

MINUTES OF THE REGULAR MEETING OF THE CARLSBAD ARBOR DAY FOUNDATION
TREE CITY NEW MEXICO ADVISORY BOARD HELD AT THE PUBLIC WORKS
CONFERENCE ROOM ON SEPTEMBER 19, 2017 AT 5:00 P.M.

Voting Members Present:	Dave Rogers Mary Garwood Damian Armijo John Barry	Member Member Member Member
Voting Members Absent:	Ken Britt Julia Williams Claudia Phillips	Chairperson Member Member
Board Secretary Present:	Luis Renteria	Parks & Rec. Superintendent
Others Present:	Pat Cass	Director of Public Works

The meeting was called to order by Dave Rogers @ 5:00 pm

ITEM 1- ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM

Present –Rogers, Garwood, Armijo, Barry; Absent – Britt, Williams, Phillips

ITEM 2- APPROVAL OF AGENDA

Motion was made by Mary Garwood and seconded by Damian Armijo to approve the agenda.

The vote was as follows: Yes –Rogers, Garwood, Armijo, Barry; No - None; Abstain – None; Absent – Britt, Williams, Phillips; The motion carried.

ITEM 3- APPROVAL OF MINUTES HELD AUGUST 15, 2017

Motion was made by Mary Garwood and seconded by Damian Armijo to approve the August 15, 2017 minutes.

The vote was as follows: Yes –Rogers, Garwood, Armijo, Barry; No - None; Abstain – None; Absent – Britt, Williams, Phillips; The motion carried.

ITEM 4 – DISCUSS PLANS FOR FY 2017/18:

Luis did not receive any funding to purchase trees. Luis also stated he is working on the re-certification for Tree City USA. Luis mentioned about picking a date for Arbor Day, but Dave said he believes they talked about the location more than the date. Mary said they had discussed the place to be on Main Street and coordinating with Carla Hamill. Arbor Day will be held Tuesday March 20, 2018.

ITEM 5 – UPDATE ON THE FOLLOWING BOARD ACTIVITES:

• **Memorial Tree Program – Brochure Update**

Mary spoke to Mike Antiporda from the Carlsbad Foundation about using the Beautification fund and he agreed. He said just to let him know when they have more information for the brochure.

• **Report from City Arborist**

Luis said he is keeping count of what is being spent for Tree City USA. There are four trees being removed west of the Water Park. Mark Walterscheid trimmed and removed a tree south of the Water Park. The Parks Department is trimming trees at the Cruz Fernandez Park and will continue as they go. Dave asked if the tree removal was due to Park

expansion or maintenance and Luis responded it was removed because it was dead. He said if they receive the funding they will replace the trees that were removed.

ITEM 8 – SCHEDULE NEXT MEETING

The next meeting is scheduled for 5:00 pm on October 17, 2017.

ITEM 9 – ADJOURNMENT

The motion was made by Damian Armijo and seconded by Mary Garwood to adjourn the meeting. The vote was as follows: Yes –Rogers, Garwood, Armijo, Barry; No - None; Abstain – None; Absent – Britt, Williams, Phillips; The motion carried.

Ken Britt, Chairman

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