

**MINUTES OF A REGULAR MEETING OF THE LODGERS' TAX ADVISORY BOARD OF THE
CITY OF CARLSBAD, NEW MEXICO, HELD IN THE CITY COUNCIL CHAMBERS AT THE
MUNICIPAL BUILDING, 101 N. HALAGUENO, CARLSBAD, NM
ON TUESDAY, APRIL 5, 2016, AT 7:30 A.M.**

Voting Members Present: Neil Wiggins
Dr. Dara
Jill Fowler
Bob Lynch

Absent: Dale Balzano

Also Present:	Steven McCutcheon	City Administrator
	Stephanie Shumsky	Deputy City Administrator
	LaVelta Jenkins	City Treasurer
	Sandy Gonzalez	Budget Manager
	Ed Fierro	Fierro & Fierro, P.A.
	Robert Defer	Chamber of Commerce
	Lisa Boeke	Chamber of Commerce
	Karla Hamel	Carlsbad MainStreet
	Jim Renfrow	Carlsbad Area Art Association
	Rick Matthews	La Quinta Hotel

00:00:01 1. CALL TO ORDER

Chairman Neil Wiggins called the meeting to order.

00:00:09 2. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM

Chairman Wiggins called Roll and it was determined that there was a Quorum of the Voting Members.

Present were: Neil Wiggins, Dr. S.S. Dara, Jill Fowler, and Bob Lynch

Absent: Dale Balzano

00:00:27 3. APPROVAL OF AGENDA

The motion was made by Bob Lynch and seconded by Jill Fowler to approve the April 5, 2016 Meeting Agenda.

The Vote was as follows: Yes: Wiggins, Dr. Dara, Fowler, and Lynch

No: None Absent: Balzano

00:00:49 4. CONSIDER APPROVAL OF MINUTES OF CARLSBAD LODGERS TAX ADVISORY BOARD MEETING HELD MARCH 1, 2016

The motion was made by Dr. Dara and seconded by Bob Lynch to approve the March 1, 2016 Meeting Minutes.

The Vote was as follows: Yes: Wiggins, Dr. Dara, Fowler and Lynch

No: None Absent: Balzano

00:01:15 5. PRESENTATION OF THE LODGERS' TAX FY 2015-2016 2ND QUARTER FINANCIAL STATEMENT

Sandy Gonzalez presented the Lodgers' Tax FY 2015-2016 2nd Quarter Financial Statement. The revenues for the 2nd Quarter were \$478,010.78, bringing the Year-to-Date revenues to \$1,059,379.53. The total expenditures for the 2nd Quarter were \$417,156.35, bringing the Year-to-Date expenditures to \$780,230.55.

Ms. Gonzalez expressed that the 3rd Quarter Financial information would be presented to the board at the May 3, 2016 meeting.

The motion was made by Bob Lynch and seconded by Jill Fowler to approve the Lodgers' Tax FY 2015-2016 2nd Quarter Financial Statement.

The Vote was as follows: Yes: Wiggins, Dr. Dara, Fowler and Lynch
No: None Absent: Balzano

00:02:45 6. CONSIDER APPROVAL OF REQUEST FOR FUNDING FROM CARLSBAD MAINSTREET-MAIN STREET CAVERNFE

Karla Hamel, Carlsbad MainStreet Director, presented the request for funding for the Main Street Cavernfest. Carlsbad MainStreet is requesting \$6,550 for an additional stage at the Cavernfest street fest to coincide with the ongoing Carlsbad Downtown Farmers' Market on June 11, 2016.

The Motion was made by Bob Lynch and seconded by Jill Fowler to approve the request for funding from Carlsbad Mainstreet-Main Street Cavernfest.

The Vote was as follows: Yes: Wiggins, Dr. Dara, Fowler and Lynch
No: None Absent: Balzano

00:05:51 7. ADJOURN

The Motion was made by Bob Lynch and seconded by Jill Fowler to Adjourn.

The Vote was as follows: Yes: Wiggins, Dr. Dara, Fowler and Lynch
No: None Absent: Balzano



Chairman