

MINUTES OF THE REGULAR MEETING OF THE
WALTER GERRELLS CIVIC CENTER ADVISORY BOARD
CITY HALL
(UPSTAIRS PLANNING ROOM)
101 N HALAGUENO
TUESDAY, MAY 2, 2017 AT 6:00 PM

1 ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM:

Meeting was called to order at 6:00 pm by Steve Sauer, Chairperson. It was determined there was a quorum.

Voting Members Present: Steve Sauer, Chairperson
Kristopher Walls
Mark Barela
Linda Wiggins

Voting Members Absent: Damien Capello
Todd Hyden
Robert Young

Ex-officio Members Present:

Ex-officio Members Absent: Dale Janway, Mayor
Steve McCutcheon, City Administrator
Jason Shirley, City Councilor

Others Present: Steve Hendley, Director of Sports & Recreation
Frank Mackay, Durham MacKay Architect

Others Absent: Curtis McKinney, Manager

2 APPROVAL OF AGENDA: The motion was made by Mark to approve the agenda Kristopher seconded the motion. The vote was as follows: Yes –Sauer, Walls, Barela, Wiggins No – None Absent – Capello, Hyden, Young

3 APPROVAL OF MINUTES FOR REGULAR MEETING FEBRUARY 7, 2017 -
The motion was made by Mark to approve the minutes for the February 7 regular meeting Linda seconded the motion. The vote was as follows: Yes – Sauer, Barela, Walls, Wiggins No – None Absent –Capello, Hyden, Young

4 BOARD MEMBER UPDATE: Steve S. said Todd and Damien have been working on a new fee structure. Neither are in attendance so item 4a has been tabled until next meeting. The motion was made by Mark to table item 4a, Kristopher seconded the motion. The vote was as follows: Yes – Sauer, Walls, Barela, Wiggins No – None Absent – Capello, Hyden, Young.

Steve S. said Jason Burns, Councilor Shirley, Steve H., Steve McCutcheon and him had a meeting. They discussed some of the features of the remodel and some things that were not considered in the RFP. The sound system and lighting were damaged and both of those belonged to the college. Steve said the board needs to look into getting those, because you can't use the center without them. He said Jason mentioned there might be some funds left over they could use to purchase the equipment. Mark asked if the equipment was insured. Steve H. said yes, but our insurance didn't cover it all.

Steve S. asked Frank to show the board the proposed changes. Frank said he was asked over a year ago for a design concept for the Civic Center to make it more flexible. He said what this plan does is eliminate a lot of the fixed seats, create a new entry into the auditorium and makes it more useable for other things such as meetings. Frank showed the board the plans. Frank said they also have to upgrade all the fire alarm systems, the electrical inspector also asked that everything be brought up to code. Mark wanted clarification that what Frank showed them was all interior work. Frank said yes, it is.


Steve S. said he saw one concern with the plans. The sound & lighting room, right now is enclosed it needs to be open. When the sound guys are in there they can't hear what's going on. He asked if there is a way to open it up. Steve S. also mentioned that some of the bigger bands that they try to bring to Carlsbad are asking that the venue have at least 1200 seats.

Kristopher asked if there was a timeline on this. Steve H. said it's really hard to say, without good feedback from Gross Receipts Tax.

- a. Discuss & Consider Approval of Fee Structure Changes – TABLED UNTIL NEXT MEETING.

5 **OTHER COMMENTS AND QUESTIONS:** Steve S. asked Steve H. to update the board on the construction. Steve H. said there is a projects meeting tomorrow morning, he said he will have more information after that. Steve H. said work has started. Steve S said the original plan was to have it torn down, rebuilt and have it ready for the Oil & Gas Summit in September. He asked if they will make that date. Steve H. said they are a little behind schedule but he will find out more tomorrow in projects.

6 **ADJOURNMENT:** The meeting was adjourned at 6:35 pm. The motion was made by Mark to adjourn the meeting Linda seconded the motion. The vote was as follows: Yes – Sauer, Walls, Barela, Wiggins No – None Absent – Capello, Hyden, Young.


Chairperson

6-7-17
Date