

**Minutes of Regular Meeting of the  
San Jose Senior Center Advisory Board  
Held at San Jose Senior Center  
2814 San Jose Blvd  
On June 1, 2016**

**VOTING MEMBERS PRESENT:**

Pat Jones	Chairperson
Olivia Castillo	Board Member
Lionel Munoz	Board Member
Jackie Rayroux	Board Member
Julia Williams	Board Member

**VOTING MEMBER ABSENT:**

Franceal Lucia	Board Member
Eugene Thompson	Vice Chairperson

**OTHERS PRESENT:**

Amparo C. Vasquez	San Jose Senior Center Manager
Corina Yrigollen	San Jose Senior Center Assistant Manager

**EX- OFFICIO MEMBERS ABSENT:**

Dale Janway	Mayor
Steve McCutcheon	City Administrator

**1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM:**

Roll call of those present was taken by Pat Jones, Chairperson. It was determined that a quorum was present. The meeting was called to order at 1:15 p.m.

**2. APPROVAL OF THE AGENDA OF JUNE 1, 2016:**

After a review of the June 1, 2016 agenda, O. Castillo moved that the agenda be approved and seconded by J. Williams.

The vote was as follows: Yes: O. Castillo, P. Jones, L. Munoz, J. Rayroux and J. Williams.

No: None. The motion carried.

**3. CONSIDER APPROVAL OF MINUTES OF THE APRIL 6, 2016  
REGULAR MEETING:**

The motion was made by L. Munoz and seconded by O. Castillo that the Minutes of the April 6, 2016 meeting be approved.

The vote was as follows: Yes: O. Castillo, P. Jones, L. Munoz, J. Rayroux and J. Williams.

No: None. The motion carried.

**4. CONSIDER APPROVAL OF JUNE 2016 CALENDAR OF WEEKLY  
ACTIVITIES:**

- Daily meals served from 11:30 – 12:30
- Daily entertainment 11:00-11:30
- Monday Crochet Class 8:00 – 10:00
- Monday Low Impact Exercise 9:00-9:30
- Monday Creative Coloring 9:00 - 10:00
- Monday Computer Class 9:30 – 5:00
- Monday Mexican Bingo 10:00 – 11:00
- Monday Line dancing 1:30-4:00
- Monday CCVN Advisory Board 12:00
- Tuesday Crochet Class 8:00 – 10:00
- Tuesday Computer Class 9:30 – 5:00
- Tuesday Mexican Bingo 10:00 – 11:00
- Tuesday Blood Pressure/Sugar Levels 10:30-11:30
- Tuesday Bingo 1:00-4:00
- Wednesday Crochet Class 8:00 – 10:00
- Wednesday Quilting Class 9:30-5:00
- Wednesday Computer Classes 9:30 – 5:00
- Wednesday Mexican Bingo 10:00 – 11:00
- Wednesday San Jose Advisory Board 1:00
- Thursday Crochet Class 8:00 – 10:00
- Thursday Computer Classes – 9:30 – 5:00
- Thursday Mexican Bingo 10:00 – 11:00
- Thursday Line Dancing 1:30-4:00
- Thursday Ceramics/Crafts 10:00-4:00
- Thursday Blood Pressure/Sugar Levels 10:30- 11:30
- Friday Crochet Class 8:00 – 10:00
- Friday Low Impact Exercise 9:00-9:30
- Friday Creative Coloring 9:00 – 10:00
- Staff Safety Huddle – 9:00
- Veteran's Support Group 9:00

- Friday Line Dancing 1:30- 2:30
- Friday Computer Classes 9:30 – 5:00
- Friday Mexican Bingo 10:00 – 11:00
- June 1<sup>st</sup> – San Jose Advisory Board Meeting – 1:00
- June 6<sup>th</sup> - CCVN Advisory Board Meeting - 12:00
- June 7<sup>th</sup> – Mega Bingo 1:00-4:00
- June 16<sup>th</sup> – Father’s Day Coffee – 9:30
- June 16<sup>th</sup> – Meeting with I CAN Nutritionist from NMSU
- June 17<sup>th</sup> – Father’s Day Dance – 6:00 – 10:00 p.m.
- June 22<sup>nd</sup> – I CAN Nutrition Class – 10:00 (tentative)
- June 29<sup>th</sup> – I CAN Nutrition Class – 10:00 (tentative)
- June 30<sup>th</sup> – June Birthdays

A motion was made to approve the June 2016 Calendar by J. Williams and seconded by O. Castillo.

The vote was as follows: Yes: O. Castillo, P. Jones, L. Munoz, J. Rayroux and J. Williams.

No: None. The motion carried.

**5. MONTHLY REPORTS FOR APRIL 2016 AND MAY 2016:**

Ms. Vasquez reported the number of patrons served in April was 2,080 and the nutritional program served 1,806, for a total of 3,886 patrons served. The total number of patrons served in May was 2,193 and the nutritional program served 1,960, for a total of 4,153 patrons served, for an increase of 267 patrons served in May.

Ms. Vasquez stated that for the month of April 2016 we took in \$3,125.00 in bingo money, \$20.00 was held out toward the purchase of bingo cards and the sum of \$3,105.00 was paid out. For the month of May we took in \$4,530.00 in bingo money, \$40.00 was held out toward the purchase of bingo cards and the sum of \$4,490.00 was paid out.

Ms. Vasquez reported we had 6 new members sign up during the month of April and 6 new members signed up during the month of May.

A motion was made to approve the Monthly Report by O. Castillo and seconded by J. Williams.

The vote was as follows: Yes: O. Castillo, P. Jones, L. Munoz, J. Rayroux and J. Williams.

No: None. The motion carried.

## **6. MANAGER'S REPORT:**

Ms. Vasquez stated that for the month of April we had a representative with the Alzheimer Program come to the Center to meet with anyone who was interested in the program. The representative was available every Wednesday from 10:00 a.m. to 12:00 noon, until May 25<sup>th</sup>.

The monthly evening dance was held on April 15<sup>th</sup>. We had about 90 people in attendance.

We celebrated the April Birthdays on April 29<sup>th</sup> with cupcakes for all. We had about 70 people that day.

Ms. Vasquez reported that we are coming to the end of this year's budget. The last day to turn in purchase requisitions was May 31<sup>st</sup>.

An appraisal on the property next door owned by John Yankovich has been ordered from Jim Witt. Upon receipt of the appraisal an offer will be made to Mr. Yankovich for his property. At this time we do not know if he will accept our offer or if he would consider selling only the vacant lots behind his home. We are unsure if Pate School will remain a school or not. When Fall Enrollment begins, they will decide whether they need Pate School or if the children from Pate will attend the new school.

We hosted a Mother's Day Tea for the ladies here at the Center. We had good attendance and the ladies enjoyed it very much.

The Mother's Day Dance was held on May 13<sup>th</sup>. We had about 89 people in attendance. A good time was had by all.

We celebrated Memorial Day and the May Birthdays on May 27<sup>th</sup>. We had cupcakes and cookies for everyone. There were over 89 people in attendance.

We have bought a new storage shed to house all our holiday decorations, etc., along with metal shelving to facilitate storage.

We are hosting a Father's Day Coffee for the seniors here at the Center on June 16<sup>th</sup>. The Father's Day Dance will be held on June 17<sup>th</sup>.

Lysondra Bartock, the Nutritionist at NMSU has called to schedule classes for the seniors during the month of June. Her program is called I CAN. Ms. Vasquez stated they will meet to set up a schedule of classes on June 16<sup>th</sup>.

The road construction on San Jose Boulevard right in front of our building has not commenced. However, City workers have leveled the horseshoe pit and it is scheduled to be paved soon and utilized for additional parking.

Ms. Vasquez once again asked the Board for ideas or recommendations for fund raisers or other activities that we could offer here at the center.

A motion was made to approve the Manager's Report by O. Castillo and seconded by J. Williams.

The vote was as follows: Yes: O. Castillo, P. Jones, L. Munoz, J. Rayroux and J. Williams.

No: None. The motion carried.

**7. COMMENTS AND QUESTIONS FOR DISCUSSION ONLY NO ACTION MAY BE TAKEN.**

It was suggested that when we have a garage sale or bake sale, that we ask the vendors for a donation for the Center. Ms. Vasquez informed the board that the vendors pay a set amount for the space which is used to pay for the newspaper ad.

**8. ADJOURNMENT:**

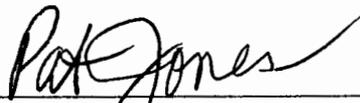
With no further business to discuss, the motion was made to adjourn by O. Castillo and seconded by L. Munoz.

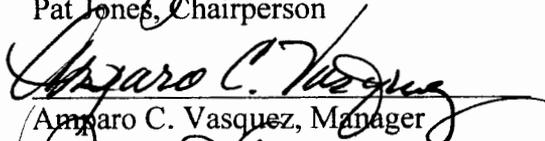
The vote was as follows: Yes: O. Castillo, P. Jones, L. Munoz, J. Rayroux and J. Williams.

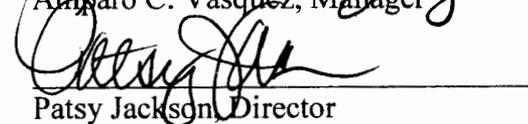
No: None. Motion carried.

Chairperson Pat Jones declared the Meeting adjourned at 2:15 p.m. The next meeting is scheduled for Wednesday, July 6, 2016 at 1:00 p.m.

Approved by:

  
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Pat Jones, Chairperson

  
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Amparo C. Vasquez, Manager

  
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Patsy Jackson, Director