

MINUTES OF THE REGULAR MEETING OF THE BOARD OF WATER AND SEWER COMMISSIONERS HELD ON AUGUST 18, 2016, AT 8:30 A.M., IN THE PLANNING ROOM AT THE MUNICIPAL BUILDING, 101 N. HALAGUENO STREET, CARLSBAD, NM

VOTING MEMBERS PRESENT:	Craig Stephens Larry Henderson	Chairman Member (Telephonically)
	Russell Hardy	Member
VOTING MEMBERS ABSENT:	Gary Perkowski Fred Beard	Member Member
EX-OFFICIO MEMBERS PRESENT:	Steve McCutcheon	Ex-Officio/City Administrator/ Secretary
EX-OFFICIO MEMBERS ABSENT:	Mayor Dale Janway	Ex-Officio/Member
OTHERS PRESENT:	Stephanie Shumsky Eileen P. Riordan Annette Barrick Wendy Hammett Ron Myers Jamey Schwiger Wes Nichols Richard Aguilar Tanja Baca	Deputy City Administrator City Attorney City Clerk Finance Director/City Treasurer Double Eagle Superintendent Water Dept. Superintendent Collections Superintendent Environmental Services Applicant

There are no timestamps or recording available due to Technical Difficulties.

1. Call to Order

Craig Stephens called the meeting to order.

2. Roll Call and Determination of Quorum

Craig Stephens called Roll and it was determined that there was a quorum of voting members. Those present were: Craig Stephens, Larry Henderson, and Russell Hardy; Absent: Gary Perkowski and Fred Beard.

3. Approval of Agenda

The motion was made by Russell Hardy and seconded by Larry Henderson to Approve the Agenda. The Vote was as follows, Yes: Craig Stephens, Larry Henderson, and Russell Hardy; No: None Absent: Gary Perkowski and Fred Beard. The Motion passed.

4. Review and Consider Request for a New Service for City Water Outside the City Limits located at 10 Crossroads Lane; applicants: Bruno and Tanja Baca

Tanja Baca appeared to request a new service for 10 Crossroads Lane. She explained that she had inherited the property with a service that was fed off of another user. Shortly after moving into the property, there was a fire that destroyed the home. She and her husband are currently in the process of building a home and need to have an independent water service. Jamey Schwiger stated that he has worked with Ms. Baca to get an estimate for an individual meter. He said it may be necessary for the Baca's to get an easement. Stephanie Shumsky said there may be an easement on Connie Road and advised Ms. Baca to get with her two neighbors. Mr. McCutcheon explained to the Board that Mr. and Mrs. Baca are trying to correct the water use at the property and by approving the request; it could be brought into compliance.

The motion was made by Russell Hardy and seconded by Larry Henderson to Approve the Request for Water Service outside the City Limits. The Vote was as follows, Yes: Craig Stephens, Larry Henderson, and Russell Hardy; No: None Absent: Gary Perkowski and Fred Beard. The Motion passed.

5. Approval of Minutes of the Board of Water and Sewer Commissioners Regular Meeting held on July 21, 2016

The motion was made by Russell Hardy and seconded by Larry Henderson to Approve the Minutes of the July 21, 2016, Board of Water and Sewer Commissioners. The Vote was as follows, Yes: Craig Stephens, Larry Henderson, and Russell Hardy; No: None Absent: Gary Perkowski and Fred Beard. The Motion passed.

6. Water & Sewer Department Monthly Reports presented by Mike Hernandez

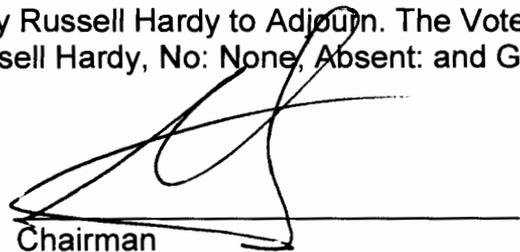
Mr. McCutcheon stated that Mike Hernandez could not be present for the meeting because he was attending the Water Trust Board Training. Mr. McCutcheon reported that the Lee Wilson and Associates work is continuing. He also reported that there was a Water leak at Sunset Gardens Cemetery. He said that he and Eileen Riordan are working with the City's Water Counsel, Maria O'Brien regarding Supplemental Water Rights. There was further discussion regarding the Effluent Reuse Project, Pumping Station, suggested Methods of Crossing the River with Effluent such as Elevated Pipe, and drilling under the River. Jamey Schwiger reported on Well #5, AIP Well #2.

7. Financial Reports by Wendy Hammett

Wendy Hammett said that the Financial Reports were not complete at the time the Agenda Packets were prepared, but will be available at the next regular scheduled meeting. She said she and the Finance Department continue work on the on-line bill pay and the audit.

8. Adjourn

The motion was made by Larry Henderson and seconded by Russell Hardy to Adjourn. The Vote was as follows, Yes: Craig Stephens, Larry Henderson, and Russell Hardy, No: None, Absent: and Gary Perkowski and Fred Beard. The Motion passed.


Chairman