

**MINUTES OF THE  
 BOARD OF TRUSTEES OF THE CARLSBAD PUBLIC LIBRARY  
 REGULAR MEETING  
 WEDNESDAY, APRIL 13, 2016  
 LIBRARY ANNEX AT 101 SOUTH HALAGUEÑO  
 4:30 P.M.**

|                         |                                 |                    |
|-------------------------|---------------------------------|--------------------|
| <b>Trustees Present</b> | Robert Chavez                   | President          |
|                         | Vickie Davis                    | Member             |
|                         | Sally Miller                    | Member             |
|                         | Chris Owens                     | Member             |
|                         | Bob Scholl                      | Member             |
|                         | Bernita Smith-Payne             | Member             |
|                         | Muriel Gossage Streib           | Member             |
| <br>                    |                                 |                    |
| <b>Trustees Absent</b>  | Kyle Marksteiner, Tom Langowski |                    |
| <br>                    |                                 |                    |
| <b>Ex-Officio</b>       | Dale Janway                     | Mayor              |
| <b>Members Absent</b>   | Steve McCutcheon                | City Administrator |
| <br>                    |                                 |                    |
| <b>Secretary</b>        | Cassandra Arnold                | Library Director   |
| <br>                    |                                 |                    |
| <b>Others Present</b>   | None                            |                    |

1. **Roll Call and Determination of Quorum.**  
 Board President Robert Chavez called the meeting to order at 4:34 p.m. Roll was called by the Secretary. A quorum was determined to be present.
  
2. **Consider Approval of Agenda.**  
 Bob Scholl moved and Chris Owens seconded that the Agenda be approved.  
 Voting in favor: Davis, Miller, Owens, Scholl, Smith-Payne, Streib.  
 Voting against: None.  
 Absent: Marksteiner, Langowski.  
 The motion carried.
  
3. **Consider Approval of Minutes of March 9, 2016.**  
 Vickie Davis moved and Sally Miller seconded that the minutes be approved as submitted.  
 Voting in favor: Davis, Miller, Owens, Scholl, Smith-Payne, Streib.  
 Voting against: None.  
 Absent: Marksteiner, Langowski.  
 The motion carried.
  
4. **Consider Approval of Library Budget Request for FY 2016-17.**

Cassandra Arnold went over the budget request, including Operating Lines, Contracts & Fees, Capital Requests, and Requests for Existing and New Personnel. Overall, this budget request is slightly lower than last year.

Bernita Smith-Payne moved and Bob Scholl seconded that the budget request for FY 2016-17 be approved as submitted.

Voting in favor: Davis, Miller, Owens, Scholl, Smith-Payne, Streib.

Voting against: None.

Absent: Marksteiner, Langowski.

The motion carried.

**5. Consider Approval of Request for Exemption to Standard City Printing Fees for Library and Senior Centers.**

At the request and with the input of the subcommittee consisting of members of the three advisory boards for these facilities, Cassandra Arnold drafted a request for exemption to the standard City printing fees for consideration. If approved by all boards, this request will be submitted to the City Council.

Sally Miller moved and Muriel Gossage Streib seconded that the draft request be approved with one change suggested by Bernita Smith-Payne.

Voting in favor: Davis, Miller, Owens, Scholl, Smith-Payne, Streib.

Voting against: None.

Absent: Marksteiner, Langowski.

The motion carried.

**6. Consider Approval of Director's Report for March, 2016.**

The Board reviewed the report. Some statistics for the month include:

4,350 people visited the library.

7,147 materials circulated this month, including 3,091 children's, 332 teen items, and 608 digital items.

131 new library cards were issued.

660 people attended library programs.

19 meetings were held in the Annex.

1,408 computer sessions were used.

615 information requests were received.

173 database uses were recorded.

0 incidents were reported.

Chris Owens moved and Bernita Smith-Payne seconded that the report be approved.

Voting in favor: Davis, Miller, Owens, Scholl, Smith-Payne, Streib.

Voting against: None.

Absent: Marksteiner, Langowski.

The motion carried.

7. **Open Discussion of Library Operations.**

The Board members present filled out their annual Governmental Conduct Act forms. They also discussed ideas for a memorial for long-time board member Richard Fielder.

8. **Adjourn.**

Sally Miller moved and Muriel Gossage Streib seconded that the meeting be adjourned.

Voting in favor: Davis, Miller, Owens, Scholl, Smith-Payne, Streib.

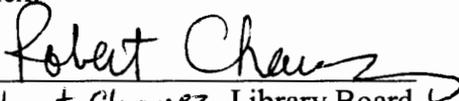
Voting against: None.

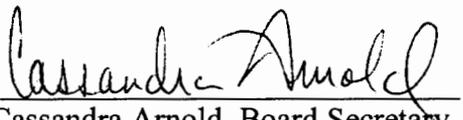
Absent: Marksteiner, Langowski.

The motion carried.

The meeting adjourned at 5:19 p.m.

The next regular meeting is scheduled for May 11, 2016 at 4:30 p.m. in the Library Annex.

  
Robert Chavez, Library Board

  
Cassandra Arnold, Board Secretary