

MINUTES OF THE REGULAR MEETING OF THE
WALTER GERRELLS CIVIC CENTER ADVISORY BOARD
LIBRARY ANNEX
101 S HALAGUENO
TUESDAY, FEBRUARY 2, 2016 AT 6:00 PM

Voting Members Present: Danita McCormick, Chairperson
Linda Wiggins
Steve Sauer
Mark Barela
Michelle Navarrette (arrived at 6:22 pm)

Voting Members Absent: Pat Florez
Robert Young

Ex-officio Members Present:

Ex-officio Members Absent: Dale Janway, Mayor
Steve McCutcheon, City Administrator
Jason Shirley, City Councilor

Others Present: Curtis McKinney, Manager

Others Absent: Steve Hendley, Director of Sports & Recreation

1 ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM:

Meeting was called to order at 6:10 pm by Danita McCormick, Chairperson. It was determined there was a quorum.

2 APPROVAL OF AGENDA: Danita had a change to the Agenda. To move item #5 before item #4 because Curtis has another commitment he needs to attend. After the changes Steve motioned to approve the agenda, Linda seconded the motion. The vote was as follows: Yes – McCormick, Barela, Wiggins, Sauer No – None Absent – Navarrette, Florez, Young.

3 APPROVAL OF MINUTES FOR REGULAR MEETING JANUARY 5, 2016 -

Linda motioned to approve the minutes, Steve seconded the motion. The vote was as follows: Yes – McCormick, Barela, Wiggins, Sauer No – None Absent – Navarrette, Florez, Young

4 BOARD MEMBER UPDATE: Danita said June is her last month as a board member. Michelle is also up for renewal and Pat is up for renewal. So the board needs to start thinking of new board members and Michelle and Pat need to decide if they want to continue. Danita said in January the board was supposed to vote for a new chairperson. They will vote on that next month. She will get with Steve Hendley about the Budget Narrative to see if she is going to write it or if Steve will be writing it. Danita introduced Mark Barela as the new Board Member.

5 OTHER COMMENTS AND QUESTIONS: Curtis reported that he is receiving calls regarding the Annex and if events are still on the schedule. He is hoping in mid or end February he will have a timeline as to when the Annex could be functional. He reminded the board it could take up to 90 days or more for the repairs. He mentioned the city workers and electricians

have been out there looking to see what needs to be done. Curtis said the electricians are looking at putting a temporary connection in the annex for power. He is also receiving calls from people wanting to rent the Annex. Most of the events that people are calling about are for events to be held in April, May and June. Curtis is hoping by that time we will have some power in the Annex.

The parking lot in the back has been cleared out and smoothed over. It's looking good, but they still have some work that needs to be done. Curtis said he spent a day with the insurance adjusters. He said they went through everything. We went through the seating, stage floor, carpeting and of course the main damage. The adjuster was looking at replacing one little section but he noticed that the wall was raised up a little. The adjuster looked at it and they might have to redo some of the kitchen area. Curtis mentioned the seating had so many rows under water it will probably be impossible to find matching seats since they are so old and outdated. He got the impression from the adjuster that all the orange seats would have to be replaced by the insurance company. He doesn't think they are going to do anything with the two yellow sections in the back corner. He said that really isn't a big concern since that is usually the area where alcohol is served so it can be a standing area.

Danita asked if the board needed to be involved in the decision making of the remodel. Mark stated that for right now the board just needs to wait, once the adjuster comes back with a figure the board can get a little more involved. Steve said they are going to have to depend on Steve Hendley to communicate the progress of the Civic Center to the Board.

Curtis said he talked to NMSU and asked them to get their equipment out of the Civic Center. They will need to file with their insurance any damage they had to their equipment. The PA system belonged to NMSU so when everything gets repaired Curtis will probably have to replace the PA system. Right now he is compiling a list of the equipment he had out there to turn in to the city. Curtis said he knows it's going to take a while, but everyone is taking this serious and working on getting it fixed. Curtis is hoping to get the annex up and running and the auditorium is going to take a while. He said he anticipates this whole process may take up to a year before everything is working.

6 Adjournment: Adjourned at 6:39 pm. Michelle motioned to adjourn. Linda seconded the motion. The vote was as follows: Yes – McCormick, Wiggins, Barela, Sauer, Navarrette No – None Absent- Florez, Young. The motion passed.


Chairperson


Date