

MINUTES OF A REGULAR MEETING OF THE CARLSBAD BOARD OF SOLID WASTE COMMISSIONERS OF THE CITY OF CARLSBAD, NEW MEXICO, HELD AT CITY HALL IN THE PLANNING ROOM ON March 16, 2016 AT 3:30 P.M.

Voting Members Present: Jerry Stanley, Chairman – Member at large
Alvin Doporto, Board – Ward 2
John Beasley, Board – Ward 3
Jim Grantner, Board – Ward 4

Voting Members Absent: Lisa Flores, Board – Ward 1

Ex-Officio Members Absent: Mayor Dale Janway
Steve McCutcheon, City Administrator

Board Secretary Absent: Luis Camero, Director of Utilities

Staff Present: Lavelta Jenkins, Interim City Treasurer
Mike Hernandez, Deputy Director of Utilities
Ruben Ramirez, Solid Waste Superintendent
Terra Dougan, Solid Waste Coordinator
Mary Garwood, Beautification Coordinator

Others Present: Amy Ochoa, CARC
Armidee Borunde, CARC

Jerry Stanley called the meeting to order at 3:30 p.m.

1. ROLL CALL OF VOTING MEMBERS and DETERMINATION OF QUORUM

Jerry Stanley called the roll of voting members, determining that four of the five appointed board members were in attendance, which constitutes a quorum.

2. APPROVAL OF AGENDA

Jerry Stanley called for a motion to approve the agenda as presented. John Beasley made the motion, which was seconded by Jim Grantner. The vote was as follows: Yes – Doporto, Beasley and Grantner. No – none. Abstain – none. Absent – Flores. The motion carried.

3. APPROVAL OF MINUTES OF February 17, 2016 MEETING

Jim Grantner made the motion to approve the February 17, 2016 minutes as presented. Alvin Doporto seconded the motion. The vote was as follows: Yes – Doporto, Beasley and Grantner. No – none. Abstain – none. Absent – Flores. The motion carried.

4. REPORTS

- a. Financials – Jerry Stanley stated that with Monica leaving we don't know where we're at. Mike Hernandez informed the board that with Monica gone Lavelta Jenkins has taken on her role and the city has hired Mr. Fierro of Fierro and Fierro Accounting for 90 days. Hernandez also stated that Mr. Fierro would be the one looking at the Solid Waste Financials along with the Finance Department as a whole. Jerry Stanley stated that he was sure that we would get caught up. Lavelta Jenkins stated that the accumulated total through January was 3.5 million, projected year end is 6 million, the projection for 2015-

2016 was 6.1 million so it looks like we are a little below projection, refuse removal charges year to date is 3 million, 1.1 million for salaries, and operating expenses are 452,000. Mike Hernandez asked for a check register for Solid Waste. Lavelta Jenkins stated that it is in the works. John Beasley would like to know what a landfill charge is and why we have it he also stated that no number has been recorded since 2012. Jerry Stanley would like Lavelta Jenkins to find out what landfill charges are and if we do not need it could it be removed.

- b. Solid Waste – Ruben Ramirez stated that the mulching operation is reading zero but the mulcher is out of the shop and is running. Ramirez also stated that they would be working Saturdays to increase the mulching and produce more wood chips. Ramirez stated that there are a number of ARC trucks down so they will be working late the rest of the week and on Saturdays. Mike Hernandez added that Thursday, March 17, 2016 there was only going to be 3 out of 12 trucks running so they were going to be running late just to get the residential and commercial routes picked up. Ruben Ramirez stated the convenience station tonnage is improving along with the roll-off rentals. Ramirez explained to the board the Convenience Station Reports and the way it is broken down into city residents, county residents, trucks with trailer, city departments, and rejects giving a grand total of 3,232 residents that have used the convenience station in the month of February. John Beasley asked Ruben Ramirez what length of trailers the Convenience Station accepts and Ramirez told him up to 10 foot. Jerry Stanley said that those were some good numbers and was surprised that the county numbers were so high. Jerry Stanley was surprised that there was only one rejection at the Convenience Station. Mike Hernandez stated that it was probably because there is an attendant at the Convenience Station now and the public is aware that they are there. Mike Hernandez pointed out that on Saturdays the Convenience Station is averaging over 100 residents that use the facility. Mike Hernandez let the board know that the building for the Convenient Station attendants has been delivered and is on site but not in use. Hernandez explained that plumbing still needed to be hooked up and that it is in the works to tie into the sewer and water lines along with dropping in a 2 inch yard meter with a couple 100 foot hoses to help in case there is a fire and to also fill the 55 gallon barrel for the glass Pulverizer. Ruben Ramirez explained the 311 spreadsheet to the board. John Beasley stated that the spreadsheets are great work and there is some good information on them. Jim Grantner wants a progression sheet to see the progress the 311 system is making and to look back on in the future. Jerry Stanley stated that the numbers were high on the Supervisor Surveys. Ruben Ramirez explained that the Supervisor Survey numbers are residents that need the grapple service but have not called in for the service and the numbers are obtained by him and the two other supervisors driving the garbage routes. Mike Hernandez followed up by stating the numbers on the survey would be on the 311 numbers if those residents called in for the service. Jerry Stanley asked Ruben Ramirez if the items are getting picked up by the grapple service. Ruben Ramirez stated that once the information is obtained it is then forwarded to Terra Dougan who types the information, gives it back to the supervisor, and then the supervisor arranges for the items to be picked up. John Beasley asked Ruben Ramirez how long it takes to get through the back log of the supervisor surveys and Ramirez told him 2-3 weeks. Mike Hernandez stated there are 6 ARC positions available in the Solid Waste department that have been filled. Hernandez added there were enough grapple trucks but not enough employees to operate them and the employees they had were assigned to drive other ARC routes. Jerry Stanley made the comment that it was good that the supervisors are driving around and keeping a record

of what needs to be picked up but that eventually we need to wing the residents off of that because they will never call 311 as long as they know that we are driving around taking a record of what needs to be picked up. John Beasley made the suggestion to put door hangers on resident's door who need 311 Grappler service. Ruben Ramirez informed him that when the transition from dumpsters to roll-outs takes place the Solid Waste Department would go door to door with an informational flyer. Jerry Stanley asked if the grappler requests notify Solid Waste directly. Terra Dougan stated that the requests go directly to her email. LaVelta Jenkins made the suggestion that an email be set-up that is strictly for Solid Waste so Solid Waste personnel can check it. Jim Grantner made the comment that 311 was originally set up for requests about the city, lid repairs, and general questions/complaints not for the grappler service. Jim Grantner would like Mike Hernandez, Charlie Garcia, and the IT department to schedule a meeting to discuss the 311 system in regards to the grappler service. Jim Grantner wants information to be gathered about a contractor that can take the old metal dumpsters.

- c. Recycling – Amy Ochoa introduced herself and Armida to the board. Ochoa stated that they are fully staffed at Rainbow Recycling and that Armida is going to start the education process regarding recycling. Armida stated that although the Solid Waste department is short drivers the recycling numbers have been good and they are caught up. Jerry Stanley asked if the contamination is still happening on Greene. Armida stated that they are not having the problem anymore. Jim Grantner wanted to know if there was still a 3 strike rule for residents that contaminate their recycling containers. Amy Ochoa replied that they have not gotten close to the three strikes rule with participants that recycle. John Beasley wants a glass recycle bin to be dropped off at the recycling center on Greene St. Jim Grantner wants every resident that receives a recycle bin to have education along with it. Mike Hernandez wants an updated recycle list given to Rainbow Recycling so they can start the education process. Jerry Stanley stated that Steve McCutcheon is ready to move with Freidman and to his understanding Freidman is interested in purchasing all the recycling containers. Mike Hernandez stated that it is a huge expense for the whole city to have recycling.
- d. Public Outreach Campaign Update – Kyle Marksteiner stated that Mike Hernandez, Ruben Ramirez, and himself would be at the Kawana's Friday, March 18, 2016, AARP Monday, March 21, 2016, and Rotary a couple weeks after AARP to inform residents about the conversions that are happening with Solid Waste. Some elected officials are still getting calls regarding keeping metal dumpsters. Marksteiner went on to say that there are positive comments coming in regarding the roll-out conversion but one major concern was different colored trash cans for the elderly because this could potentially make them a target for crimes.
- e. Solid Waste Ordinance Review – John Beasley spoke with Stephanie Shumsky and another draft will be emailed by Friday, March 18, 2016. Jerry Stanley stated that we received a good draft at the last meeting and in order to stay on schedule to present to City Council we only have one meeting left to review it or we can wait until the second City Council meeting and have two meetings to review the ordinance. Jerry Stanley said that to his understanding Mr. Camero only wants to change the charge for commercial accounts and Mike Hernandez also added the frequency of pick-ups. Jim Grantner wants a time limit on the new ordinance. John Beasley stated that the staff bring up issues and not to put a time line on it. Jerry Stanley does want a timeline on the ordinance and also for staff to bring issues for review when they arise.

5. Discuss public meeting on March 10, 2016

Kyle Marksteiner stated that the meeting was an interesting experience and that there were 8-10 people not affiliated with the city. There were complaints that there was not enough publicity to inform the public about the meeting. Jerry Stanley stated that most of the concerns about the conversion were covered in the first few minutes of the introduction but the use of the microphone was not utilized well. Jerry Stanley would like a sign in sheet for future public meetings so a follow up can be done. Jerry Stanley asked Kyle Marksteiner if there was another meeting planned and Marksteiner replied that it would be up to the City Council and the Mayor. Mike Hernandez said that the city councilmen he spoke with after the meeting said no there would not be another meeting. Kyle Marksteiner suggested that for future meetings there should only be one or two representatives of the city who answer questions to make it less confusing to the public. Mary Garwood asked if research has been done in regards to the disabled/elderly in need of help with their roll-out. Mike Hernandez stated that he doesn't think any other city differentiates their disabled/elderly citizen with different color containers. Jim Grantner wants Kyle Marksteiner to advertise a good neighbor campaign to help the elderly/disabled roll out their barrels. Jerry Stanley doesn't want to highlight that there is a senior or disabled person in the house.

6. MOTION TO ADJOURN

Jerry Stanley called for a motion to adjourn. John Beasley made the motion to adjourn, seconded by Alvin Doporto. The vote was as follows: Yes – Doporto, Beasley and Grantner. No – none. Abstain – none. Absent – Flores. The motion carried. The meeting was adjourned at approximately 4:53 p.m.



JERRY STANLEY, Chair