

MINUTES OF THE REGULAR MEETING OF THE CARLSBAD PARKS AND RECREATION ADVISORY BOARD HELD AT THE PUBLIC WORKS CONFERENCE ROOM ON JULY 21, 2016 AT 4:00 P.M.

Voting Members Present:	Vacant Don Dayton Christy Thomas Jim Grantner Denton McCullough John Barry	Chairperson Co-Chairperson Member Member Member Member
Members Absent:	Valerie Dorr	Member
Ex-Officio Member Absent:	Sandra Nunley	City Councilor
Board Secretary Present:	Luis Renteria	Parks & Rec. Superintendent

The meeting was called to order by Chairman Dave Gillan at 4:00 pm.

**ITEM 1 – ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM**

Roll call of those present was taken by Don Dayton. It is determined that a quorum is present.

**ITEM 2 – APPROVAL OF AGENDA**

The motion was made by Jim Grantner to approve the Agenda as presented. Denton McCullough seconds the motion.

The vote was as follows: Yes –Mr. Dayton, Mr. Grantner, Mrs. Thomas, Mr. Barry, Mr. McCullough. No – None. Absent: Ms. Dorr. The motion carries.

**ITEM 3 – APPROVAL OF JUNE 16, 2016 REGULAR MEETING MINUTES**

The motion was made by Denton McCullough to approve the minutes from the June 16, 2016 meeting John Barry seconds the motion.

The vote was as follows: Yes –Mr. Dayton, Mr. Grantner, Mrs. Thomas, Mr. Barry, Mr. McCullough. No – None. Absent: Ms. Dorr. The motion carries.

**ITEM 4 – OLD BUSINESS**

**A. Election of Board Chair and Vice Chair**

Jim Grantner makes a motion for Don Dayton as Chairperson and Christy Thomas as Vice Chairperson, Denton McCullough seconds the motion.

**B. Discuss Board Member Handbook**

Don suggested the new members Denton McCullough and John Barry to review the handbook because it has some important information about the different parks.

Don questioned the Ordinance 2012-13 about the absences. The Ordinance states that any Member of the Board shall be deemed to have resigned from the Board if he or she is absent for three (3) consecutive meetings or for four (4) meetings in any calendar year. Luis commented that this regulation has not been enforced and has not seen any members being resigned for this regulation. Jim Grantner suggests that the board should keep an eye on the absences and write a letter to the member to make sure they are still interested, if not so the board can submit a new candidate.

**C. Discuss Bike Paths Maintenance and Development**

John would like to know how many people are interested in biking in the Carlsbad area, Don stated he is not sure if there is a way to check into it but he sees several bikers around town biking on the roadside and around the Lake. Jim said maybe getting with the Beautification Committee when they have a bikers event, they have bikers from all over the place. John said he admires countries that facilitate biking. He knows that there is a provision in the Clean Era Act that allocates money from municipalities to create bike lanes.

**D. Landscaping near Bathhouse**

The landscaping around the bathhouse is based on funding according to Don. He also stated that outside the water park needs to be grated, seeded and hopefully rained on.

**ITEM 5 – NEW BUSINESS**

**A. Candidate for additional Board Vacancy**

Dave submitted a memorandum to Mayor Dale Janway to appoint Akilah S. Nosakhere.

See Attached Letter.

**B. Park Assignments Update**

Don Dayton passed out an updated park assignment but the board would like to make rearrangements for the next meeting in August.

See Attached Letter.

**C. Schedule Review of Park Improvements Master Plan**

Jim stated since the board has all new members, they should review it and start to update it and implement the Bike Path into the master plan. Don asked how the board got the funding for the updated plan in the previous years. Luis stated the board started off with a wish list and then the board would come up with a master plan and that's what they would use for the budget purposes.

**ITEM 6 – STANDING REPORTS**

Luis Renteria went over the Parks Superintendent Report for June.

1. Constructors Inc. have completed the installation of new sidewalks at the Carlsbad Veterans Memorial Park.
2. The Construction Department have re-roofed, painted, and replaced walkway boards at the Spring Park Canopy.
3. The Construction Departments is in the process of painting inside of all restrooms in the parks.
4. The Electrical and Parks departments have installed the new water feature at the upper lake.
5. The seasonal employees are now working on weekends, removing litter and trimming at the Lake Carlsbad Recreation area.
6. The Irrigation crew is in the process of installing and repairing irrigation systems south of the new Water Park.
7. The Parks Department is still mowing and trimming on a two week schedule.

#### **ITEM 7 – COMMENTS**

Jim Grantner said he would like the time changed for the meetings from 4:00 p.m. to 1:30 p.m., so if it could be added to next month's agenda.

Denton McCullough commented that he would like to see more recycle bins.

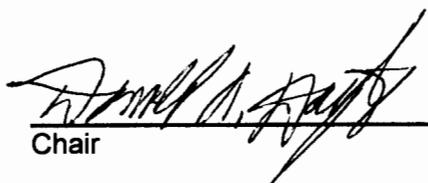
#### **ITEM 9 – SCHEDULE NEXT MEETING**

The next meeting is scheduled for August 18, 2016 at 4:00 pm.

#### **ITEM 10 – ADJOURNMENT**

The motion was made by Christy Thomas to adjourn the meeting. Jim Grantner seconds the motion.

The motion carries.

  
Chair

  
Date