

**MINUTES OF THE  
 BOARD OF TRUSTEES OF THE CARLSBAD PUBLIC LIBRARY  
 REGULAR MEETING  
 WEDNESDAY, FEBRUARY 08, 2017  
 LIBRARY ANNEX AT 101 SOUTH HALAGUEÑO  
 4:30 P.M.**

<b>Trustees Present</b>	Robert Chavez Kyle Marksteiner Vickie Davis Tom Langowski Sally Miller Chris Owen Bernita Smith-Payne	President Vice President Member Member Member Member Member
<b>Trustees Absent</b>	Bob Scholl	
<b>Ex-Officio</b>	Dale Janway	Mayor
<b>Members Absent</b>	Steve McCutcheon	City Administrator
<b>Secretary</b>	Cassandra Arnold	Library Director
<b>Others Present</b>	None	

1. **Roll Call and Determination of Quorum.**  
 Board President Robert Chavez called the meeting to order at 4:38 p.m. Roll was called by the Secretary. A quorum was determined to be present.
  
2. **Consider Approval of Agenda.**  
 Tom Langowski moved and Kyle Marksteiner seconded that the Agenda be approved.  
 Voting in favor: Davis, Langowski, Marksteiner, Miller, Owens, Smith-Payne.  
 Voting against: None.  
 Absent: Scholl.  
 The motion carried.
  
3. **Consider Approval of Minutes of January 11, 2017.**  
 Kyle Marksteiner moved and Tom Langowski seconded that the minutes be approved as submitted.  
 Voting in favor: Davis, Langowski, Marksteiner, Miller, Owens, Smith-Payne.  
 Voting against: None.  
 Absent: Scholl.  
 The motion carried.
  
4. **Consider Approval of Library Budgetary Needs for FY 17-18.**  
 Cassandra Arnold, Library Director, presented the most pressing needs the library should address in FY 17-18. Included were the continuation of the update to the public

restrooms and the lighting upgrade projects, as well as wage parity for Library Pages and the addition of a Library Technician to replace the open Library Clerk position, which has remained unfilled since July, 2016.

Vickie Davis moved and Bernita Smith-Payne seconded that the list of FY 17-18 Budgetary Needs be approved.

Voting in favor: Davis, Langowski, Marksteiner, Miller, Owens, Smith-Payne.

Voting against: None.

Absent: Scholl.

The motion carried.

**5. Consider Approval of Library Report for January, 2017.**

The Board reviewed the report. Some statistics for the month included:

7,809 people visited the library.

6,665 materials circulated: 4,116 adult, 2,871 children's, 388 teen, 711 digital items.

154 new library cards were issued.

54 programs with 428 people attending, including 39 teen volunteer hours.

6 meetings were held in the Annex. (number reduced due to construction of the Hall of Fame exhibit space)

1,305 computer sessions were used.

438 information requests were received.

576 database uses were recorded.

1 incident(s) occurred.

Tom Langowski moved and Sally Miller seconded that the report be approved.

Voting in favor: Davis, Langowski, Marksteiner, Miller, Owens, Smith-Payne.

Voting against: None.

Absent: Scholl.

The motion carried.

**6. Open Discussion of Library Operations.**

- The Current-Argus featured a photo of the Library Teen Volunteers on February 2, 2017.
- Ellen Harbaugh, former CPL Director, declined to serve on the Library Board of Trustees, as she was instrumental in initially hiring the current director.
- Cassandra Arnold shared an infographic highlighting the library's accomplishments in 2016, created for the Arts & Culture Department's annual report to the City Council.
- The Board discussed other possible candidates for the open trustee position to suggest to Mayor Janway.

**7. Adjourn.**

Chris Owens moved and Tom Langowski seconded that the meeting be adjourned.

Voting in favor: Davis, Langowski, Marksteiner, Miller, Owens, Smith-Payne.


Voting against: None.

Absent: Scholl.

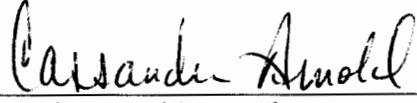
The motion carried.

The meeting adjourned at 5:07 p.m.

The next regular meeting is scheduled for March 8, 2017 at 4:30 p.m. in the Library Annex.



Kyle Marksteiner, Library Board



Cassandra Arnold, Board Secretary