

**LINKED MINUTES OF REGULAR MEETING OF THE CITY COUNCIL OF THE
CITY OF CARLSBAD, NEW MEXICO, HELD IN THE MUNICIPAL BUILDING
ON MAY 10, 2016 AT 6:00 P.M.**

Present:	Dale Janway	Mayor
	Lisa A. Anaya Flores	Councilor
	Edward T. Rodriguez	Councilor
	Sandra K. Nunley	Councilor
	J. R. Doporto	Councilor
	Jason Shirley	Councilor
	Janell E. Whitlock	Councilor
Absent:	Wesley A. Carter	Councilor
	Richard Doss	Councilor
Also Present:	Steve McCutcheon	City Administrator
	Stephanie Shumsky	Deputy City Administrator
	Eileen P. Riordan	City Attorney
	Annette Barrick	City Clerk
	LaVelta Jenkins	City Treasurer
	Jeff Patterson	Planning, Eng., & Reg. Director
	Luis Camero	Public Works Utilities Director
	Thomas Carlson	Public Works Director
	Richard Lopez	Fire Chief
	Kent D. Waller	Police Chief
	Patsy Jackson-Christopher	Director of Arts & Culture
	Steve Hendley	Director of Parks & Recreation

Time Stamps and headings below correspond to recording of meeting and the recording is hereby made a part of the official record.

0:00:00 **Call Meeting to Order**

0:00:02 Invocation - Pledge of Allegiance

0:00:30 **1. APPROVAL OF AGENDA**

0:00:32 **Motion**
The motion was made by Councilor Doporto and seconded by Councilor Shirley to approve the Agenda

0:00:36 **Vote**

The vote was as follows: Yes - Whitlock, Anaya Flores, Doporto, Nunley, Rodriguez, Shirley; No - None; Absent- Carter, Doss; The motion carried.

0:00:53 **2. CONSIDER APPROVAL OF RESOLUTION NO. 2016-24, A RESOLUTION MAKING CERTAIN BUDGETARY ADJUSTMENTS TO THE 2015-2016 FY BUDGET (4TH QUARTER ADJUSTMENTS)**

Mrs. Gonzales reviewed the revenue and expenditures making certain Budgetary Adjustments to the 2015-2016 Fiscal Year Budget highlighting the General Fund, the Fire Protection Fund, the Lodgers' Tax Fund, the Water & Sewer Fund, the Street Improvement Fund, the NMFA Loans-Governmental Fund, and the NMFA Loans Fund.

0:03:36 **Motion**

The motion was made by Councilor Rodriguez and seconded by Councilor Doporto to approve Resolution No. 2016-24, a Resolution making certain Budgetary Adjustments to the 2015-2016 FY Budget (4th Quarter Adjustments)

0:03:43 **Vote**

The vote was as follows: Yes - Whitlock, Anaya Flores, Doporto, Nunley, Rodriguez, Shirley; No - None; Absent- Carter, Doss; The motion carried.

0:03:56 **3. ROUTINE AND REGULAR BUSINESS**

- A. Minutes of the Regular City Council Meeting held on April 26, 2016
- B. City Personnel Report
- C. Purchasing:
 - 1) Consider approval to Reject and Rebid RFP No 2016-15, Cat6A Data Wiring Project
 - 2) Consider approval to Award RFP 2016-13, to Hinkle & Landers for Annual Audit Services for the City of Carlsbad
 - 3) Consider approval to purchase one (1), Scorpion Automated Side Loader, 31 yard Tandem Axle Body pursuant to the HGAC Purchase Contract
- D. Monthly Reports:
 - 1) City Clerk's Monthly Department Report, April 2016
 - 2) Municipal Court Monthly Report, April 2016
 - 3) Personnel Department Monthly Report, April 2016
- E. Contracts and Agreements:
 - 1) Consider approval of Agreement between the City of Carlsbad and Keep NM Beautiful, Inc. for the Spring 2016 Grant in the amount of \$1,625.
 - 2) Consider approval of a Litter Control and Beautification Grant Agreement between the City of Carlsbad and NM Tourism Department-NM Clean and Beautiful for FY-2017, in the amount of \$18,500

0:04:18 **Mayor Janway asked Mr. McCutcheon to discuss Item C.1 Consider approval to Reject and Rebid RFP No. 2016-15, Cat6A Data Wiring Project; and Item**

C.2 Consider approval to Award RFP 2016-13, to Hinkle & Landers for Annual Audit Services for the City of Carlsbad

Mr. McCutcheon explained Item C.1 is to reject and rebid the Cat6A Data Wiring Project. He said Mr. Plumlee has figured a more cost efficient plan to accomplish the task.

Mr. McCutcheon explained Item C.2 is asking for approval to award an RFP to Hinkle & Landers for Annual Audit Services. He said staff and a councilor rated the audits and Hinkle & Landers rated the highest. He said 7 qualified firms responded to the RFP. He explained Hinkle & Landers are a qualified firm and are using the same technology the City uses so the audit should be an efficient process and staff is recommending approval.

0:06:08 **Motion**

The motion was made by Councilor Shirley and seconded by Councilor Nunley to approve Routine & Regular Business

0:06:14 **Vote**

The vote was as follows: Yes - Whitlock, Anaya Flores, Doporto, Nunley, Rodriguez, Shirley; No - None; Absent- Carter, Doss; The motion carried.

0:06:27 **4. PRESENTATION OF PROCLAMATION-NATIONAL PUBLIC WORKS WEEK**

Mayor Janway presented the Public Works Proclamation to Mr. Camero, Mr. Carlson, and Mr. McCutcheon. He proclaimed the week of May 15, 2016 through May 21, 2016 as National Public Works Week.

Mr. Carlson invited the Mayor and City Council to the Public Works breakfast on May 16, 2016 at 7:00 a.m. at the Pecos River Village Conference Center.

0:09:00 **5. CONSIDER APPROVAL OF RESOLUTION NO. 2016-25, A RESOLUTION DECLARING CERTAIN CITY PROPERTY UNUSABLE OR OBSOLETE**

Mr. McCutcheon explained this is the standard Resolution for following statute to dispose of obsolete and unusable City property.

0:09:34 **Motion**

The motion was made by Councilor Shirley and seconded by Councilor Rodriguez to approve Resolution No. 2016-25, a Resolution declaring certain City property unusable or obsolete

0:09:39 **Vote**

The vote was as follows: Yes - Whitlock, Anaya Flores, Doporto, Nunley, Rodriguez, Shirley; No - None; Absent- Carter, Doss; The motion carried.

0:09:53 **6. CONSIDER APPROVAL OF RESOLUTION NO. 2016-26, A RESOLUTION FINDING THE BUILDINGS OR STRUCTURES AT THE PROPERTY COMMONLY KNOWN AS 1408 W. BONBRIGHT STREET TO BE RUINED, DAMAGED, AND DILAPIDATED AND FINDING THE PREMISES TO BE COVERED WITH RUINS, RUBBISH WRECKAGE, WEEDS, DEBRIS; REQUIRING THE REMOVAL OF THE BUILDINGS, STRUCTURES, RUINS, RUBBISH, WRECKAGE, WEEDS AND DEBRIS: OWNER: VIRGINIA J. DLUEHOSH**

Ms. Riordan explained the property is located at the corner of Bonbright and N. Cypress. She said the property suffered an extensive structure fire over a year ago. She said the outer shell still exists but the roof has collapsed. She explained that code enforcement has made many attempts to contact the owners and a property maintenance group. She said the property maintenance group said they would clean up the property; it appears the yard has been mowed. She said the structure is unsafe and staff is worried it may attract children and possibly suffer another structure fire.

0:13:04 **Mr. Danny Jones** said he went by the structure today and there has been no change. He explained the fire spread throughout the house and is a total loss.

Mayor Janway added there have been many complaints regarding the property.

0:14:01 **Motion**

The motion was made by Councilor Nunley and seconded by Councilor Rodriguez to approve Resolution No. 2016-26, a Resolution finding the Buildings or Structures at the property commonly known as 1408 W. Bonbright Street to be ruined, damaged, and dilapidated and finding the premises to be covered with ruins, rubbish, wreckage, weeds, debris; requiring the removal of the buildings, structures, ruins, rubbish, wreckage, weeds, and debris; Owner: Virginia J. Dluhosh

0:14:08 **Vote**

The vote was as follows: Yes - Whitlock, Anaya Flores, Doporto, Nunley, Rodriguez, Shirley; No - None; Absent- Carter, Doss; The motion carried.

0:14:20 **7. COUNCIL COMMITTEE REPORTS**

None to report.

0:14:42 **8. ADJOURN**

0:14:46 **Motion**

The motion was made by Councilor Whitlock and seconded by Councilor Shirley to Adjourn

0:14:53 **Vote**

The vote was as follows: Yes - Whitlock, Anaya Flores, Doporto, Nunley, Rodriguez, Shirley; No - None; Absent- Carter, Doss; The motion carried.

0:15:11 **Adjourn**

There being no further business, the meeting was adjourned at 6:14 p.m.

_____/s/Dale Janway_____
Mayor

ATTEST:

_____/s/Annette Barrick_____
City Clerk