

**Carlsbad Community Volunteer Network  
Advisory Board Meeting  
San Jose Senior Center  
2814 San Jose Blvd.  
Monday February 6, 2017 12:00 PM**

**Voting Members Present:**

Jim Grantner	Member
Lionel Munoz	Member
Julia Williams	Member
Olivia Castillo	Member
Dora Cota	Member
Fred Cota	Member

**Voting Members Absent:**

None

**Ex-Officio Members Absent:**

Dale Janway	Mayor
Steve McCutcheon	City Administrator

**Others Present:**

Yanira Gonzales	CCVN Coordinator
Natie Saiz	Assistant Coordinator

**1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM**

Roll call of those present was taken by the Chairperson Jim Grantner. It was determined that a quorum was present. The meeting was called to order at 12:10 p.m.

**2. APPROVAL OF AGENDA**

The motion was made by Lionel Munoz and seconded by Julia Williams to approve the agenda of February 6, 2017.

The vote was as follows:

Yes-Lionel Munoz, Jim Grantner, Olivia Castillo, Julia Williams, Dora and Fred Cota.

No-None.

Absent-None

### **3. APPROVAL OF MINUTES OF DECEMBER 5, 2016 REGULAR MEETING**

The motion was made by Julia Williams, seconded by Dora Cota to approve the minutes of December 5, 2016 regular meeting.

The vote was as follows:

Yes- Lionel Munoz, Jim Grantner, Olivia Castillo, Julia Williams, Dora and Fred Cota.

No-None

Absent-None

### **4. APPROVAL OF MANAGER'S REPORT FOR MONTH OF JANUARY 2017**

- The annual report for 2016 was handed out to board members for their review.
- 3 new volunteers for the Month of January 2017 signed up online.
- Reminder the Recognition Dinner is scheduled for June 2017.
- Natie Saiz CCVN Assistant reported that the San Jose Senior Center in January 2016 had a total of 337 volunteer hours. The total hours for January 2017 were 554 for an increase of 217 hours.

The motion was made by Fred Cota, seconded by Dora Cota to approve the Manager's report.

The vote was as follows:

Yes- Lionel Munoz, Jim Grantner, Olivia Castillo, Julia Williams, Dora and Fred Cota.

No-None

Absent-None

### **5. APPROVAL OF MEETINGS DATES AND TIMES FOR 2017, EVERY 1<sup>ST</sup> MONDAY OF MONTH AT NOON.**

Advisory Board Members decided to keep the board meeting at same dates and times for 2017 every 1<sup>st</sup> Monday of the month at noon.

The motion was made by Lionel Munoz, seconded by Olivia Castillo to approve the board meetings at the same dates and times for 2017.

The vote was as follows:

Yes- Lionel Munoz, Jim Grantner, Olivia Castillo, Julia Williams, Dora and Fred Cota.

No-None

Absent-None

**6. COMMENTS AND QUESTIONS FOR DISCUSSION ONLY-NO ACTION MAY BE TAKEN**

Fred Cota commented that he had seen the CCVN Program ad in the Little Argus regarding recruitment for volunteers. Advisory Board Members commented we should continue to put ads in the newspaper to recruit new volunteers. Julia commented the annual report looked good and the graph really helped visualize the scale of hours for each month in the 2016 year.

**7. ADJOURN**

With no further business to discuss, Lionel Munoz moved that the meeting be adjourned and seconded by Olivia Castillo.

The vote was as follows:


Yes-Lionel Munoz, Jim Grantner, Olivia Castillo, Julia Williams, Dora and Fred Cota.

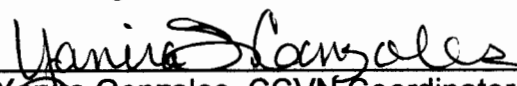
No-None


Absent-None

Meeting adjourned at 1:00 p.m.

Minutes approved on behalf of the Board of Trustees by:

  
\_\_\_\_\_ Date 3-6-17  
Presiding Officer

  
\_\_\_\_\_ Date 3/6/17  
Yanira Gonzales, CCVN Coordinator

  
\_\_\_\_\_ Date 3/6/17  
Patsy Jackson-Christopher, Director Arts & Culture