

**Minutes of Regular Meeting of the
San Jose Senior Center Advisory Board
Held at San Jose Senior Center
2814 San Jose Blvd
On September 7, 2016**

VOTING MEMBERS PRESENT:

Pat Jones	Chairperson
Eugene Thompson	Vice Chairperson
Franceal Lucia	Board Member
Lionel Munoz	Board Member
Jackie Rayroux	Board Member
Julia Williams	Board Member

VOTING MEMBERS ABSENT:

Olivia Castillo	Board Member
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OTHERS PRESENT:

Amparo C. Vasquez	San Jose Senior Center Manager
Corina Yrigollen	San Jose Senior Center Assistant Manager

EX- OFFICIO MEMBERS ABSENT:

Dale Janway	Mayor
Steve McCutcheon	City Administrator

1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM:

Roll call of those present was taken by Pat Jones, Chairperson. It was determined that a quorum was present. The meeting was called to order at 1:00 p.m.

2. APPROVAL OF THE AGENDA OF SEPTEMBER 7, 2016:

After a review of the September 7, 2016 agenda, J Rayroux moved that the agenda be approved and seconded by F. Lucia.

The vote was as follows: Yes: P. Jones, F. Lucia, L. Munoz, J. Rayroux, E. Thompson and J. Williams.

No: None. The motion carried.

**3. APPROVAL OF MINUTES OF THE AUGUST 3, 2016
REGULAR MEETING:**

The motion was made by J. Williams and seconded by F. Lucia that the Minutes of the August 3, 2016 meeting be approved.

The vote was as follows: Yes: P. Jones, F. Lucia, L. Munoz, J. Rayroux, E. Thompson and J. Williams.

No: None. The motion carried.

**4. APPROVAL OF SEPTEMBER 2016 CALENDAR OF WEEKLY
ACTIVITIES:**

- Daily meals served from 11:30 – 12:30
- Daily entertainment 11:00-11:30
- Monday Crochet Class 8:00 – 10:00
- Monday Low Impact Exercise 9:00-9:30
- Monday Creative Coloring 9:00 - 10:00
- Monday Computer Class 9:30 – 5:00
- Monday Mexican Bingo 10:00 – 11:00
- Monday Line dancing 1:30-4:00
- Monday CCVN Advisory Board 12:00
- Tuesday Computer Class 9:30 – 5:00
- Tuesday Mexican Bingo 10:00 – 11:00
- Tuesday Blood Pressure/Sugar Levels 10:30-11:30
- Tuesday Bingo 1:00-4:00
- Tuesday Dominos 3:00
- Wednesday Crochet Class 8:00 – 10:00
- Wednesday Quilting Class 9:30-5:00
- Wednesday Computer Classes 9:30 – 5:00
- Wednesday Mexican Bingo 10:00 – 11:00
- Wednesday San Jose Advisory Board 1:00
- Thursday Computer Classes – 9:30 – 5:00
- Thursday Mexican Bingo 10:00 – 11:00
- Thursday Line Dancing 1:30-4:00
- Thursday Dominos
- Thursday Ceramics/Crafts 10:00-4:00
- Thursday Blood Pressure/Sugar Levels 10:30- 11:30
- Friday Crochet Class 8:00 – 10:00
- Friday Low Impact Exercise 9:00-9:30
- Friday Creative Coloring 9:00 – 10:00

- Staff Safety Huddle – 9:00
- Veteran’s Support Group 9:00
- Friday Computer Classes 9:30 – 5:00
- Friday Mexican Bingo 10:00 – 11:00
- September 1st – Relay New Mexico – 10:30 am
- September 7th – San Jose Advisory Board Meeting – 1:00 pm
- September 14th – SENMCAC Public Meeting – 10:30 am
- September 16th -16th of September Celebration – 10:30 am
- September 23rd – Dance – 6:00 pm
- September 30th – September Birthdays

A motion was made to approve the September 2016 Calendar by J. Rayroux and seconded by E. Thompson.

The vote was as follows: Yes: P. Jones, F. Lucia, L. Munoz, J. Rayroux, E. Thompson and J. Williams.

No: None. The motion carried.

5. MONTHLY REPORT FOR AUGUST 2016:

Ms. Vasquez reported the number of patrons served in August was 2,377 and the nutritional program served 2,173, for a total of 4,550 patrons served.

Ms. Vasquez stated that in July we had a total of 240 players, and took in \$4,930.00 in bingo money, took out \$40.00 for bingo cards and paid out a total of \$4,890.00.

Ms. Vasquez reported we had 13 new members sign up during the month of August.

A motion was made to approve the Monthly Report by J. Williams and seconded by E. Thompson.

The vote was as follows: Yes: P. Jones, F. Lucia, L. Munoz, J. Rayroux, E. Thompson and J. Williams.

No: None. The motion carried.

6. APPROVAL OF MANAGER’S REPORT:

Ms. Vasquez stated that the following transpired during the month of August:

Encompass Home Health was here and gave a brief presentation and demonstrations on what to do in case of a fall and the procedures on how to get up if you happen to fall.

On August 8th through August 12th we had Ray Gaytan teaching a Clay hand building Class here at the Center. We had a total of approximately 14 people taking the class and everyone enjoyed it immensely.

On August 15th through August 19th we had Ray Gaytan teaching a Water Color Class and everyone that took the class also enjoyed it. This is the last year that Mr. Gaytan will be coming to our area since he is going to retire.

On August 10th we also took the seniors that took the classes to the Museum for a tour.

Representatives from Senator Martin Heinrich's office were here to assist and provide information to the seniors regarding any issues with: Veteran's Benefits, Social Security & Medicare Benefits, Immigration Matters, etc.

We held our monthly dance on August 26th and due to other festivities being held on that same day, we only had around 38 people in attendance.

We held the August birthdays celebration on August 31st with ice-cream and cake.

Ms. Vasquez reported that our membership is still growing and we are signing new members every month.

A motion was made to approve the Manager's Report by L. Munoz and seconded by J. Williams.

The vote was as follows: Yes: P. Jones, F. Lucia, L. Munoz, J. Rayroux, E. Thompson and J. Williams.

No: None. The motion carried.

7. COMMENTS AND CONCERNS – DISCUSSION ONLY

The parking lot is still not completed. We have received the quote from Constructors and are waiting to hear from City Hall.

The Board wanted to know the status on the addition to the Center. Ms. Vasquez did meet with Gary Perkowski regarding Pate School. His response was that since school just started, they needed to wait and see how that was going to work out with the new school and number of students enrolled at the new school. Ms. Vasquez also informed the Board that she and Patsy Jackson had scheduled a meeting to discuss the lots next to the building, but it had to be rescheduled. Hopefully we should have some news at the next Board meeting.

8. **ADJOURN:**

With no further business to discuss, the motion was made to adjourn by E. Thompson and seconded by J. Williams.

The vote was as follows: Yes: P. Jones, F. Lucia, L. Munoz, J. Rayroux, E. Thompson and J. Williams.

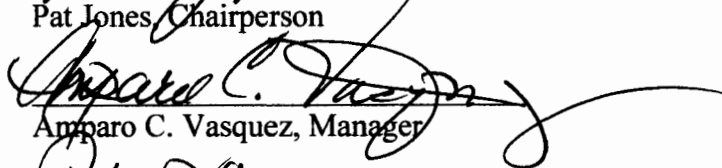
No: None. Motion carried.

Chairperson Pat Jones declared the Meeting adjourned at 1:45 p.m. The next meeting is scheduled for Wednesday, October 5, 2016 at 1:00 p.m.

Approved by:



Pat Jones, Chairperson



Amparo C. Vasquez, Manager



Patsy Jackson, Director