

**Minutes of the
North Mesa Senior Recreation Center Advisory Board
Held at North Mesa Senior Recreation Center
Regular Meeting
1112 N. Mesa
Wednesday, May 10, 2017**

Voting Members Present:

Sally Garner	Chairperson
Jean Loafman	Vice-Chairperson
Sonny Adcock	Board Member
Beth Frederick	Board Member
Helen DeAnda	Board Member
Jigger Skillern	Board Member

Voting Members Absent:

Ysidro Molinar	Board Member
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Board Secretary Present:

Dina Navarrette	Center Manager
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Others Present:

Tina Swindell

1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF A QUORUM

Roll call of those present was taken at 3:00 p.m. by Sally Garner. It was determined that a quorum was present.

2. CONSIDER APPROVAL OF AGENDA

A motion was made by Helen DeAnda and seconded by Beth Frederick to approve the May 10, 2017 agenda. The vote was as follows:

Yes – Jean Loafman, Sonny Adcock, Jigger Skillern, Beth Frederick, Helen DeAnda, Sally Garner

No –

Absent – Ysidro Molinar

3. CONSIDER APPROVAL OF MARCH 8TH MEETING MINUTES

Jigger Skillern pointed out that the minutes stated he told Sally Garner that we were losing 140 members a week due to dance cancellations, but what he meant was that over the course of 3 dances, not per week, the attendance had declined by 140, which included duplicate members attending. Dina pointed out that statements such as this could easily be misinterpreted and cause misinformation to circulate around the center. Dina reminded the board that they are advocates for the city, the center, and even management, and their discussions with other members should be free as much as possible from hearsay and include facts backed up by management and staff to avoid or at least minimize any misunderstanding.

A motion was made by Beth Frederick and seconded by Helen DeAnda to approve the March 8, 2017 meeting minutes with changes. The vote was as follows:

Yes – Jean Loafman, Sonny Adcock, Jigger Skillern, Beth Frederick, Helen DeAnda, Sally Garner

No –

Absent – Ysidro Molinar

4. DISCUSS FISCAL YEAR 2017-2018 BUDGET

Dina reviewed the budget for the 2017-2018 fiscal year to the board. She explained how money is assigned to specific accounts for the operating budget. In order to move money from one account to another, it has to be approved prior to moving the money; except for money specified in the capital outlay fund, which has to be spent for what it was designated for. An example of capital outlay would be to replace our flooring in the auditorium. If we do get that money approved, it can only be used for flooring and nothing else, and it cannot be moved to another account; if not used, it goes back into the general fund after the fiscal year has ended. Re-covering the pool tables was also requested in the upcoming budget however Dina reminded the board that since she is neither a professional pool player or pool table repair person that she will depend on those who are to decide what repairs are made to the pool table when they are scheduled for re-cover. She's asked for money for a new treadmill as we have one machine that is obsolete and can no longer be fixed. For now, it's working as long as it is used for walking only. A floor scrubber is also on the list, to make mopping and drying our floor more efficient and sanitary. The ice machine has been looked at by the HVAC person who works for the city and he gave Dina a list of parts to order to try to repair the machine; if it cannot be repaired, the money has been requested for a new ice machine. Sally Garner asked how long the process was to move money from one account to another in the operating budget and Dina told her it is usually only takes a few days to get the required signatures in order to move money: Dina Navarrette, Patsy Jackson-Christopher, Steve McCutcheon and the Finance Director Wendy Hammett. The procurement procedures are mandated by the State of New Mexico to assure there are checks and balances for municipal purchasing practices.

5. UPDATE ON IMPROVEMENTS AND MAINTENANCE

The phone system has been installed and most of the staff really likes the convenience of having voicemail, call waiting and caller ID, so missed calls are not a problem. Dina was approached by a member while TDS was installing the phone system lines and commented that since they are already putting electrical lines in why not have them put in a few electrical outlets on the north wall so that a member who uses oxygen can plug in his unit. Dina informed them that although it was phone lines he was installing, she was glad he mentioned that someone was in need of an outlet in the pool room because she was not aware the need existed. Since we had electricians from the city come in to remove an old outlet and add a few to the kiln room, she had them add two outlets to the north wall to the pool room as well. She reiterated to the board that they can advocate for the center and encourage members to come talk to her about issues people have within the center and she will work to find a resolution. The suggestion was made by a member to paint a mural on the west wall of the pool room. Dina asked the art teacher and students if they were interested in painting a mural but they respectfully declined. The bookshelf has been painted and

