

MINUTES OF A REGULAR MEETING OF THE **CARLSBAD BOARD OF SOLID WASTE COMMISSIONERS** OF THE CITY OF CARLSBAD, NEW MEXICO, HELD AT CITY HALL IN THE PLANNING ROOM ON July 19, 2017 AT 3:30 P.M.

Voting Members Present: Jerry Stanley, Chairman – Member at large
Lisa Flores, Board – Ward 1
John Beasley, Board – Ward 3
Jim Grantner, Board – Ward 4

Voting Members Absent: Empty, Board – Ward 2

Ex-Officio Members Absent: Mayor Dale Janway
Steve McCutcheon, City Administrator

Board Secretary Present: Luis Camero, Director of Engineering

Staff Present: Ron Meyer, Director of Utilities
LaVelta Jenkins, Assistant Finance Director
Lin Pickens, Solid Waste Superintendent
Terra Dougan, Solid Waste Coordinator
Mary Garwood, Beautification Coordinator

Others Present:

Jerry Stanley called the meeting to order at 3:30 p.m.

1. ROLL CALL OF VOTING MEMBERS and DETERMINATION OF QUORUM

Jerry Stanley called the roll of voting members, determining that three of the five appointed board members were in attendance, which constitutes a quorum. Lisa Flores arrived at 3:36 p.m.

2. APPROVAL OF AGENDA

Jerry Stanley called for a motion to approve the agenda as presented. John Beasley made the motion, which was seconded by Jim Grantner. The vote was as follows: Yes – Beasley and Grantner. No – none. Abstain – none. Absent – Flores. The motion carried.

3. APPROVAL OF MINUTES OF JUNE 21, 2017 MEETING

Jim Grantner made the motion to approve the June 21, 2017 minutes as presented, which was seconded by John Beasley. The vote was as follows: Yes – Beasley and Grantner. No – none. Abstain – none. Absent – Flores. The motion carried.

4. DISCUSS QUESTIONS AND CONCERNS FROM CITIZENS

Jerry Stanley asked the board and staff if there were any questions and/or concerns from the citizens of Carlsbad. The board and staff stated there were no questions or concerns at the moment.

5. REPORTS AND UPDATES

a. Financials – Jerry Stanley asked Lavelta Jenkins if the June costs had been closed out. Jenkins replied they had not but the Finance Department is very close. Jenkins added the total revenue for May was \$530,306.00, budgeted revenues were \$468,794.00 and the yearend projection is a little over 6 million. Jenkins went on to add if the 6 million does come in, as projected, the revenues will be half a million more than what was projected. Jenkins stated the expenses for May were \$278,707.83 resulting in a profit of \$251,598.00, year to date revenues, with transfers out, were \$2,511,292.29, year to date expenses, minus landfill expenses, were \$2,455,414.78 which results in a net of \$55,878.00. Jenkins added when landfill expenses are calculated in the Solid Waste Department would be in the hole roughly \$20,000.00. Jim Grantner asked Jenkins if the amount given was after all the transfer outs. Jenkins replied all transfers have been completed and the total is correct.

b. Solid Waste – Lin Pickens stated there were 14 ARC trucks in operation, 38 repairs were done on those 14 trucks, 2,088.76 tons of garbage was delivered to the landfill with 291 trips. Pickens added there were 9,675 residential services last month, 1,053 commercial services with 3 of the residential services being new and 2 of the commercial services being new. Lin Pickens informed the board containers and roll-outs are being repaired as needed, there were 4 grappler trucks in operation, 9 repairs were done on those 4 trucks, 155.37 tons of trash was collected and delivered to the landfill with 51 trips. Pickens mentioned there was 1 recycling truck in operation with 4 repairs done in the month of June; Grantner asked Lin what recycling truck was in operation. Lin replied the blue recycling containers around town are still being serviced and taken to the landfill. Lavelta Jenkins commented if there were 9,618 residential services in May and 9,675 residential services in June new residential services would be more than 3. Terra Dougan explained new residential services in Solid Waste are the houses that are being built and not residents turning on and off water at different locations. Ron Myers asked staff where the numbers generate from for the residential services and staff replied from the Billing Department. Jerry Stanley asked staff how many residents get their water shut off a month. Lavelta Jenkins replied this month there were 170 residents that had their water turned off. Jerry Stanley said he was only asking because there are residents that turn the water off and on regularly and it makes sense only adding the newly built homes because he doesn't see a way to get a correct, exact number with all the turn offs. Luis Camero informed Ron Myers the numbers for the residential services come from 2 places the billing department and the applications. Jerry Stanley asked staff how many tons of garbage an ARC truck holds. Luis Camero replied a larger ARC truck holds about 5 tons and the smaller ARC truck holds about 3 tons. Jerry Stanley replied the reason for asking is because he is concerned about unnecessary trips to the landfill. Stanley went on to state based on the numbers the ARC trucks carry roughly 7 tons per load to the landfill whereas the grappler carries about 3 tons. Jerry Stanley asked staff if he was correct in stating the ARC trucks could hold one load in the yard overnight only. Staff informed him he was correct and Jim Grantner added only if the blades are back so it does not cause a fire hazard. Lin Pickens continued with his report and informed the board there was 4550.12 tons of trash collected from Carlsbad at the Sandpoint Landfill, 2082.71 tons were collected from Artesia, 1319.02 tons were collected from Eddy County and 51.34 tons were collected from other sources. Pickens added tipping fees collected at the gate were \$9,054.95 and \$45,259.51 was billed. Pickens went on to state there was 179.40 tons of trash collected at the convenience station, 14CY of glass was pulverized and 180CY of metal was picked up. Pickens ended the report by informing the board and staff

29 roll-off containers are being rented, \$14,908.32 was billed for the rentals and 168.54 tons of trash was collected and delivered to the landfill.

c. Public Outreach Campaign – nothing discussed at this time

6. APPROVAL OF RECOMMENDATION TO CITY COUNCIL TO REMOVE ALL BLUE RECYCLING CONTAINERS

Jerry Stanley mentioned to staff and the board when the recommendation for the new Solid Waste Ordinance goes before City Council he would not mind attending the meeting and informing Council of the accomplishments and progress Solid Waste has made. Jim Grantner agreed with Stanley and stated the recommendation still needs to be made to remove all the blue recycling containers.

Jim Grantner made the motion to recommend the removal of all blue, recycling containers in Carlsbad and the recommendation needs to be sent to City Council in form of a letter, which was seconded by Lisa Flores. The vote was as follows: Yes –Beasley, Grantner and Flores. No – none. Abstain – none. Absent – none. The motion carried.

7. MOTION TO ADJOURN

Jerry Stanley called for a motion to adjourn. John Beasley made the motion to adjourn, seconded by Lisa Flores. The vote was as follows: Yes – Beasley, Flores and Grantner. No – none. Abstain – none. Absent – none. The motion carried. The meeting was adjourned at approximately 4:06 p.m.



JERRY STANLEY, Chair