelle Navarrette** motioned to approve. **Ken Anderson** seconded the motion. The vote was as follows: Yes – Navarrette, Anderson, Guevara, McCormick No – None Absent – Jenkins, Wiggins, Florez. The motion passed.

4 BOARD MEMBER UPDATE: **Danita** said there was no Board Member Update.

5. OTHER COMMENTS AND QUESTIONS: **Curtis** stated that November wasn't as busy as the other months. Beginning in November they had the fights. The Mayor's Prayer breakfast was done. **Curtis** said December is pretty packed; right now Mosaic and Harding Webster is out there at the same time. Wilbros, the Hospital, the Football Boosters will be the following week; Intrepid will also be out there. There is a New Year's Party scheduled, so December is going to be a busy month.

The new phone call system is working out really well. Right now he is working on a big show towards the end of January. Hopefully in April he will be working on a big theatrical show.

Curtis said he bought all the sound and lighting from the old Cavern Theater, and also got the PA system. They now have a lot more options for the Annex. **Curtis** said he changed out the paper towel holders; the dispensers that were out there now used some of the most expensive hand towels. We changed to a different style and the hand towels are not that expensive they are more cost effective. He said he still want to put in the hand dryers.

Ken asked who he has been dealing with at the City when things need to be done. **Curtis** said he just has to put in a work order. **Curtis** said the city has been real good about working with him.

Ken asked about the status on the electrical issue. **Curtis** said he would get that work order turned in. **Curtis** said maybe him and **Ken** could work together to get something written up since **Ken** is aware of the issues.

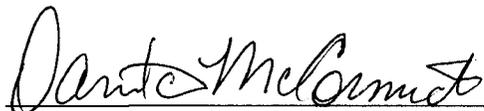
Danita asked for an update on the Curtains. **Curtis** said he has turned in things to Central Office.

Ken asked if anything has been done on the handicap seating. **Curtis** said the city maintenance was there to take them out but he didn't let them because he wasn't sure which ones the board wanted to take out. **Curtis** said he just needs to call them back when the board is sure which seats they want taken out. The board agreed to remove six rows in the front in the second section.

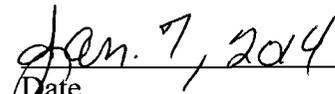
Curtis mentioned to the board that he is starting to get booked across the country. He will probably be gone in April and May. He is still not sure about the dates. He is trying to keep the first week open so he can attend the meetings. If he can't make it **Chris** will be able to attend the meetings and he can answer any questions.

6. **ADJOURNMENT:** **Ken** motioned to adjourn, **Jane** seconded the motion.

The vote was as follows: Yes – Navarrette, Anderson, Guevara, Florez, McCormick No – None Absent – Jenkins, Wiggins. The motion passed. Adjournment 6:28 pm



Chairperson



Date