

**LINKED MINUTES OF A SPECIAL MEETING OF THE CITY COUNCIL OF THE  
CITY OF CARLSBAD, NEW MEXICO, HELD IN THE MUNICIPAL ANNEX  
BUILDING ON MARCH 19, 2018 AT 4:00 P.M.**

Present:	Dale Janway	Mayor
	Lisa A. Anaya Flores	Councilor
	Edward T. Rodriguez	Councilor
	Leo B. Estrada	Councilor
	Jason O. Chavez	Councilor
	Jason Shirley	Councilor
	Judith E. Waters	Councilor
	Wesley A. Carter	Councilor
	Mark C. Walterscheid	Councilor

Absent:

Also Present:	Steve McCutcheon	City Administrator
	Michael Hernandez	Deputy City Administrator
	Eileen P. Riordan	City Attorney
	Nadine Mireles	City Clerk
	Kadee Rodriguez	Deputy City Clerk
	Jeff Patterson	Planning Director

Time Stamps and headings below correspond to recording of meeting and the recording is hereby made a part of the official record.

0:00:00      **Call Meeting to Order**

0:00:02      Invocation - Pledge of Allegiance

0:00:31      **1. APPROVAL OF AGENDA**

0:00:34      **Motion**

The motion was made by Councilor Rodriguez and seconded by Councilor Shirley to approve the Agenda

0:00:41      **Vote**

The vote was as follows: Yes -Shirley, Waters, Walterscheid, Anaya Flores, Chavez, Carter, Estrada, Rodriguez; No - None; Absent- None; the motion carried.

0:00:57        **2.        APPOINT AN INTERIM MUNICIPAL COURT JUDGE**

**Ms. Riordan** explained at this time the elected Judge or the Court Administrator are not qualified to act as Judge. She explained by State Law an elected Judge, no matter how long they have been acting as Court Administrator, has to complete the judicial education program before taking office. She added the new Court Administrator, Mrs. Hernandez, has not completed the judicial education and is not eligible to fill in at this time. She said Ms. Whitlock has completed the judicial education and is qualified to hold the job at this time. She added the appointment will serve until the end of 2018.

0:03:05        **Motion**

The motion was made by Councilor Rodriguez and seconded by Councilor Waters to approve to Appoint Janell Whitlock as Interim Municipal Court Judge effective immediately through December 31, 2018

0:03:19        **Vote**

The vote was as follows: Yes -Shirley, Waters, Walterscheid, Anaya Flores, Chavez, Carter, Estrada, Rodriguez; No - None; Absent- None; the motion carried.

0:03:40        **3.        ADJOURN**

0:03:44        **Motion**

The motion was made by Councilor Anaya Flores and seconded by Councilor Shirley to Adjourn

0:03:52        **Vote**

The vote was as follows: Yes -Shirley, Waters, Walterscheid, Anaya Flores, Chavez, Carter, Estrada, Rodriguez; No - None; Absent- None; the motion carried.

0:04:16        There being no further business, the meeting was adjourned at 4:05 p.m.

\_\_\_\_\_/s/Dale Janway\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_/s/Nadine Mireles\_\_\_\_\_  
City Clerk