

**MINUTES OF A REGULAR MEETING OF THE LODGERS' TAX ADVISORY BOARD OF THE CITY OF CARLSBAD, NEW MEXICO, HELD IN THE CITY COUNCIL CHAMBERS AT THE MUNICIPAL BUILDING, 101 N. HALAGUENO, CARLSBAD, NM ON TUESDAY, FEBRUARY 7, 2017, AT 7:30 A.M.**

**Voting Members Present:** Neil Wiggins  
Dr. Dara  
Bob Lynch  
Jill Torres

**Absent:** Dale Balzano

**Also Present:**

Stephanie Shumsky	Deputy City Administrator
Wendy Hammett	Finance Director
Steve Hendley	Sports & Recreation Director
Luis Renteria	Parks Superintendent
Sandy Gonzalez	Budget Manager
Robert Defer	Chamber of Commerce

**00:00:01 1. CALL TO ORDER**

Chairman Neil Wiggins called the meeting to order.

**00:00:14 2. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM**

Chairman Wiggins called Roll and it was determined that there was a Quorum of the Voting Members.

Present: Neil Wiggins, Dr. S.S. Dara, Bob Lynch and Jill Torres

Absent: Dale Balzano

**00:00:29 3. APPROVAL OF AGENDA**

The motion was made by Bob Lynch and seconded by Jill Torres to approve the January 3, 2017 Meeting Agenda.

**The Vote was as follows: Yes: Wiggins, Dr. Dara, Lynch and Torres**

**No: None Absent: Balzano**

**00:00:39 4. CONSIDER APPROVAL OF MINUTES OF CARLSBAD LODGERS TAX ADVISORY BOARD MEETING HELD JANUARY 3, 2017**

The motion was made by Dr. Dara and seconded by Bob Lynch to approve the January 3, 2017 Meeting Minutes.

**The Vote was as follows: Yes: Wiggins, Dr. Dara, Lynch and Torres**

**No: None Absent: Balzano**

**00:01:00 5. PRESENTATION OF FY 2016-2017 2<sup>ND</sup> QUARTER FINANCIAL REPORT**

Sandy Gonzalez presented the FY 2016-2017 2<sup>nd</sup> Quarter Financial Report for the Lodgers' Tax Non-Promotional Fund. The Year-to-Date Revenues for the Non-Promotional Fund are \$503,529.17. Total Year-to-Date Expenditures are 252,964.92, with an excess revenue over expenditure of \$370,253.25

Ms. Gonzalez also presented the FY 2016-2017 2<sup>nd</sup> Quarter Financial Report for the Lodgers' Tax Promotional Fund. The Year-to-Date Revenues for the Promotional Fund are 341,960.47. Total Year-to-Date Expenditures in the Promotional Fund are \$255,425.52. Total total cash balance in the Lodgers' Tax fund is \$1,463,945.13.

**No Action Required**

**00:02:22      6.      CONSIDER APPROVAL OF REQUEST FOR FUNDING FROM CITY OF CARLSBAD PARKS & RECREATION DEPARTMENT-LAKE CARLSBAD SPLASH PAD**

Luis Renteria, the Parks Superintendent, presented the request for Splash Pad Upgrades. The Parks & Recreation Department is requesting \$18,200 in non-promotional funds for the cost to remove the existing control pad, UV tank, control panel and replace them with automated chemical feed and calibrated equipment. It will also cover the cost of a storage building to store the chemicals and an outdoor shower.

The motion was made by Jill Torres and seconded by Dr. Dara to approve request for funding from City of Carlsbad Parks & Recreation Department-Lake Carlsbad Splash Pad.

The Vote was as follows: Yes: Wiggins, Dr. Dara, Lynch and Torres

No: None Absent: Balzano

**00:07:15      7.      CONSIDER APPROVAL OF REQUEST FOR FUNDING FROM CITY OF CARLSBAD SPORTS & RECREATION DEPARTMENT-WATER PARK**

Steve Hendley, Director of Sports and Recreation presented the request for the Water Park. The Sports & Recreation department is requesting \$20,000 in promotional funds for advertising the Carlsbad Water Park.

The motion was made by Bob Lynch and seconded by Jill Torres to approve request for funding from City of Carlsbad Sports & Recreation Department-Water Park.

The Vote was as follows: Yes: Wiggins, Dr. Dara, Lynch and Torres

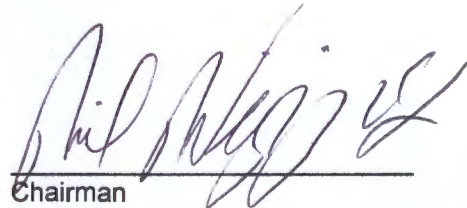
No: None Absent: Balzano

**00:11:51      8.      ADJOURN**

The motion was made by Bob Lynch and seconded by Dr. Dara to Adjourn.

The Vote was as follows: Yes: Wiggins, Dr. Dara, Lynch and Torres

No: None Absent: Balzano

  
Chairman