

**Minutes of the Regular Meeting of the  
Carlsbad Museum Advisory Board  
held in the Carlsbad Museum & Art Center  
On September 21, 2016 at 1:30 PM**

Voting Members Present:

Carolyn Olson	President
David Prell	Member
George MacDonell	Member
Gerri Mattson	Member
LaVern Shan	Member
Margaret McClure	Member
Sam Denman	Member
Steve West	Member
Larry Pardue	Member
Duane Pearson	Member

Voting Members Absent:

Ex-Officio Members Present:

Ex-Officio Members Absent:

Mayor Dale Janway	
Steve McCutcheon	City Administrator
Patsy Jackson-Christopher	Director of Arts & Culture

Others Present:

Dave Morgan	Museum Director
Michele Robertson	Museum Attendant

**1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM**

Roll call was taken by Michele Robertson. It was determined that a quorum was present.

**2. APPROVAL OF THE AGENDA OF SEPTEMBER 21, 2016**

The motion was made by Steve West and seconded by Sam Denman to approve the agenda of the September 21<sup>st</sup> meeting. The vote was as follows:

Yes – Carolyn Olson, David Prell, George MacDonell, Gerri Mattson, LaVern Shan, Margaret McClure, Sam Denman, Steve West, Larry Pardue, Duane Pearson

No – None

Absent – None

**3. APPROVAL OF MINUTES OF THE AUGUST 17, 2016 REGULAR MEETING**

The motion was made by Margaret McClure and seconded by LaVern Shan to approve the minutes of the August 17<sup>th</sup>, 2016 meeting. The vote was as follows:

Yes – Carolyn Olson, David Prell, George MacDonell, Gerri Mattson, LaVern Shan, Margaret McClure, Sam Denman, Steve West, Larry Pardue, Duane Pearson

No – None

Absent – None

#### **4. APPROVAL OF FINANCIAL REPORT**

The museum is pretty much on target with first quarter spending. There was a meeting on September 6<sup>th</sup> for the Lodgers Tax board, the museum asked for and was approved for \$30,000 for advertising. Those funds will be available in October.

The motion was made by David Prell and seconded by Sam Denman to approve the financial report. The vote was as follows:

Yes – Carolyn Olson, David Prell, George MacDonell, Gerri Mattson, LaVern Shan, Margaret McClure, Sam Denman, Steve West, Larry Pardue, Duane Pearson

No – None

Absent – None

#### **5. APPROVAL OF DIRECTOR'S REPORT**

On August 19<sup>th</sup>, Mike Campos set up his exhibit "Fantasy" in the Local Hangout exhibit space . The Local Hangout is starting to catch on, the next artist, a student, is tentatively already lined up. The museum had to cancel the concert in the park on August 20<sup>th</sup> due to weather. It is not being rescheduled. Weekend and weekday programs have been going good the last couple of months. The program put on by Dwight Pitcaithley on Saturday September 17<sup>th</sup> went very well, with about 50 in attendance. Dave met with representatives from the Bureau of Land Management ( BLM ) about the museum becoming a repository for BLM collections. The museum could become a research destination for the community with this collection and Jed Howard's archives. The process will take time.

Storms have caused leaks in the roof. The roof is still under warranty so it is being repaired at this time. New exit signs have been put up, they are fully functioning and look nice. The Military and Veterans Affairs Committee met at the museum on Monday the 19<sup>th</sup>, it went well and there were representatives from all over the state here at the museum.

Next summer's exhibit is still to be determined. We are looking into several option with possibly doing *Impromptu 2*, a reprise of a successful in-house produced exhibit in 2014. It is a little late to schedule a summer 2017 exhibit, as most are already booked. Will keep the board posted.

The transformer in the front electrical closet will be replaced within a week or so. We are working with Bill Rook on having the "Moon Over the Pecos" gate completed. It is a piece of art that will be used as a gate. The National Park Service exhibit ends on the 23<sup>rd</sup> and will come down the week after.

The motion was made by Larry Pardue and seconded by Gerri Mattson to approve the Director's Report of the September 21<sup>st</sup> meeting. The vote was as follows:

Yes – Carolyn Olson, David Prell, George MacDonell, Gerri Mattson, LaVern Shan, Margaret McClure, Sam Denman, Steve West, Larry Pardue, Duane Pearson

No – None

Absent – None

#### **6. CONSIDER APPROVAL TO RECOMMEND REPLACEMENT FOR MIKE CLEARY**

No action taken

#### **7. CONSIDER APPROVAL TO RECOMMEND REPLACEMENT FOR CAROLYN OLSON**

No action taken

**8. CONSIDER APPROVAL OF BOARD PRESIDENT AND VICE PRESIDENT**

Carolyn Olson asked each board member if they would take on the responsibility of President or Vice President. David Prell volunteered to be President, Sam Denman volunteered to be Vice President. The motion was made by LaVern Shan and seconded by Steve West to approve David Prell as President and Sam Denman as Vice President. The vote was as follows:

Yes – Carolyn Olson, David Prell, George MacDonell, Gerri Mattson, LaVern Shan, Margaret McClure, Sam Denman, Steve West, Larry Pardue, Duane Pearson

No – None

Absent – None

**9. DISCUSS CURRENT AND FUTURE EXHIBITIONS AND ACTIVITIES**

Exhibit – October 3<sup>rd</sup> – 29<sup>th</sup>, Zia Quilting & Stitchery Guild annual quilt show

Exhibit – Nov 16 – Jan 17, *Chicanitas*: small works from the collection of Cheech Marin

Event – Nov. 18<sup>th</sup>, opening reception for *Chicanitas*

Exhibit - February 2017, TBD

Exhibit – March 2017, CAAA annual show

Exhibit – April 2017, Carlsbad Municipal Schools annual student art show

Exhibit – May 2017 – Sept 2017, TBD

**10. ADJOURN**

The motion was made at 2:34 pm by Steve West and seconded by Margaret McClure to adjourn. The vote was as follows:

Yes – Carolyn Olson, David Prell, George MacDonell, Gerri Mattson, LaVern Shan, Margaret McClure, Sam Denman, Steve West, Larry Pardue, Duane Pearson

No – None

Absent – None

 10-19-16

David Prell, President

Date