

MINUTES OF THE REGULAR MEETING OF THE CARLSBAD ARBOR DAY FOUNDATION
TREE CITY NEW MEXICO ADVISORY BOARD HELD AT THE PUBLIC WORKS
CONFERENCE ROOM ON AUGUST 15, 2017 AT 5:00 P.M.

Voting Members Present:	Ken Britt	Chairperson
	Dave Rogers	Member
	Mary Garwood	Member
	Damian Armijo	Member
Voting Members Absent:	Julia Williams	Member
	Claudia Phillips	Member
Board Secretary Present:	Luis Renteria	Parks & Rec. Superintendent
Others Present:	Pat Cass	Director of Public Works

The meeting was called to order by Ken Britt @ 5:03 pm

ITEM 1- ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM

Present – Britt, Rogers, Garwood, Armijo; Absent – Williams, Phillips

ITEM 2- APPROVAL OF AGENDA

Motion was made by Dave Rogers and seconded by Mary Garwood to approve the agenda.

The vote was as follows: Yes – Britt, Rogers, Garwood, Armijo; No - None; Abstain – None; Absent – Williams, Phillips; The motion carried.

ITEM 3- APPROVAL OF MINUTES HELD JANUARY 17, 2016

Motion was made by Dave Rogers and seconded by Damian Armijo to approve the May 16, 2017 minutes.

The vote was as follows: Yes – Britt, Rogers, Garwood, Armijo; No - None; Abstain – None; Absent – Williams, Phillips; The motion carried.

ITEM 4 – DISCUSS PLANS FOR FY 2017/18:

Ken said that it was difficult to make plans since there were no funds. Mary mentioned that she had \$2,000.00 in her budget for miscellaneous trees. There are several trees around town that need to be replaced and Orlando Garza is writing up a list of those trees. Luis said on Canal from Greene Street going South, there is about seven (7) trees that will be replaced.

ITEM 5 – UPDATE ON THE FOLLOWING BOARD ACTIVITIES:

- **Memorial Tree Program – Brochure Update**

No Update

- **Report from City Arborist**

Luis said that Garden Mart trimmed five trees and removed one around the Water Park. Garden Mart was granted the tree trimming contract for this new fiscal year. Luis said he requested \$30,000.00 for tree trimming but was only granted \$20,000.00.

ITEM 8 – SCHEDULE NEXT MEETING

The next meeting is scheduled for 5:00 pm on September 19, 2017.

ITEM 9 – ADJOURNMENT

The motion was made by Dave Rogers and seconded by Mary Garwood to adjourn the meeting.

The vote was as follows: Yes – Britt, Rogers, Garwood, Armijo; No - None; Abstain – None; Absent – Williams, Phillips, Barry; The motion carried.


19 Sep 17
Ken Britt, Chairman

David Wilson Rogers

CO-Chair for

Ken Britt, Chair