

MINUTES OF A REGULAR MEETING OF THE **CARLSBAD BOARD OF SOLID WASTE COMMISSIONERS** OF THE CITY OF CARLSBAD, NEW MEXICO, HELD AT CITY HALL IN THE PLANNING ROOM ON WEDNESDAY, SEPTEMBER 21, 2016 AT 3:30 P.M.

Voting Members Present: Jerry Stanley, Chairman – Member at large  
John Beasley, Board – Ward 3  
Jim Grantner, Board – Ward 4

Voting Members Absent: Lisa Flores, Board – Ward 1  
Alvin Doporto, Board – Ward 2

Ex-Officio Members Absent: Mayor Dale Janway  
Steve McCutcheon, City Administrator

Board Secretary Present: Luis Camero, Director of Engineering

Staff Present: Wendy Hammett, Finance Director  
Mike Hernandez, Director of Utilities  
Ruben Ramirez, Solid Waste Superintendent  
Terra Dougan, Solid Waste Coordinator

Jerry Stanley called the meeting to order at 3:30 p.m.

**1. ROLL CALL OF VOTING MEMBERS and DETERMINATION OF QUORUM**

Jerry Stanley called the roll of voting members, determining that three of the five appointed board members were in attendance, which constitutes a quorum.

**2. APPROVAL OF AGENDA**

Jerry Stanley called for a motion to approve the agenda as presented. John Beasley made the motion, which was seconded by Jim Grantner. The vote was as follows: Yes – Beasley and Grantner. No – none. Abstain – none. Absent – Flores and Doporto. The motion carried.

**3. APPROVAL OF MINUTES OF August 10, 2016 SPECIAL MEETING**

John Beasley made the motion to approve the August 10, 2016 minutes as presented. Jim Grantner seconded the motion. The vote was as follows: Yes – Beasley and Grantner. No – none. Abstain – none. Absent – Flores and Doporto. The motion carried.

**4. APPROVAL OF MINUTES OF AUGUST 17, 2016 REGULAR MEETING**

Jim Grantner made the motion to approve the August 17, 2016 minutes as presented. John Beasley seconded the motion. The vote was as follows: Yes – Beasley and Grantner. No – none. Abstain – none. Absent – Flores and Doporto. The motion carried.

**5. REPORTS**

a. Financials – Wendy Hammett informed the board that August financials were almost done and would be ready for the next meeting but that she would give the report for July. Hammett stated that the revenues for July were \$491,000.000 which was 4.8% over the budget of \$468,000.00. Jerry Stanley asked Wendy Hammett if she has received any information on the cost of living adjustment. Hammett replied that she has not but she would take the information back with her so she could follow up on it. Jerry Stanley added that according to the City Ordinance the cost of living adjustment has to

be presented to City Council the first meeting of October. Luis Camero informed the board beginning October 2015 the annual increase should be equal to the average annual change in the consumer price index for the four year period. Jerry Stanley asked Luis Camero if the increase affects residential accounts only or commercial accounts as well. Luis Camero replied that the increase affects both residential and commercial accounts. Jerry Stanley also asked Luis Camero if the roll-off charges would be affected as well. Luis Camero replied that all garbage charges would see an increase.

- b. Solid Waste – John Beasley stated that he had some questions he needed to ask about Solid Waste services that had come from residents in Carlsbad. Beasley asked the Solid Waste personnel whose responsibility it is to keep the center of the alley mowed. Ruben Ramirez replied that it is the home owner's responsibility, on both sides of the alley, to keep the weeds and grass maintained to the center of the alley. John Beasley stated that code enforcement might get involved to talk with the home owners about keeping their weeds and grass maintained in the alleys. John Beasley informed Ruben Ramirez that his trash was picked up as scheduled but it looked like all the streets East of his residence, North Howard and North Thomas, were not picked up on schedule. Ruben Ramirez replied that not all residential routes were finished due to trucks breaking down and the landfill being closed. Ramirez added that the routes were finished the following day and he also lets Kyle Marksteiner know when there are issues with routes so he can put the information on Facebook. John Beasley stated that there were some limbs that needed to be picked up by the grappler and other debris at addresses on the same street but the driver only picked up one pile and left the rest. Ruben Ramirez replied that when the 311's are caught up the driver does pick up other piles in the immediate area but since the Solid Waste department is behind right now the drivers are only picking up debris that they have orders for. Luis Camero told Ruben Ramirez that if there are piles in the immediate area of a 311 order they need to be picked up. Mike Hernandez added that the past four weeks there has only been one grappler truck running out of the four at the Solid Waste department. Hernandez added the reason for the lack of trucks is due to mechanical issues and one grappler truck can pick up around 30 orders a day and there are 60 – 70 orders being called in. Mike Hernandez stated that if we do pick up other debris in the immediate area of a 311 than other 311 orders would not get picked up as scheduled. Luis Camero informed Solid Waste the he received a complaint on Peach Lane by a resident who needed debris picked up and he waived down the grappler driver. When the customer was explaining that there was debris that needed to be picked up the driver told him that he needed to call in to place the order for pick up. John Beasley mentioned that he had a compliment regarding one of the drivers that was getting off of his truck to roll the green roll-out to the curb to receive service. Ruben Ramirez added that there are some resident who abuse the roll-out courtesy service. Jim Grantner asked Ruben Ramirez who assesses the residents that need help rolling their roll-out out. Ruben Ramirez replied that the supervisors or himself assess all the requests for courtesy roll-out service. Jim Grantner asked Ruben Ramirez if a reassessment is done when they find out that there is a resident abusing the roll-out courtesy service. Ruben Ramirez replied that a reassessment is done when there is suspicion regarding abuse of the roll-out courtesy service. Jerry Stanley commented that 65 residents on the roll-out courtesy list is not a big problem compared to what the board and Solid Waste employees thought it would be. John Beasley asked Ruben Ramirez what the drivers think about the transition from containers to roll-outs. Ruben Ramirez stated that the drivers like the transition. Luis Camero stated that he would like handicap roll-out service added to the City Ordinance. Jim Grantner asked Ruben

Ramirez for a monthly report regarding residents that are abusing the courtesy roll-out service. Mike Hernandez mentioned to the board that the biggest problem with the grappler trucks is lack of grappler trucks. Hernandez added that he has spoken to Mr. McCutcheon and expressed his concerns and Mr. McCutcheon has spoken with the supervisors over the garage and stressed how important the grappler trucks are. Mike Hernandez stated that Solid Waste is trying their best to meet the 48 hour time limit but it isn't happening all the time. Ruben Ramirez informed the board that the refuse collection was 2022 tons. Luis Camero asked Ruben Ramirez how many commercial accounts were active. Ruben Ramirez replied that there are 1004 commercial accounts active. Ruben Ramirez stated that there was 53.10 tons of recycling delivered to Rainbow Recycling. Jerry Stanley asked the Solid Waste employees if there was one grappler truck needing all the repairs or if all four grappler trucks are in need of repairs. Ruben Ramirez clarified that all four grappler trucks needed some type of repair during the month.

- c. Recycling – The representatives from Rainbow Recycling were not able to attend.
- d. Public Outreach Campaign – Mike Hernandez stated that there was a reminder sent in the September water bill reminding residents of the 311 service for grappler.
- e. Solid Waste Ordinance – Jerry Stanley asked Luis Camero if the City Attorney had been given the latest version of the Solid Waste Ordinance. Luis Camero replied that the latest version has not been submitted and that he has not submitted his recommendations. Jim Grantner asked Luis Camero if he had any recommendations for the Solid Waste Ordinance. Luis Camero replied that he does have some recommendations which include recycling and residential collection. Camero added that the proposed ordinance states that to be considered residential you cannot have more than two dwellings or mobile homes on the same property. Jim Grantner stated that the account should be charged per dwelling unit. Mike Hernandez stated that he would like the convenience station to be added to the city ordinance. Jerry Stanley asked if the City Attorney has reviewed the city ordinance that she was given. Luis Camero replied that she has looked at it and has made some corrections. Jerry Stanley asked Luis Camero what else is needed for the city ordinance to be finished. Luis Camero stated that he has some recommendations for the city ordinance on recycling, the convenience station, and franchising. Mike Hernandez stated that he wanted to add something to the city ordinance about residential customers dumping in commercial containers. Luis Camero wants to highlight specific topics to discuss at the next meeting. Camero added that the ordinance should state any property that is not residential should be considered commercial. Jim Grantner stated that there should be a written understanding in the ordinance that it will be reviewed in so many years. Jerry Stanley asked at what point do we review all recommendations and say we're done and give it to the city attorney. Luis Camero replied that he would speak with the City Attorney and try to set up a timeline to finish the city ordinance.
- f. Rate Analysis – Jerry Stanley asked if the roll-off rates need to be increased. Mike Hernandez stated that the only roll-off charge that needed to be changed was the 15CY container and that charge would increase. Jerry Stanley asked if the rate analysis addendum would be presented to City Council at the same time the City Ordinance was presented to the City Council. Stanley added that when the new ordinance is presented with fees he would prefer that the rate analysis is ready to be presented also. Luis Camero replied that we could incorporate the information with the City Ordinance.

## **6. MOTION TO ADJOURN**

Jerry Stanley called for a motion to adjourn. Jim Grantner made the motion to adjourn, seconded by John Beasley. The vote was as follows: Yes – Beasley and Grantner. No – none. Abstain – none. Absent – Flores and Doporto. The motion carried. The meeting was adjourned at approximately 5:15p.m.



**JERRY STANLEY, Chair**