

**MINUTES OF A REGULAR MEETING OF THE CARLSBAD BOARD OF SOLID WASTE COMMISSIONERS OF THE CITY OF CARLSBAD, NEW MEXICO, HELD AT CITY HALL IN THE PLANNING ROOM ON April 20, 2016 AT 3:30 P.M.**

Voting Members Present: Jerry Stanley, Chairman – Member at large  
Lisa Flores, Board – Ward 1  
Alvin Doporto, Board – Ward 2  
John Beasley, Board – Ward 3  
Jim Grantner, Board – Ward 4

Voting Members Absent: None

Ex-Officio Members Absent: Mayor Dale Janway  
Steve McCutcheon, City Administrator

Board Secretary Present: Luis Camero, Director of Utilities

Staff Present: Lavelta Jenkins, Interim City Treasurer  
Mike Hernandez, Deputy Director of Utilities  
Albert Moisa, Solid Waste Supervisor  
Terra Dougan, Solid Waste Coordinator

Others Present: Mary Garwood, Beautification Coordinator  
Kyle Marksteiner, Public Relations  
Armida Borunda, CARC

Jerry Stanley called the meeting to order at 3:30 p.m.

**1. ROLL CALL OF VOTING MEMBERS and DETERMINATION OF QUORUM**

Jerry Stanley called the roll of voting members, determining that three of the five appointed board members were in attendance, which constitutes a quorum. John Beasley arrived at 3:46pm.

**2. APPROVAL OF AGENDA**

Jerry Stanley called for a motion to approve the agenda as presented. Jim Grantner made the motion, which was seconded by Lisa Flores. The vote was as follows: Yes – Flores and Grantner. No – none. Abstain – none. Absent – Doporto and Beasley. The motion carried.

**3. APPROVAL OF MINUTES OF March 16, 2016 MEETING**

Lisa Flores made the motion to approve the March 16, 2016 minutes as presented. Jim Grantner seconded the motion. The vote was as follows: Yes – Flores and Grantner. No – none. Abstain – none. Absent – Doporto and Beasley. The motion carried.

**4. REPORTS**

- a. Financials – Lavelta Jenkins handed out a check register. Jerry Stanley asked why we received a check register. Mike Hernandez stated that it used to be common with the water board to review purchases that were made. Jerry Stanley stated that for this board this is money that has been spent already and its water under the bridge. Lavelta Jenkins stated that if the board did not want the check register than the finance

department would not prepare it for them. Jerry Stanley stated that he didn't know what action the board would take being that the money has been spent already. Luis Camero added that there is a 4% to 5% increase in revenues. Lavelta Jenkins stated that part of the increase is due to the new billing clerk getting caught up on debits and credits that were left from the previous billing clerk. Jerry Stanley asked if the debits and credits were mostly residential, commercial, or both. Lavelta Jenkins stated that it was both but mostly residential. Luis Camero said that the percentage is significant because Solid Waste revenue has been flat, stable, and it had the same number every month and this fiscal year there has been an increase which is a good thing.

- b. Solid Waste – Jim Grantner asked Luis Camero about the supervisor survey and stated that he was under the impression that when the grappler went to strictly to on call service that the supervisors were not going to be driving around. Kyle Marksteiner added that the city has not gone into a mandatory on call system. Mike Hernandez stated that the mandatory on call system will take effect in September. Lisa Flores asked how many grappler trucks are running. Luis Camero stated 1-3 and Mike Hernandez added that there have been 3 running but it is down to 1 due to the other trucks being in the garage for repairs. Lisa Flores wanted to know when the trucks would be up and running. Jerry Stanley asked if the repairs were major on the grappler trucks and Mike Hernandez said that most of them are minor but they can take a couple weeks to fix due to staff in the garage not wanting to work overtime. Jerry Stanley asked how far behind is the grappler service. Albert Moisa replied about 2 weeks. Mike Hernandez added that 311 requests are still the main concern and are completed daily. Jerry Stanley was surprised that only three rejections were reported at the convenience station. Mike Hernandez added that the trailer count has increased so the public is aware that trailers are accepted. Luis Camero stated that in March 1,200 county residents visited the convenience station. Camero also said that the convenience station collected 240 tons of trash that was delivered to the landfill whereas in March there was only 212 tons.
- c. Recycling – Armida Borunda stated that the recycling is going good. Borunda stated that she has been in contact with Terra Dougan about commercial recycling and containers that need to be fixed. Borunda also said that she going to the schools and educating the kids about recycling. Jim Grantner asked if Armida Borunda is going out and educating businesses when a new recycling container is placed. Armida Borunda says that she does not know of any new ones. Jim Grantner wanted to know if there is a three strikes policy still in effect. Armida Borunda stated that she asked Ruben Ramirez and he stated that he didn't want to be too harsh and that she has never had a business contaminate a recycling container three times. Armida Borunda stated that when she knows who is contaminating the recycling container she does go and educate them about recycling. Jim Grantner wants the orientations to be on going and the three strikes to be enforced. Mike Hernandez stated that the Solid Waste department picked up 16 bales of trash from Rainbow Recycling. Armida Borunda asked if they could get a green glass recycling container at the Greene St address.
- d. Public Outreach Campaign Update – Lisa Flores wants to do another informational campaign and educate the public on the costs of maintenance for the metal containers. Jerry Stanley stated that the monetary information has been covered in every public forum that has been held. Kyle Marksteiner stated that there have been about 10 public forums held with information regarding the rollout conversion. Kyle Marksteiner added

that Terra Dougan has done a good job having magnets made for the 311 Grappler Service and other materials to educate the public. Kyle Marksteiner added that there is a contract with the Current Argus to run ads, there are two radio stations that the city uses along with the Facebook page to educate the public on the transition.

- e. Solid Waste Ordinance Review – Jerry Stanley asked if the ordinance had been sent to the City Attorney Eileen Riordan. Stephanie Shumsky said that she did send it to her but she has not heard anything but she would follow up with her. John Beasley stated that he thought that the ordinance looked really good it just needs to be easier to read and not have the strikeout feature. Luis Camero added that they left the strikeouts just in case the BSWC board wanted to keep some of the information that was in the ordinance already. Jim Grantner asked if the fee structure would be separate and Stephanie Shumsky stated that it would be a separate attachment. Jerry Stanley asked Luis Camero if he still feels that a rate change needs to be made for commercial accounts. Luis Camero stated that Lewandowski recommended once a week pickup for commercial accounts and that would affect the rate. Jerry Stanley wanted to know if the rates for residential service are still being raised based on the consumer price index. Luis Camero stated that the rates did go up October 1, 2015. Jerry Stanley asked Luis Camero if the rates would go up October 2016. Luis Camero said that per ordinance the last year, October 2016, council will decide if rates will increase in the years to come. Jerry Stanley stated that on page six under 44-5 that the information is crossed out regarding the lids being closed but the information still needs to be in the ordinance. Stephanie Shumsky replied that the information was still in the ordinance but in another section. Jerry Stanley wants more information in the ordinance about what to do with dead animals since they cannot be placed in the dumpster. John Beasley stated that if you tell someone what to do in the ordinance than you become responsible for their action. Jerry Stanley also asked about demolition material information on page 7 stating it was on page 12 also. Stephanie Shumsky replied that on page 7 it is referring to the landfill not the rollout container. Jim Grantner stated that the information on page 7 regarding demolition materials should be deleted entirely. Jerry Stanley also stated that on Page 10 B1 he wants to see the bagged trash emphasized in capital letters. Jerry Stanley also asked about holidays in the city ordinance and why it had to go to City Council in order to approve picking up on a holiday. Luis Camero stated that the only holidays that Solid Waste does not pick up is July 4<sup>th</sup>, Thanksgiving Day, Christmas Day, and New Year's Day. Luis Camero stated that the ordinance should read the Solid Waste Department will serve holidays as non-collection days and Solid Waste collection may occur on alternate days as determined by the department. Jerry Stanley stated that he wants to address recycling in the ordinance for both residential and commercial accounts. Jerry Stanley asked if the board should hold off presenting the new ordinance to the board until June. Jim Grantner and Mike Hernandez agreed and Luis Camero said that council can set a date in June and it gives the board another month to review the ordinance before it gets approved by City Council. Stephanie Shumsky stated that recycling should have its own article in the ordinance at the end so it can be refined as the city moves along with recycling.

## **5. UPDATE ON ROLLOUT CONVERSION**

Lisa Flores stated that she has had a lot of calls complaining about the transition and she explains to the citizen how expensive it is to maintain metal containers but they do not want to let go of their container. Lisa Flores also stated that she is getting a lot of complaints about having to roll the barrel out to get service and then back to the residence. Jerry Stanley stated that the Solid Waste department needs to promote more positive responses from citizens when the complaints get called in. Lisa Flores disagrees and states that the citizens need to see monetarily how much it costs to maintain the metal dumpsters since it is their tax dollars that are being spent. Kyle Marksteiner stated that the monetary side of the conversion has tried to be explained to citizens who call in with complaints but they do not believe it. Kyle Marksteiner stated that when you get into the big ad campaign about monetary costs there is a huge chance that it could backfire but he stated that he could work up the numbers and give to the City Council members and other staff so they can address and answer the complaints that are coming in regarding the conversion. Jim Grantner asked Lisa Flores how many complaints she has gotten. Lisa Flores did not give a number but stated that she feels that the citizens still need to see the monetary figures. Luis Camero wants to add the monetary costs to the frequently asked questions that are given to the City Council. Kyle Marksteiner stated that he would put together a sheet with the monetary figures and give to the BSWC board, the City Council, and Solid Waste so when citizens' call in they can be advised of how much money will be saved and how much it costs to maintain the metal dumpsters. Jerry Stanley stated that this a new transition that is going to take time and education but the city cannot afford to back off what they know is the right thing to do. Lisa Flores asked about buying 300 gallon containers that are stationary for the elderly and disabled citizens that are in clusters in the same area. Lisa Flores wants to start a campaign neighbors helping neighbors for the citizens that cannot put their dumpsters out. Kyle Marksteiner replied that it is a good idea but it should not come from the City of Carlsbad forcing people to volunteer; citizens should form the campaign on their own. Mike Hernandez stated that the Low Vision Support Group wants the Solid Waste Department to go and talk about the conversion at their next meeting which is April 26, 2016. Jim Grantner added that by promoting stories about citizens helping other citizens the campaign usually starts on its own from other citizens who hear about these stories. Jim Grantner asked Luis Camero if the Solid Waste department could keep a record of the traffic flow once the conversion is complete since the garbage trucks are primarily on the street. Lavelta Jenkins asked once the conversion is complete if pickups are once a week. Mike Hernandez stated that the pickups are still going to be twice a week. Jerry Stanley added that once a week pickup would not start until the city can provide recycling containers to all city residents. Jim Grantner wants an assessment done for all complaints that come in and for the Solid Waste department to go and assess the complaint and document the results. Jerry Stanley wants to know how long it will be before we are completely done with the conversion. Luis Camero replied that two routes have been done already and another one will be done this week and there are seven routes in total. Mike Hernandez stated it would take three months roughly to finish conversion. Hernandez also stated that there are other departments from Public Works that are lending their employees to help with this transition. Jim Grantner asked if a provider has been found for the metal containers. Mike Hernandez stated that a provider has not been found due to the fact that the metal containers are in the beginning process of getting picked up. Luis Camero added that this is a big project for the city right now. Luis Camero stated that we can add the monetary figures to the flyers that are being delivered to residents.

**6. MOTION TO ADJOURN**

Jerry Stanley called for a motion to adjourn. Jim Grantner made the motion to adjourn, seconded by Lisa Flores. The vote was as follows: Yes – Flores, Beasley and Grantner. No – none. Abstain – none. Absent – Doporto. The motion carried. The meeting was adjourned at approximately 5:20 p.m.

  
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JERRY STANLEY, Chair