

**Minutes of the
Carlsbad Community Volunteer Network
Advisory Board Meeting
San Jose Senior Center
2814 San Jose Blvd.
Monday June 6, 2016 12:00 PM**

Voting Members Present:

Jim Grantner	Member
Lionel Munoz	Member
Julia Williams	Member
Olivia Castillo	Member
Dora Cota	Member
Fred Cota	Member

Voting Members Absent:

None

Ex-Officio Members Absent:

Dale Janway	Mayor
Steve McCutcheon	City Administrator

Others Present:

Yanira Gonzales	CCVN Coordinator
Natie Saiz	Assistant Coordinator

1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM

Roll call of those present was taken by the Chairperson Jim Grantner. It was determined that a quorum was present. The meeting was called to order at 12:00 p.m.

2. CONSIDER APPROVAL OF AGENDA

The motion was made by Fred Cota and seconded by Dora Cota to approve the agenda of June 6, 2016.

The vote was as follows:

Yes- Olivia Castillo, Lionel Munoz, Jim Grantner, Julia Williams, Dora Cota, Fred Cota.

No-None.

Absent-None.

3. CONSIDER APPROVAL OF MINUTES OF MAY 2, 2016 REGULAR MEETING

The motion was made by Lionel Munoz, seconded by Fred Cota to approve the minutes of May 2, 2016 regular meeting.

The vote was as follows:

Yes- Lionel Munoz, Olivia Castillo, Jim Grantner, Julia Williams, Dora Cota, Fred Cota.

No-None

Absent-None.

4. CONSIDER APPROVAL OF COORDINATOR'S REPORT

- Mrs. Gonzales and the assistant Coordinator are still working on updating the volunteer's contact information.
- The CCVN Program purchased a shed and it has been delivered to the San Jose Senior Center. We will share the shed between the CCVN Program and Senior Center.
- The volunteer hours for the Month of May were 3,192, the volunteer hours for April were 3,262.
- Received comments from volunteers who attended the Recognition Dinner, and suggestions were given on how to improve our serving of the meals and drinks.

The motion was made by Olivia Castillo, seconded by Lionel Munoz to approve the coordinator's report.

The vote was as follows:

Yes- Lionel Munoz, Olivia Castillo, Jim Grantner, Julia Williams, Fred Cota, Dora Cota.

No-None

Absent-None.

5. COMMENTS AND QUESTIONS FOR DISCUSSION ONLY-NO ACTION MAY BE TAKEN

Suggestions were given by the Advisory Board on how to be more efficient in the serving of the meal during the Recognition Dinner. A discussion was had on how the economy is impacting our CCVN budget for next year.

6. ADJOURN

With no further business to discuss, Lionel Munoz moved that the meeting be adjourned and seconded by Olivia Castillo.

The vote was as follows:

Yes-Lionel Munoz, Jim Grantner, Olivia Castillo, Julia Williams, Dora Cota, Fred Cota.

No-None

Absent-None. Meeting adjourned at 1:00 p.m.

Minutes approved on behalf of the Board of Trustees by:

Jim Grantner Date 8-1-16
Presiding Officer

Yanira Gonzales Date 8/1/16
Yanira Gonzales, CCVN Coordinator

Patsy Jackson Date 8/1/16
Patsy Jackson-Christopher, Director Arts & Culture