

**Minutes of Regular Meeting of the
San Jose Senior Center Advisory Board
Held at San Jose Senior Center
2814 San Jose Blvd
On April 5, 2017**

VOTING MEMBERS PRESENT:

Pat Jones	Chairperson
Eugene Thompson	Vice Chairperson
Franceal Lucia	Board Member
Lionel Munoz	Board Member
Jackie Rayroux	Board Member
Julia Williams	Board Member

VOTING MEMBERS ABSENT:

Olivia Castillo	Board Member
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OTHERS PRESENT:

Amparo C. Vasquez	San Jose Senior Center Manager
Corina Yrigollen	San Jose Senior Center Assistant Manager

EX- OFFICIO MEMBERS ABSENT:

Dale Janway	Mayor
Steve McCutcheon	City Administrator

1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM:

Roll call of those present was taken by Pat Jones, Chairperson. It was determined that a quorum was present. The meeting was called to order at 1:10 p.m.

2. APPROVAL OF THE AGENDA OF APRIL 5, 2017:

After a review of the April 5, 2017 agenda, J. Williams moved that the agenda be approved and seconded by J. Rayroux.

The vote was as follows: Yes: P. Jones, F. Lucia, L. Munoz, J. Rayroux, E. Thompson and J. Williams.

No: None. The motion carried.

**3. APPROVAL OF MINUTES OF THE MARCH 1, 2017
REGULAR MEETING:**

The motion was made by L. Munoz and seconded by J. Rayroux that the Minutes of the March 1, 2017 meeting be approved.

The vote was as follows: Yes: P. Jones, F. Lucia, L. Munoz, J. Rayroux, E. Thompson and J. Williams.

No: None. The motion carried.

**4. APPROVAL OF APRIL 2017 CALENDAR OF WEEKLY
ACTIVITIES:**

- Daily meals served from 11:30 – 12:30
- Daily entertainment 11:00-11:30
- Monday Crochet Class 8:00 – 10:00
- Monday Low Impact Exercise 9:00-9:30
- Monday Creative Coloring 9:00 - 10:00
- Monday Computer Class - by appointment
- Monday Mexican Bingo 10:00 – 11:00
- Monday Line dancing 1:30-4:00
- Monday CCVN Advisory Board 12:00
- Tuesday Computer Class – by appointment
- Tuesday Mexican Bingo 10:00 – 11:00
- Tuesday Blood Pressure/Sugar Levels 10:30-11:30
- Tuesday Bingo 1:00-4:00
- Tuesday Dominos 3:00
- Wednesday Crochet Class 8:00 – 10:00
- Wednesday Quilting Class 9:30-5:00
- Wednesday Computer Classes – by appointment
- Wednesday Mexican Bingo 10:00 – 11:00
- Wednesday Amateur Hour - 10:45
- Wednesday San Jose Advisory Board - 1:00
- Wednesday State Income Tax Preparation – 1:00
- Thursday Computer Classes – by appointment
- Thursday Mexican Bingo 10:00 – 11:00
- Thursday Line Dancing 1:30-4:00

- Thursday Dominos
- Thursday Ceramics/Crafts 10:00-4:00
- Thursday Blood Pressure/Sugar Levels 10:30- 11:30
- Friday Crochet Class 8:00 – 10:00
- Friday Low Impact Exercise 9:00-9:30
- Friday Creative Coloring 9:00 – 10:00
- Staff Safety Huddle – 9:00
- Friday Computer Classes – by appointment
- Friday Mexican Bingo 10:00 – 11:00
- April 3rd – CCVN Board Meeting - 12:00 noon
- April 5th – San Jose Advisory Board Meeting – 1:00 p.m.
- April 6th – Anti-Drug Coalition Presentation – 11:00
- April 7th – Easter Craft – 9:30
- April 13th – Easter Party and Easter Bonnet Contest – 10:30
- April 14th – Center Closed in observance of Good Friday
- April 19th - Medicare Presentation – 10:30
- April 28th – April Birthdays – 10:30

A motion was made to approve the April 2017 Calendar by E. Thompson and seconded by F. Lucia.

The vote was as follows: Yes: P. Jones, F. Lucia, L. Munoz, J. Rayroux, E. Thompson and J. Williams.

No: None. The motion carried.

5. MONTHLY REPORT FOR MARCH 2017:

Ms. Vasquez reported the number of patrons served in March was 2,129 and the nutritional program served 1,990, for a total of 4,119 patrons served.

Ms. Vasquez stated that in March we took in \$3,881.00 in bingo money and all was paid out except for \$131.00 held out for the purchase of bingo cards.

We had sixteen new members sign up during this month.

A motion was made to approve the Monthly Report by J. Rayroux and seconded by L. Munoz.

The vote was as follows: Yes: P. Jones, F. Lucia, L. Munoz, J. Rayroux, E. Thompson and J. Williams.

No: None. The motion carried.

6. MANAGER'S REPORT:

Ms. Vasquez stated that the following transpired during the month of March:

Our budget for next year has been submitted and the city council will review and approve.

We celebrated St. Patrick's Day with a Party for the seniors on the 17th. Cupcakes and ice cream punch were served. We had 99 people in attendance.

We held a St. Patrick's Dance the evening of the 17th. We had about 50 people in attendance.

On the 15th we had a Medicare Presentation for the seniors. We had 82 people in attendance. They listened and asked questions of the representative.

The March birthdays were celebrated on the 31st with ice cream and cupcakes.

Upcoming events for the month of April are a presentation by Amy Goad with the Anti-Drug Coalition, an Easter Bonnet Contest and Easter Party on the 13th. The Alzheimer Representative will give a presentation to the seniors on the 19th.

An update on the acquisition of Pate school, Ms. Vasquez stated that she, along with the mayor and various other city personnel and school administration representatives toured the Emmet Smith School in order to compare it to Pate School. Ms. Vasquez stated there are pros and cons for both schools. This will have to be examined more closely and a decision made.

The City of Carlsbad will be submitting a 2018 Capital Outlay Request Application to the new Mexico Aging and Long-Term Services Department for the renovation of either school. The application will need to be approved by City Council at the next Council Meeting.

A motion was made to approve the Manager's Report by J. Williams and seconded by E. Thompson.

The vote was as follows: Yes: P. Jones, F. Lucia, L. Munoz, J. Rayroux, E. Thompson and J. Williams.

No: None. The motion carried.

7. COMMENTS AND QUESTIONS FOR DISCUSSION ONLY NO ACTION MAY BE TAKEN.

A concern was expressed that the fire drill should be conducted in a safer and more organized manner.

8. ADJOURNMENT:


With no further business to discuss, the motion was made to adjourn by F. Lucia and seconded by L. Munoz.

The vote was as follows: Yes: P. Jones, F. Lucia, L. Munoz, J. Rayroux, E. Thompson and J. Williams.

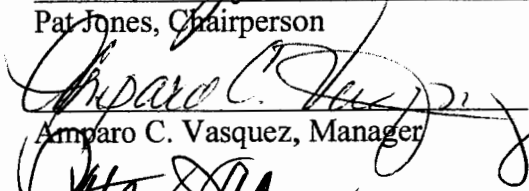
No: None. Motion carried.

Chairperson Pat Jones declared the Meeting adjourned at 1:50 p.m. The next meeting is scheduled for Wednesday, May 3, 2017 at 1:00 p.m.

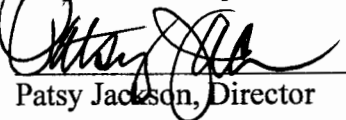
Approved by:



Pat Jones, Chairperson



Amparo C. Vasquez, Manager



Patsy Jackson, Director