

**Minutes of the Regular Meeting of the  
Carlsbad Museum Advisory Board  
held in the Carlsbad Museum & Art Center  
On August 17, 2016 at 1:30 PM**

Voting Members Present:

Carolyn Olson	President	
David Prell	Member	
George MacDonell	Member	
LaVern Shan	Member	
Margaret McClure	Member	(entered at 1:34 pm)
Sam Denman	Member	
Steve West	Member	

Voting Members Absent:

Gerri Mattson	Member
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Ex-Officio Members Present:

Ex-Officio Members Absent:

Mayor Dale Janway	
Steve McCutcheon	City Administrator
Patsy Jackson-Christopher	Director of Arts & Culture

Others Present:

Dave Morgan	Museum Director
Michele Robertson	Museum Attendant
Duane Pearson	Board Member candidate
Larry Pardue	Board Member candidate

**1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM**

Roll call was taken by Michele Robertson. It was determined that a quorum was present.

**2. APPROVAL OF THE AGENDA OF August 17, 2016**

The motion was made by Steve West and seconded by George MacDonell to approve the agenda of the August 17<sup>th</sup> meeting, as amended. The vote was as follows:

Yes – Carolyn Olson, David Prell, George MacDonell, LaVern Shan, Margaret McClure, Sam Denman, Steve West

No – None

Absent – Gerri Mattson

**3. APPROVAL OF MINUTES OF THE July 20, 2016 REGULAR MEETING**

The motion was made by George MacDonell and seconded by David Prell to approve the minutes of the July 20<sup>th</sup>, 2016 meeting. The vote was as follows:

Yes – Carolyn Olson, David Prell, George MacDonell, LaVern Shan, Margaret McClure, Sam Denman, Steve West

No – None

Absent – Gerri Mattson

#### **4. APPROVAL OF FINANCIAL REPORT**

There is not much to report at this time as there has been little to no changes. Board members were provided a Lodger's Tax balance sheet to review. Lodger's Tax revenues are down. The museum is hoping to be able to ask for a small amount to cover print advertising. The purchase order process with the City has greatly improved. The whole process from writing the purchase order to getting it paid for has been streamlined and is working well.

The motion was made by David Prell and seconded by Margaret McClure to approve the financial report. The vote was as follows:

Yes – Carolyn Olson, David Prell, George MacDonell, LaVern Shan, Margaret McClure, Sam Denman, Steve West

No – None

Absent – Gerri Mattson

#### **5. APPROVAL OF DIRECTOR'S REPORT**

On the 22<sup>nd</sup> of July Dave met with Jed Howard. He checked on him to see how he was doing and talk about items Mr. Howard is offering to donate to the museum. The board discussed Mr. Howards important contributions to the historical records of the area. Carolyn Olson shared with the board that Donna Blake Birchell has offered to be the area archivist and take care of nearlovinbend.net. Dave met with Lola and Sally from the Zia Quilting & Stitchery Guild about the upcoming quilt show. It will go up after NPS comes down. The upcoming weekends here at the museum are packed with workshops and ranger talks. August 20<sup>th</sup> has a ranger talk, natural dyes workshop and a concert in the Halagueno Arts Park (weather permitting).

The O'Bannon collection was picked up on August 8<sup>th</sup> by Mr. O'Bannon's daughter. The Fine Arts Acquisitions and Vetting Committee has a final plan for phase three of the Halagueno Arts Park, not sure when construction will begin but it should be soon. The museum is still waiting for contract approvals for advertising in the movie theatres and for next summer's traveling exhibit from the National Guitar Museum.

Board member recommendations will go before City Council on the 24<sup>th</sup> of August. It is still unknown when the reintegration building (future archives building) by the police department will have its mold issues and remodeling finished.

The Local Hangout exhibit space is changing out. Frank MacKay picked up his exhibit "Future Architecture" on Monday the 15<sup>th</sup>. On Friday the 19<sup>th</sup> Mike Campos will put up his solo exhibit called "Fantasy". Mr. Campos is a local artist who has been supportive of museum events. We have an intern, Rebecca Rodriguez from the Carlsbad Early College High School starting Thursday the 18<sup>th</sup>. David Mandel is here this week working on the CAAF exhibit at the airport. It is very close to completion. Dave reminded the board that we need recommendations for replacing Mike Cleary's spot on the board.

The motion was made by Steve West and seconded by Sam Denman to approve the Director's Report of the August 17<sup>th</sup> meeting. The vote was as follows:

Yes – Carolyn Olson, David Prell, George MacDonell, LaVern Shan, Margaret McClure, Sam Denman, Steve West

No – None

Absent – Gerri Mattson

**6. DISCUSS CURRENT AND FUTURE EXHIBITIONS AND ACTIVITIES**

- Event – August 13<sup>th</sup>, National Park Service Ranger Talk; *Keeping it Wild: The Guadalupe Mountains Wilderness*
- Event – August 20<sup>th</sup>, National Park Service Ranger Talk; *Protect and Serve in our National Parks*
- Event – August 20<sup>th</sup>, Tierra Firme Natural Dyes workshop, 4 – 6 pm
- Event – August 20<sup>th</sup>, concert in HAP, Purple & Green and Cosmic Purple Carrot
- Event – September 3<sup>rd</sup>, Carlsbad Caverns Ranger Talk
- Event – September 17<sup>th</sup>, Dwight Pitcaithley presentation 2 pm, Carlsbad Caverns Ranger talk 4 pm
- Meeting – September 19<sup>th</sup>, Military and Veterans Affairs Legislative Committee meeting
- Event – September 30<sup>th</sup>, Movie in the Park for Active Aging Week
- Exhibit – October 3<sup>rd</sup> – 29<sup>th</sup>, Zia Quilting & Stitchery Guild annual quilt show
- Exhibit – Nov 16 – Jan 17, *Chicanitas* small works from the collection of Cheech Marin
- Event – Nov. 18<sup>th</sup>, opening reception for *Chicanitas*
- Exhibit – March 2017, CAAA annual show
- Exhibit – April 2017, Carlsbad Municipal Schools annual student art show
- Exhibit – May 2017 – Sept 2017, *Medieval to Metal, the Art and Evolution of the Guitar* (contract review in progress)

**7. ADJOURN**

The motion was made at 2:49 pm by David Prell and seconded by LaVern Shan to adjourn. The vote was as follows:

Yes – Carolyn Olson, David Prell, George MacDonell, LaVern Shan, Margaret McClure, Sam Denman, Steve West

No – None

Absent – Gerri Mattson

  
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 Carolyn Olson, President

9/21/18  
 Date