

MINUTES OF THE REGULAR MEETING OF THE
WALTER GERRELLS CIVIC CENTER ADVISORY BOARD
LIBRARY ANNEX
101 S HALAGUENO
TUESDAY, MARCH 1, 2016 AT 6:00 PM

Voting Members Present: Danita McCormick, Chairperson
Michelle Navarrette
Pat Florez
Mark Barela

Voting Members Absent: Steve Sauer
Robert Young
Linda Wiggins

Ex-officio Members Present:

Ex-officio Members Absent: Dale Janway, Mayor
Steve McCutcheon, City Administrator
Jason Shirley, City Councilor

Others Present: Curtis McKinney, Manager
Jason Burns, Projects Coordinator

Others Absent: Steve Hendley, Director of Sports & Recreation

1 ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM:

Meeting was called to order at 6:02 pm by Danita McCormick, Chairperson. It was determined there was a quorum.

2 APPROVAL OF AGENDA: Pat motioned to approve the agenda, Michelle seconded the motion. The vote was as follows: Yes – McCormick, Navarrette, Florez, Barela, No – None Absent – Sauer, Young, Wiggins. The motion passed

3 APPROVAL OF MINUTES FOR REGULAR MEETING FEBRUARY 2, 2016 -
Mark motioned to approve the minutes, Steve seconded the motion. The vote was as follows: Yes – McCormick, Navarrette, Florez, Barela, No – None Absent – Sauer, Young, Wiggins. The motion passed.

4 BOARD MEMBER UPDATE:

A. NOMINATE AND VOTE ON NEW CHAIRPERSON – Michelle nominated Linda Wiggins, Pat seconded the motion. The vote was as follows: Yes – McCormick, Navarrette, Florez, Barela, No – None Absent – Sauer, Young, Wiggins. The motion passed.

B. NOMINATE AND VOTE ON NEW VICE-CHAIRPERSON – Pat nominated Michelle, Danita seconded the motion. The vote was as follows: Yes – McCormick, Navarrette, Florez, Barela, No – None Absent – Sauer, Young, Wiggins. The motion passed.

Danita reported Steve Hendley would not make it, he is home sick. She read a note from him stating the city and Curtis agreed to suspend his contract for 90 days. It is possible the time may be shorter.

Danita introduced Jason Burns, Projects Coordinator. He said the city is working on getting the Annex in order. He said they are putting in a new meter for the Annex, and then when the auditorium is ready they will bring in a new meter for that. So they will be on different meters. As far as the auditorium goes we are waiting on the assessment from the Insurance Adjuster. Jason told the board this is not a temporary fix this will be a permanent fix for the Annex. He is also trying to get them to upgrade the lights, nothing has been approved. Danita asked about upgrading the Kitchen in particular the electrical.

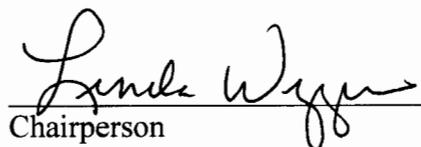
Jason said the parking lot is done and he has a plan for the lights. Danita asked if the board will be able to look at the plans before the city gets started. Jason said yes.

Mark asked if the board is going to have representation when the decisions are made for the repairs of the Civic Center. We are the board and we would like to know what is going on with the center, so when they are approached by the citizens with questions we can answer them. Jason said they will invite the board. He said they will do some changes but they really won't be remodeling. Mark asked if there are any additional funds from the city for construction that can be used for other upgrades. The dressing rooms and the front lobby area need to be upgraded. We need to get these budgeted from the start. Jason suggested the board get amounts for the upgrades and for them to request that in the budget for next year. Danita said she has a list of things that need to be fixed. Danita said in the past she has done the Budget Narrative, except for last year. Danita asked if she should request for lighting and flooring in next year's budget. Curtis said maybe add the electrical. Danita wanted to verify with the board what needed to be added to next year's budget. They agreed the electrical, entrance lobby, flooring, tables, chairs, ticket booth.

Jason said they would be upgrading all the electrical in the auditorium. Curtis asked if he could make sure some light switches are put in the front area and not just in the back stage area.

5 OTHER COMMENTS AND QUESTIONS: Curtis reported he had a meeting with Steve McCutcheon and Steve Hendley and they all agreed to suspend his contract for 90 days. They will add the 90 days to the end of his contract. Right now he isn't taking any reservations. Curtis mentioned to Jason that there should be money in the budget for flooring. He hopes the city moves quickly on getting the Annex completed. Curtis said right now that's about all he has to report. He said if they get the Annex up and running he can start having events. The auditorium he thinks is going to take a while. Mark asked about the contract with NMSU. Curtis said he hasn't heard anything.

6 Adjournment: Adjourned at 6:54 pm. Michelle motioned to adjourn. Mark seconded the motion. The vote was as follows: Yes – McCormick, Navarrette, Florez, Barela, No – None Absent – Sauer, Young, Wiggins. The motion passed


Chairperson

4-5-2016
Date