

MINUTES OF THE REGULAR MEETING OF THE BOB FORREST  
YOUTH SPORTS COMPLEX ADVISORY BOARD HELD AT THE  
BOB FORREST YOUTH SPORTS COMPLEX  
January 9, 2013

Present:	J.R. Doporto	Chair Person
	Rhonda Graham	Co-Chair
	John Angelis	Member
	Becky Thompson	Member (arrived at 4:15)
	John Lowe	Sports & Recreation Coordinator
	Paula Crabb-Ramirez	Public Works Secretary
Absent:	Bobby Bowen	Member
	Mickey Miller	Member
	Eddie Rodriguez	Member

Chairman J.R. Doporto calls the meeting to order at 4:11 pm.

**ITEM 1 – APPROVAL OF AGENDA**

The motion was made by Rhonda Graham to approve the Agenda. Becky Thompson seconds the motion. The motion carried.

**ITEM 2 – APPROVAL OF December 12, 2012 MEETING MINUTES**

The motion was made by Rhonda Graham and seconded by Becky Thompson to approve the December 12, 2012 meeting minutes. The motion carried.

**ITEM 3 – DISCUSS AND VOTE ON TREE SPECIES AND SIZE FOR COMMON AREAS OF SOFTBALL AND BASEBALL**

John Lowe presents a proposal for trees to be planted in the common areas at Softball and Baseball. (Attachment 1, Attachment 2). After extensive research, consultation with Phil McCullough and Woods Houghton, this is the plan Mr. Lowe has for this area. John Lowe states that Woods Houghton had presented some concern about planting Ash trees due to a threat of the Emerald Ash borer. Mr. Lowe states he contacted the New Mexico State and also Phil McCullough made some contacts regarding this. Both were told that this beetle species should not pose a threat in this area at this time. The three tree species Mr. Lowe is recommending for the Softball Common area are Chinese Pistache, Lace Bark Elm and Raywood Ash. The board reviews the provided materials and thoroughly discusses each tree species and the locations where they will be planted in each common area. Becky Thompson makes a motion to approve Lace Bark Elm and Chinese Pistache at 8” caliper and the Raywood Ash at the largest caliper available to be planted as proposed in the Softball and Baseball common areas at the BFYSC. Rhonda Graham seconds the motion. The motion carries. John Lowe will complete the Bid Specifications and present to council as soon as possible.

**ITEM 4 – DISCUSS AND VOTE ON SHADE STRUCTURES FOR SOCCER**

John Lowe presents a quote from ExerPlay for two shade structures at Soccer (attachment 3). The board reviews that BFYSC map and the proposed locations of the shade structures. There is discussion about future possibilities for additional shade at Soccer. John Angelis makes a motion to approve two shade structures at soccer as proposed. Becky Thompson seconds the motion. This will be presented to City Council in February. After further discussion about additional umbrella structures near the fields, the board agrees that Mr. Lowe will start to explore this idea and gather quotes to present to this committee at a future meeting.

**ITEM 5 – DISCUSS LOCATION AND VOTE ON OFFICE BUILDING FOR BFYSC**

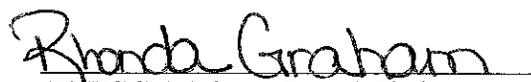
John Lowe states that City Council has approved \$200,000 for a new office building at the BFYSC. There is discussion regarding locations for this building. The original idea was for the building to be located at the Current Wood Farm House location. There is discussion about alternative locations. The board discussed the purposes of this building. There is a need for the BFYSC work crew to have a break area which would be in this building. It has also been recommended by some board members that the Sports Coordinators office be located in this new office building as well. It would also include three offices, a large conference room, one restroom and some storage space. Some concerns with alternate locations are that they are in the flood zone and there is not existing utilities. Becky Thompson makes a motion that an ADA compliant 28 X 70 Modular office building to include three offices, a break room, a large conference room, one rest room, one shower and an IT Closet, be purchased and located at the current Wood Farm House location. Rhonda Graham seconds the motion. The motion carries. This will be presented to City Council in the near future.

**ITEM 6 – SCHEDULE NEXT MEETING**

The board agrees to hold a special meeting of the BFYSC Advisory Board to address by-laws only. J.R. Doport also states that Jerry Florez has asked to address the BFYSC Advisory board to make a request regarding an upcoming tournament. This will also be included in the agenda for the special meeting. Rhonda Graham makes a motion to hold a special meeting on January 23, 2013 at 4:00 at the Public Works Conference room. Becky Thompson seconds the motion. The motion carries.

**ITEM 7 – ADJOURNMENT**

John Angelis makes the motion to adjourn the meeting. Becky Thompson seconds the motion. The motion carries.

  
BFYSC Advisory Board Chair Person

  
Date