

MINUTES OF THE REGULAR MEETING OF THE  
WALTER GERRELLS CIVIC CENTER ADVISORY BOARD  
LIBRARY ANNEX  
101 S HALAGUENO  
TUESDAY, SEPTEMBER 6, 2016 AT 6:00 PM

Voting Members Present: Mark Barela  
Robert Young  
Kristopher Walls  
Steve Sauer (by phone)  
Linda Wiggins  
Todd Hyden

Voting Members Absent: Damien Capello

Ex-officio Members Present:

Ex-officio Members Absent: Dale Janway, Mayor  
Steve McCutcheon, City Administrator

Others Present: Curtis McKinney, Manager  
Jason Shirley, City Councilor (exited at 6:20)

Others Absent: Steve Hendley, Director of Sports & Recreation

**1 ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM:**

Meeting was called to order at 6:03 pm by Linda Wiggins, Chairperson. It was determined there was a quorum.

**2 APPROVAL OF AGENDA:** The motion was made by Mark Barela to approve the agenda Todd Hyden seconded the motion. The vote was as follows: Yes – Barela, Young, Walls, Sauer, Wiggins, Hyden No – None Absent - Capello

**3 APPROVAL OF MINUTES FOR REGULAR MEETING AUGUST 2, 2016 -** The motion was made by Mark Barela to approve the minutes for the August 2 regular meeting Linda Wiggins seconded the motion. The vote was as follows: Yes – Barela, Walls, Sauer, Wiggins, Hyden No – None Absent – Capello Abstain - Young.

**4 BOARD MEMBER UPDATE:** Linda said Councilor Shirley needed to speak first so he could leave for another meeting he had to attend. (His comments will be listed under item #5).

**A. Nominate and vote on new Chairperson & Vice-Chairperson** – Linda nominated Steve Sauer as Vice Chairperson. The vote was as follows: Yes – Barela, Walls, Wiggins, Hyden, Young. No – None Absent – Capello Steve accepted the nomination. Linda nominated Mark Barela for Chairperson. The vote was as follows: Yes – Hyden, Wiggins, Walls, Young, Sauer. No – None Absent - Capello Mark accepted the nomination.

**B. Discussion and vote on increasing deposit fee** – Curtis said right now the rental is \$350 without alcohol and \$750 with alcohol. With the new floor he wants to raise the fee to \$750 across the board. He would like to see this in effect for future bookings, those who have already reserved it will continue at the old fee. The board asked if Curtis could give them a report next month about any complaints he gets regarding the increase in the fee. Todd nominated to approve increasing the deposit on fee Mark seconded the motion. The vote was as follows: Yes – Barela, Walls, Sauer, Wiggins, Hyden, Young No –None Absent - Capello

**C. Recommend to City Council a Beer & Wine License for Walter Gerrells Performing Arts Center** – Curtis said he has a good working relationship with Lucy who caters a lot of events out there. But people are having to pay the \$750 deposit and then another \$600 for Lucy so now there are out of pocket \$1100 - \$1200 and he constantly gets complaints about how expensive it is. He would like for the city to allow MSL productions to get a beer and wine license to give him permission to have it for that building only for the weekend events. He also suggested the city allow them to do what the same agreement as they have with Mainstreet. The city gets the license and then they lease it to MSL. Another issue is by law when Lucy brings her license to the center she has to be out of there by 11:00 pm, if MSL has the License for the facility they could stay there until 1:00 or later if needed. He said he would probably just sell beer, leaving the option to the renter to go with Lucy if they are going to want mixed drinks. He really doesn't want to cut her out of the picture. Curtis said the city saw firsthand with the Cavernfest what Lucy has to go through. It's a lot of work, and Lucy is a big help but it's a financial hardship on the renters.

Mark agreed that it would be very beneficial if Curtis had a Beer and Wine License. It's unfair that Curtis has to hear all the complaints and it's not in his control.

Todd motioned to recommend to the Council as an option for Metal Shop Live LLC or the City to get a Beer & Wine License. Mark seconded the motion. The vote was as follows: Yes – Barela, Young, Walls, Wiggins, Sauer, Hyden No – None Absent - Capello

**5 OTHER COMMENTS AND QUESTIONS:** Councilor Shirley said he understood there was some concern from Board about the slowness of the repair to the Auditorium and cutting Curtis's pay. Councilor Shirley said he has spoken with City Administration about Curtis's pay, they did find money in the budget to add an additional 15% back to Curtis, but it will still need to be approved by council. He suggested the Board attend City Council next Tuesday to speak on behalf of Curtis. Councilor Shirley said he will not be there, but he will be sending a letter in support of Curtis. He said one of the issues he has is that Curtis has worked really hard to get some shows that would normally be in the Auditorium and he has to put them in the Annex. Part of his pay comes from the use of the Auditorium.

Curtis said he has had a few cancellations that were on the calendar that ended up booking somewhere else since things were up in the air. They did have the comedy show, it turned out really great. He has the band Bobaflex coming in October. Curtis said the city purchased some carts for the tables and he is waiting for someone from the city to put them together. He said he has been waiting since May to get the electronic key fobs working and some electronic straps. They are working now and the electronic straps should be done soon. Curtis said he requested the city build him a small office, they had agreed to build one then they decided to build a partisan in the back lobby of the annex and that hasn't happen either. Right now Curtis has to pack everything in his truck, unload everything and then load everything back in his truck to do

the paperwork for rentals or events. He also has no storage at the Center, so when he uses his sound equipment he has to load and unload everything. It's really a big hassle. He does have the paperwork and some information on his website, but sometimes people still have questions. The other option is to have people go to his home, which isn't very practical.

Steve Hendley sent a text to Linda, explaining his absent and giving a brief update on the insurance. He apologized for the slowness of the insurance claim. He does have a meeting next week with Jason Burns and Mr. McCutcheon and he's hoping he will have something to report to the board.

6 **ADJOURNMENT:** The meeting was adjourned at 6:48.

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Chairperson

Date



A handwritten signature in blue ink, appearing to read "Steve Hendley", is written over the signature line. A large, diagonal "DRAFT" watermark is visible across the page.