

**Carlsbad Community Volunteer Network
Advisory Board Meeting
San Jose Senior Center
2814 San Jose Blvd.
Monday April 3, 2017 12:00 PM**

Voting Members Present:

Jim Grantner	Member
Lionel Munoz	Member
Julia Williams	Member
Fred Cota	Member

Voting Members Absent:

Olivia Castillo	Member
Dora Cota	Member

Ex-Officio Members Absent:

Dale Janway	Mayor
Steve McCutcheon	City Administrator

Others Present:

Yanira Gonzales	CCVN Coordinator
Natie Saiz	Assistant Coordinator

1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM

Roll call of those present was taken by the Chairperson Jim Grantner. It was determined that a quorum was present. The meeting was called to order at 12:00 p.m.

2. APPROVAL OF AGENDA

The motion was made by Lionel Munoz and seconded by Fred Cota to approve the agenda of April 3, 2017.

The vote was as follows:

Yes-Lionel Munoz, Jim Grantner, Julia Williams, and Fred Cota.

No-None.

Absent-Olivia Castillo, Dora Cota.

3. APPROVAL OF MINUTES OF MARCH 6, 2017 REGULAR MEETING

The motion was made by Julia Williams, seconded by Lionel Munoz to approve the minutes of March 6, 2017 regular meeting.

The vote was as follows:

Yes- Lionel Munoz, Jim Grantner, Julia Williams, and Fred Cota.

No-None

Absent-Olivia Castillo, Dora Cota.

4. APPROVAL OF MANAGER'S REPORT FOR MONTH OF MARCH 2017

- Assistant Coordinator is currently working on updating volunteers addresses.
- Reminders are being mailed out to all CCVN current volunteers of the upcoming volunteer recognition dinner and as the event gets closer the invitations will be mailed out to volunteers.
- CCVN staff continues to work on finalizing the Volunteer Recognition Dinner.

The motion was made by Lionel Munoz, seconded by Julia Williams to approve the Manager's report.

The vote was as follows:

Yes- Lionel Munoz, Jim Grantner, Julia Williams, and Fred Cota.

No-None

Absent-Olivia Castillo, Dora Cota.

5. COMMENTS AND QUESTIONS FOR DISCUSSION ONLY-NO ACTION MAY BE TAKEN

The CCVN advisory board commented that volunteers should be registered with the CCVN in order to be invited to the volunteer recognition dinner. Several board members gave suggestions and mentioned different caterers that could be used for the volunteer recognition dinner.

6. ADJOURN

With no further business to discuss, Dora Cota moved that the meeting be adjourned and seconded by Lionel Munoz.

The vote was as follows:


Yes-Lionel Munoz, Jim Grantner, Julia Williams, and Fred Cota.

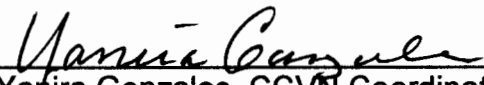
No-None


Absent-Olivia Castillo, Dora Cota.

Meeting adjourned at 1:00 p.m.

Minutes approved on behalf of the Board of Trustees by:


_____ Date 5-1-17
Presiding Officer


_____ Date 5-1-17
Yanira Gonzales, CCVN Coordinator


_____ Date 5/2/17
Patsy Jackson-Christopher, Director Arts & Culture