

MINUTES OF THE REGULAR MEETING OF THE CARLSBAD PARKS AND RECREATION ADVISORY BOARD HELD AT THE PUBLIC WORKS CONFERENCE ROOM ON FEBRUARY 16, 2017 AT 1:30 P.M.

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|---------------------------|-------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------|
| Voting Members Present: | Don Dayton Jim Grantner John Barry Denton McCullough Christy Thomas Paul Johnson | Chairperson Member Member Member Co-Chairperson Member |
| Visitors: | Mary Garwood | Beautification Coordinator |
| Members Absent: | Akilah Nosakhere | Member |
| Ex-Officio Member Absent: | Vacant | City Councilor |
| Board Secretary: | Luis Renteria | Parks & Rec. Superintendent |

The meeting was called to order by Chairman Don Dayton at 1:30 pm.

ITEM 1 - ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM

Roll call of those present was taken by Don Dayton. It is determined that a quorum is present.

ITEM 2 – APPROVAL OF AGENDA

The motion was made by Jim Grantner to approve the Agenda as presented. Christy Thomas seconds the motion.

The vote was as follows: Yes –Mr. Dayton, Mr. Grantner, Mr. Barry, Mr. McCullough, Mrs. Thomas. No – None. Absent: Mrs. Nosakhere. The motion carries.

ITEM 3 – APPROVAL OF JANUARY 19, 2017 REGULAR MEETING MINUTES

The motion was made by Denton McCullough to approve the minutes from the January 19, 2017 meeting Paul Johnson seconds the motion.

The vote was as follows: Yes –Mr. Dayton, Mr. Grantner, Mr. Barry, Mr. McCullough, Mrs. Thomas. No – None. Absent: Mrs. Nosakhere. The motion carries.

ITEM 4 – OLD BUSINESS

A. Latest Communication on Sub Committee Proposal

Don stated he received a call from the Mayor's office and the proposal had been sent to Steve McCutcheon the City Administrator.

B. Master Plan Update Progress

The board members are still in the process of gathering information on the parks. Luis has updated his copy of the Master Plan for the members to look over and see if there needs to be any other changes.

C. Recommendations for filling Member Vacancy

The board members do not have any confirmation of the recommendations but do have a couple of interested.

ITEM 5 – NEW BUSINESS

A. County Extension Agent Recommendations of Tree Pruning

Luis said that a lot of the bigger trees are contracted out for tree pruning to Garden Mart. Luis said other than the contract the Parks Department does go out and trim trees as needed especially if it is a safety hazard.

B. Recommendation for Purchasing Swing Set and Wood Mulch for Arcadia Park

The board members would like to see a swing set at the Arcadia Park but are looking into the other parks to see if there is any other upgrades that need to be done.

ITEM 6 – STANDING REPORTS

Luis Renteria went over the Parks Superintendent Report for February.

1. Phil McCullough has planted four Live Oak trees at the Labyrinth.
2. M Hat Company will be installing an automated gate at the Carlsbad Municipal Shooting Range.
3. The Parks Department will be spreading compost at the Ray Anaya Plaza de San Jose, Troy Young Park, Davis Park, and Hall Addition Park.
4. The Parks and Construction departments will be installing and spreading engineered wood fiber at the Playground on the Pecos
5. The Parks, Electrical, and Construction departments will be installing a new LED light pole and fixtures at the north end of the Beach Area parking lot.
6. Material has been ordered to repair the bench at Desert Willow Park.
7. Two new informational signs have been made for installation at Cass Park, and Desert

Willow Park.

ITEM 7 – COMMENTS

Don commented on the lack of trash receptacles alongside the Recreation Beach area, Luis stated they are in the process of fabricating trash barrels. Denton questioned about the recycling system, Jim said there is a third party that is interested and should be submitting their proposal. Mary said the Document Destruction building is taking paper and cardboard boxes. They are really asking for cardboard boxes because they have hardly received any. Denton asked about having a rose garden in some of the parks around town, Luis and Jim stated that is was a good idea but it would be hard to maintain it.

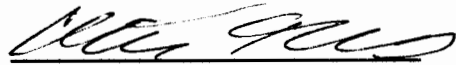
ITEM 8 – SCHEDULE NEXT MEETING

The next meeting is scheduled for March 16, 2017 at 1:30 pm.

ITEM 9 – ADJOURNMENT

The motion was made by Denton McCullough to adjourn the meeting. Christy Thomas seconds the motion.

The motion carries.


Chair

3/16/17
Date