

**Minutes of the Regular Meeting of the
Carlsbad Museum Advisory Board
held in the Carlsbad Museum & Art Center
On March 16, 2016 at 1:30 PM**

Voting Members Present:

Mike Cleary	President
David Prell	Member
George MacDonell	Member
Gerri Mattson	Member
LaVern Shan	Member
Margaret McClure	Member
Steve West	Member

Voting Members Absent:

Carolyn Olson	Vice President
Mannie Bemis	Member
Sam Denman	Member

Ex-Officio Members Present:

Ex-Officio Members Absent:

Mayor Dale Janway	
Steve McCutcheon	City Administrator
Patsy Jackson-Christopher	Director of Arts and Culture

Others Present:

Dave Morgan	Museum Director
Cassie Parks	Assistant Director

1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM

Roll call was taken by Cassie Parks. It was determined that a quorum was present.

2. APPROVAL OF THE AGENDA OF MARCH 16TH, 2016

The motion was made by Steve West and seconded by Margaret McClure to approve the agenda of the March 16th meeting. The vote was as follows:

Yes – Mike Cleary, David Prell, George MacDonell, Gerri Mattson, LaVern Shan, Margaret McClure, Steve West

No – None

Absent – Carolyn Olson, Mannie Bemis, Sam Denman

3. APPROVAL OF MINUTES OF THE JANUARY 20TH, 2016 REGULAR MEETING

The motion was made by George MacDonell and seconded by David Prell to approve the minutes of the February 17th, 2016 meeting. The vote was as follows:

Yes – Mike Cleary, David Prell, George MacDonell, Gerri Mattson, LaVern Shan, Margaret McClure, Steve West

No – None

Absent – Carolyn Olson, Mannie Bemis, Sam Denman

4. APPROVAL OF FINANCIAL REPORT

The board reviewed the most recent report from the Foundation. Dave informed the board that the Amigo Demand Fund had an additional donation of \$600 from Mr. Ross Feezer. Dave was at budget meeting this morning. The budget request essentially maintains funding at FY 15-16 level. Exceptions are a request for a museum vehicle, plans for a new HVAC and increasing the 30 hour Curator of Collections position and a 30 hour Museum Attendant position to full-time. The current proposal will be presented to Mr. McCutcheon by Stephanie Shumsky. The museum is looking forward to employing a BPA student this new fiscal year.

The motion was made by Gerri Mattson and seconded by LaVern Shan to approve the financial report. The vote was as follows:

Yes – Mike Cleary, David Prell, George MacDonell, Gerri Mattson, LaVern Shan, Margaret McClure, Steve West

No – None

Absent – Carolyn Olson, Mannie Bemis, Sam Denman

5. APPROVAL OF DIRECTOR'S REPORT

Art Academy planning is underway. Potential art instructors and museum staff held a planning meeting. The schedule is coming along and will feature classes for children and adults this summer. Museum staff has met with NPS staff regarding possible upcoming exhibit in celebration of the NPS centennial. The Park Service is interested and is almost committed. The archives that were at the Family Research Center have been relocated. Edward facilitated the organization and move of items with the help of the city's maintenance crew. The archives are now housed in a storage unit until the old reintegration center has been cleaned out. Half of the building will be used by the police department. The date has not been set yet for when the archives will be able to move into this building but it can also eventually house Jed Howard's files and photo archive. This will help the museum become a research center for the community. Part of the archive collection includes bound copies of the Carlsbad Current Argus along with other newspaper publications from the area such as the Roswell Daily. Ferrer's art came down on March 4th, and the CAAA show was installed on the 5th. On Sunday the 6th, the CAAA held an opening reception/award ceremony. Following the CAAA opening reception was a Chautauqua performance by Deborah Blanche about Georgia O'Keeffe. March 12th, the museum hosted a presentation *Women Marked in History* and had a booking signing. Donna Birchell was also present signing her books. The Glenna Goodacre bas relief, *Buffalo Dancers*, is not the size that was originally quoted. The real size was determined and will still be presentable and a great addition to the outside sculpture gallery. The McAdoo's delivered the art prints to the museum. They are being inventoried. Mr. Ross Feezer delivered the Roderick Mead zodiac prints. They will go to Kristina's for acid free mats. Dwight and Sabette Pitcaithly donated two artist's prints to the museum. The CAAF exhibit is coming along. All the graphics are almost complete and tentative opening is early May of this year. The tentative date for the opening the Mead Gallery with the prints and zodiac collection is April 26th.

The motion was made by David Prell and seconded by Margaret McClure to approve the Director's Report of the February 17th meeting. The vote was as follows:

Yes – Mike Cleary, David Prell, George MacDonell, Gerri Mattson, LaVern Shan, Margaret McClure, Steve West

No – None

Absent – Carolyn Olson, Mannie Bemis, Sam Denman

6. APPROVAL OF GLENNA GOODACRE BAS RELIEF DUE TO SIZE DISCREPANCIES

The Glenna Goodacre bronze bas relief is smaller than the original dimensions that were stated. Due to the size discrepancy, the price was lowered. The motion was made by David Prell and seconded by Steve West to approve the purchase of the Glenna Goodacre bronze bas relief, "Buffalo Dancers," despite the size discrepancies. The vote was as follows:

Yes – Mike Cleary, Carolyn Olson, David Prell, Gerri Mattson, LaVern Shan, Margaret McClure, Steve West

No – None

Absent – George MacDonell, Mannie Bemis, Sam Denman

7. APPROVAL OF PITCAITHLEY DONATION

The motion was made by David Prell and seconded by to approve the donation of two prints from the Pitcaithleys. The vote was as follows:

Yes – Mike Cleary, Carolyn Olson, David Prell, Gerri Mattson, LaVern Shan, Margaret McClure, Steve West

No – None

Absent – George MacDonell, Mannie Bemis, Sam Denman

8. DISCUSS RECOMMENDATIONS FOR MUSEUM BOARD MEMBER TO REPLACE CAROLYN BRIGHT

The board discussed recommendations to replace Carolyn Bright on the museum board. They are going to ask Dwayne Pearson and Wren Prather-Stroud about the position.

9. DISCUSS CURRENT AND FUTURE EXHIBITIONS AND ACTIVITIES

Exhibit – April 4th – 30th, 2016 CMS Art Show, reception dates TBD

Event – April, Opening of CAAF exhibit

Event – April 22nd, Earth Day Event

Event – April 26th, Opening Reception, Roderick Mead Zodiac series

Event – April 29th, 5th Friday Event – Hannah Jackson

Event – June 11th, concert in HAP, Will Banister and the Modern Day Ramblers

Exhibit – June – September, National Park Service centennial exhibit

Event – July 16th, Movie in the Park in HAP, TBD

Event – August 20th, concert in HAP, Purple and Green, Cosmic Purple Carrot

10. ADJOURN

The motion was made at 2:34 pm by LaVern Shan and seconded by Gerri Mattson to adjourn. The vote was as follows:

Yes – Mike Cleary, David Prell, George MacDonell, Gerri Mattson, LaVern Shan, Margaret McClure, Steve West

No – None

Absent – Carolyn Olson, Mannie Bemis, Sam Denman


Michael Cleary, President


Date