

MINUTES OF THE REGULAR MEETING OF THE BOARD OF WATER AND SEWER COMMISSIONERS HELD ON APRIL 21, 2016, AT 8:30 A.M. IN THE PLANNING ROOM, 101 N. HALAGUENO STREET, CARLSBAD, NM

VOTING MEMBERS PRESENT:	Craig Stephens Larry Henderson Fred Beard Russell Hardy	Chairman Member Member Member
VOTING MEMBERS ABSENT:	Gary Perkowski	Member
EX-OFFICIO MEMBERS PRESENT:	Steve McCutcheon	Ex-Officio/City Administrator/ Secretary
EX-OFFICIO MEMBERS ABSENT:	Mayor Dale Janway	Ex-Officio/Member
OTHERS PRESENT:	Mike Hernandez Annette Barrick LaVelta Jenkins Ron Myers Jamey Schwiger Wes Nichols Richard Aguilar	Deputy Director Public Works City Clerk Deputy City Treasurer Double Eagle Superintendent Water Dept. Superintendent Collections Superintendent Environmental Services

0:00:01 1. Call to Order

Craig Stephens called the meeting to order.

0:00:02 2. Roll Call and Determination of Quorum

Craig Stephens called Roll and it was determined that there was a quorum of voting members. Those present were: Craig Stephens, Larry Henderson, Russell Hardy and Fred Beard; Absent: Gary Perkowski.

0:00:30 3. Approval of Agenda

The motion was made by Russell Hardy and seconded by Larry Henderson to Approve the Agenda. The Vote was as follows, Yes: Craig Stephens, Larry Henderson, Russell Hardy and Fred Beard, No: None, Absent: Gary Perkowski. The Motion passed.

0:00:35 4. Approval of Minutes of the Board of Water and Sewer Commissioners Regular Meeting held on March 17, 2016

The motion was made by Russell Hardy and seconded by Fred Beard to Approve the Minutes of the March 17, 2016, Regular Meeting. The Vote was as follows, Yes: Craig Stephens, Larry Henderson, Russell Hardy and Fred Beard, No: None, Absent: Gary Perkowski. The Motion passed.

0:00:45 5. Water & Sewer Department Monthly Reports presented by Mike Hernandez

Mr. Hernandez said in comparing last year and the current year's reports; the City is pumping more water but selling less. He also reported that the meter count is up slightly. He said currently there

are eight out of nine wells running. He reported that Well number 6 is running and appears to be a very good well. Mr. McCutcheon said it took about 18 months to get the well completed but it is a good producing well.

Mr. Henderson questioned the Flow Gallons in the Reports. Ron Meyers explained that the SCADA system automatically shuts off meters. At the time of the reading, the meters were on the off cycle.

Mr. Henderson asked about the status of the future Line Abandonment possibilities. Mr. McCutcheon said the City's Water Attorney is reviewing the matter. He explained it may move us forward with tie in of the Tatum Wells. He said there is a lot of work to do on the infrastructure of the old system; the North West line is particularly in need.

Jamey Schwiger reported that the Department is keeping busy with projects and maintenance.

0:16:25 6. Financial Reports by LaVelta Jenkins

LaVelta reported on the Revenues and Expenses; she said the YTD Revenue is about \$10 million and Expenses are about \$7.7 million. She said compared with the prior year; we are about \$3 million less. Mr. McCutcheon said revenue is mostly down due to Commercial sales. He explained that Gross Receipt Taxes are down this year and some big projects will not be completed. Craig Stephens said he is grateful for the projects that have been done in the last few years. Mike Hernandez said that no new projects will begin but current projects such as DE Phase III, Sewer Interceptor Project, the Lift Station Project, and the 8th Street Water Line Pressure Zone Project are ongoing. Mike Hernandez also briefly discussed the Double Eagle Phase III and Reservoir #2.

0:34:39 7. Presentation regarding City's Lead and Copper Sampling Results

Richard Aguilar explained that every three years the City is required to take 30 samples from various residences in the community. Most of the testing sites are older residences with older plumbing. Each resident is given a testing kit and instructed to take the first draw of water in the morning and leave it for the Water Department Employees to pick up. The samples are sent for testing with results returning about two weeks later. Mr. Aguilar said all results came back non-detectable. Mr. Hardy said he appreciated the information. Jamie Schwiger explained that there are misconceptions that the lead and copper is in the water but it is not; it is in the pipes. Larry Henderson asked that a report be made to the public. Mr. McCutcheon said a news release would be appropriate.

Larry Henderson asked about the status of the new bill collection in the Water Department. La Velta said there were less cut-offs this month. She explained that with the new procedure; all accounts have to be brought to zero; that gives customers a couple of months before they could be cut-off again. Mike Hernandez said the customers will not be late for two months in a row with the new system. Mr. McCutcheon said it will help with over-time in both the Water Department and the Cashier's Office.

Mr. McCutcheon said he appreciated the work of the Staff and the Board Members over the past few years with all the projects and new policies. He said it has put the City in a favorable position for the future. He explained that the City is currently working very carefully on developing a plan for annexed property development.

0:49:36 **8.** **Adjourn**

The motion was made by Fred Beard and seconded by Russell Hardy to Adjourn. The Vote was as follows, Yes: Craig Stephens, Larry Henderson, Russell Hardy and Fred Beard, No: None, Absent: Gary Perkowski. The Motion passed.


Chairman