

MINUTES OF A REGULAR MEETING OF THE CARLSBAD BOARD OF SOLID WASTE COMMISSIONERS OF THE CITY OF CARLSBAD, NEW MEXICO, HELD AT CITY HALL IN THE PLANNING ROOM ON June 21, 2017 AT 3:30 P.M.

Voting Members Present: Jerry Stanley, Chairman – Member at large
Lisa Flores, Board – Ward 1
John Beasley, Board – Ward 3
Jim Grantner, Board – Ward 4

Voting Members Absent: Empty, Board – Ward 2

Ex-Officio Members Absent: Mayor Dale Janway
Steve McCutcheon, City Administrator

Board Secretary Present: Luis Camero, Director of Engineering

Staff Present: Ron Meyer, Director of Utilities
LaVelta Jenkins, Assistant Finance Director
Lin Pickens, Solid Waste Superintendent
Terra Dougan, Solid Waste Coordinator
Mary Garwood, Beautification Coordinator

Others Present:

Jerry Stanley called the meeting to order at 3:30 p.m.

1. ROLL CALL OF VOTING MEMBERS and DETERMINATION OF QUORUM

Jerry Stanley called the roll of voting members, determining that four of the five appointed board members were in attendance, which constitutes a quorum.

2. APPROVAL OF AGENDA

Jerry Stanley called for a motion to approve the agenda as presented. John Beasley made the motion, which was seconded by Jim Grantner. The vote was as follows: Yes – Beasley, Grantner and Flores. No – none. Abstain – none. Absent – none. The motion carried.

3. APPROVAL OF MINUTES OF MAY 17, 2017 MEETING

John Beasley made the motion to approve the May 17, 2017 minutes as presented, which was seconded by Lisa Flores. The vote was as follows: Yes – Beasley and Flores. No – none. Abstain – Grantner. Absent – none. The motion carried.

4. DISCUSS QUESTIONS AND CONCERNS FROM CITIZENS

John Beasley stated he visited the convenience station with some debris from his house and the attendant told him he could not throw away demolition material at the convenience station. Beasley proceeded to ask staff what was allowed to be dumped at the convenience station. Jerry Stanley replied he understood anything could be thrown away there if you were a city home owner. John Beasley replied the attendant told him her boss Mike Hernandez does not allow demolition or construction material to be dumped. Lisa Flores stated no demolition and/or construction material could be dumped at the convenience

station and asked Lin Pickens if the information she stated was correct. Lin Pickens agreed and added only residential household waste is supposed to be dumped at the convenience station. Pickens added if residential customers do come in with demolition or construction material the attendant will assess the debris and as long as it is not a large amount the debris could be dumped at the convenience station. Lisa Flores stated there should be a charge assessed at the convenience station. Lin Pickens and John Beasley agreed there should be a fee assessed to use the convenience station. Jerry Stanley stated it should be obvious for the attendants to recognize a contractor when they try and use the convenience station. Staff replied it is not obvious in most cases due to the fact there are many trucks that are not marked along with a diversity of residents that do contractor work. Jerry Stanley asked staff where the rules are spelled out in regards to the convenience station. Luis Camero replied there were signs at the old convenience station and there are signs at the new convenience station. Jerry Stanley stated the rules are very confusing and are probably confusing to the residents of Carlsbad as well. Stanley added there needs to be better definition of what debris is appropriate and what can and cannot be dumped at the convenience station. Stanley went on to state if Carlsbad is going to provide a convenience station for its residents and Eddy County than why is staff making residents drive all the way out to the landfill to dump a small trailer or truck bed of demolition and/or construction material. Stanley stated residents need to be informed and educated on what type of material is acceptable to take to the convenience station before they arrive. Luis Camero replied education and information has been and is still being given to the residents of Carlsbad. Jim Grantner asked staff if demolition or construction material was placed outside a home would the grapple truck pick it up. Luis Camero replied the grapple is not supposed to pick up demolition or construction material. Jerry Stanley stated the rules need to be consistent and cannot vary from resident to resident. Lisa Flores asked staff how they handle a situation when there is a 311 and the grapple operator arrives at the address and the debris is demolition and construction material. Terra Dougan replied the driver will either call the problem into the office or they will write the problem down on the 311 order, turn the paperwork into the office and then Raquel Leyva will go and educate the residents on what is acceptable for the grapple to pick up. Jerry Stanley stated the Solid Waste Department should be charging for every service that is offered. Stanley went on to state the convenience station would be the hardest to charge unless there was either a set rate or scales were placed where residents could weigh in and out.

5. REPORTS AND UPDATES

a. Financials – Lavelta Jenkins stated revenues for the year are over by 107% of what is budgeted. Jenkins added year to date actual revenues were five million twenty-five thousand and total estimated expenses are two million nine hundred thousand. Lavelta Jenkins asked staff and the board if there were any questions pertaining to the check registry. John Beasley asked what Sad Red Rocket Videos were. Jerry Stanley replied Kyle Marksteiner works with a gentleman who owns this business and they do informative videos for the Solid Waste Department. Jerry Stanley asked Lavelta Jenkins if the last transfer from Solid Waste to General Fund has been completed. Lavelta Jenkins replied all transfers have been completed. Jim Grantner asked Jenkins if the Solid Waste Department was in the positive. Jenkins and Stanley both replied yes. John Beasley asked Jenkins why the Solid Waste Department was negative on the line item listed Sandpoint Landfill Operations. Jenkins replied the landfill performed maintenance at the site and staff did not budget enough to cover the maintenance improvements performed. Jenkins added Eddy County was also over budget on some of those improvements.

b. Solid Waste – Lin Pickens stated there were 15 ARC trucks in operation, 37 repairs were performed on those 15 trucks, 307 trips were made to the landfill delivering 2103.59 tons of garbage, there were three grappler trucks in operation, ten repairs were done on those three trucks and 61 trips were made to the landfill delivering 159.75 tons of trash. Pickens added residential services have declined due to the fact of residents moving in and out of a property and maintenance on roll-outs and metal containers are daily on an as need basis. Pickens went on to state there was 3887.07 tons of trash collected from Carlsbad at the landfill, 2084.47 tons were collected from Artesia, 1009.08 tons were collected from Eddy County, the landfill collected tipping fees at the gate of \$9995.78 and billed \$36,696.19. John Beasley wants the Solid Waste Department to call the county and ask about the tonnage from May of 2016 because it looks high. Jerry Stanley asked if the tipping fees billed at the landfill is strictly done by the county. Lin Pickens replied the tipping fees billed are done by the county. Pickens informed the board there was 217.93 tons of trash collected at the convenience station and delivered to the landfill, 24 cubic yards of glass was pulverized, 200 cubic yards of metal was collected. Pickens ended with informing the board there were \$12637.12 fees billed for roll-off charges and 108.6 tons of trash was collected and delivered to the landfill. Jim Grantner asked where the glass is kept that is being pulverized. Pickens replied the glass is stored at the old convenience station. Jerry Stanley stated if it gets to where the old convenient station cannot store anymore staff needs to contact Guadalupe National Park to come and pick some of the glass up so it can be used on park improvements. Luis Camero asked staff if city employees call in to 311. Staff replied yes.

c. Public Outreach Campaign – nothing discussed at this time

6. DISCUSS REMOVAL OF ALL COMMERCIAL RECYCLE CONTAINERS

Jerry Stanley stated an article was written in the paper about a recycling survey being distributed within the city but the only problem there was no instructions or website given where the survey could be taken. Stanley added a survey could not be done correctly if only 1 – 2% of residents were surveyed due to the fact commercial accounts are the biggest contributors to the recycling program. Stanley asked if staff has received any calls regarding recycling since the article came out. Mary Garwood replied she has received calls from numerous people offering their support and giving her information on grants and resources that could help the recycling program. Luis Camero stated he thought Scott Goodale and Jason Shirley were going to reach out to commercial businesses with the recycling survey as well and ask if they would keep their recycling containers if there was a charge. Jerry Stanley mentioned Scott Goodale and Jason Shirley could come up with tremendous numbers, from the survey, in regards to residential recycling but the results would only be less than 10% of Carlsbad due to the fact commercial businesses are the biggest contributors when it comes to recycling. Jerry Stanley asked staff what the plan was for picking up the blue, commercial, recycling containers. Stanley added in one of his meetings with Steve McCutcheon, McCutcheon mentioned the blue, commercial, recycling containers should not be out in the community and Stanley agreed with him. Stanley went on to state one of the reasons the commercial, recycling containers should be picked up is so the plan for the future could be reached and that would be offering the containers for half the cost of the brown, garbage containers. Stanley added the second reason for the blue, commercial, recycling containers to be picked up is because they are being used for garbage instead of recycling and businesses are receiving free garbage pick-up for that container. Jim

Grantner stated until the city, including the Solid Waste Staff and Board, decide if recycling is going to be offered to Carlsbad residents and businesses the blue, commercial, recycling containers need to be brought in. Ron Myers asked the board why the recycling program stopped. Jim Grantner replied recycling was stopped because Rainbow Recycling shut down and there was no other business to take recycled materials. Luis Camero added the city was paying Rainbow Recycling to take the material but they needed more money to operate and it was not feasible to the city to pay more. Jerry Stanley agreed with Camero and stated there were a combination of reasons for Rainbow Recycling to close but most of those were financial. Jim Grantner stated picking up the blue, commercial, recycling containers should be done and could be done without approval from City Council. Luis Camero replied the directive given from above was to leave the blue, recycling, commercial containers out in the community. Lin Pickens agreed and stated he would have no problem picking the containers up if upper management would let him. Ron Myers added there have been recommendations to pick up the recycling containers along with other minor changes and all recommendations have been turned down. Luis Camero stated he would like the board to make a motion to council to have the blue, recycling, commercial containers picked up. Jim Grantner agreed and stated if Ron Myers was not allowed to make the decision then a recommendation needs to be done to pick the commercial, recycling containers up. Luis Camero stated the Solid Waste has an ordinance but when the ordinance tries to be enforced by staff, staff is directed differently. Jerry Stanley and Jim Grantner agreed and told staff on the next agenda the board would recommend removing all blue, recycling, commercial containers.

7. MOTION TO ADJOURN

Jerry Stanley called for a motion to adjourn. John Beasley made the motion to adjourn, seconded by Lisa Flores. The vote was as follows: Yes – Beasley, Flores and Grantner. No – none. Abstain – none. Absent – none. The motion carried. The meeting was adjourned at approximately 5:01 p.m.



JERRY STANLEY, Chair