

**MINUTES OF THE  
 BOARD OF TRUSTEES OF THE CARLSBAD PUBLIC LIBRARY  
 REGULAR MEETING  
 WEDNESDAY, FEBRUARY 10, 2016  
 LIBRARY ANNEX AT 101 SOUTH HALAGUEÑO  
 4:30 P.M.**

<b>Trustees Present</b>	Robert Chavez Kyle Marksteiner Tom Langowski Bob Scholl Bernita Smith-Payne Muriel Gossage-Streib Sally Miller	President Vice President Member [ arrived 4:40] Member Member [ arrived 4:40] Member Member
<b>Trustees Absent</b>	Vickie Davis, Chris Owen	
<b>Board Secretary</b>	Sybil Walterscheid	Assistant Library Director
<b>Others Present</b>	None	

**1. Roll Call and Determination of Quorum.**

Board President Robert Chavez called the meeting to order at 4:32 p.m. Roll was called by the Secretary and a quorum was determined to be present.

**2. Consider Approval of Agenda.**

Bob Scholl moved and Muriel Gossage-Streib seconded that the Agenda be approved. Voting in favor: Robert Chavez, Kyle Marksteiner, Sally Miller, Muriel Gossage-Streib, Bob Scholl. Voting against: None. Absent: Langowski, Smith-Payne, Davis, Owen. The motion carried.

**3. Consider Approval of Minutes of January 13, 2016.**

Bob Scholl moved and Sally Miller seconded that the minutes be approved as submitted. Voting in favor: Kyle Marksteiner, Robert Chavez, Sally Miller, Muriel Gossage-Streib, and Bob Scholl. Voting against: None. Absent: Langowski, Payne-Smith, Davis, Owen. The motion carried.

**4. Consider Approval of Additional Updates to Gifts and Donation Policy.**

Sally Miller moved and Muriel Gossage-Streib seconded the approval of the updates to the Gifts and Donation Policy.

Voting in favor: Robert Chavez, Bob Scholl, Kyle Marksteiner, Sally Miller and Muriel Gossage-Streib.

Voting against: None.

Absent: Langowski, Payne-Smith, Davis, Owen.

The motion carried.

**5. Consider Approval of Meeting Dates for 2016.**

Bob Scholl moved and Sally Miller seconded to approve the dates as submitted: the second Wednesday of each month of 2016 at 4:30 pm in the Library Annex.

Voting in favor: Kyle Marksteiner, Robert Chavez, Bob Scholl, Sally Miller and Muriel Gossage-Streib .

Voting against: None.

Absent: Langowski, Payne-Smith, Davis, Owen.

The motion carried.

**6. Consider Approval of Director's Report for January 2016.**

The Board reviewed the report. Some statistics for the months included:

January, 2016

4099 people visited the library.

2447 materials circulated this month, including 2522 children's, 233teen items, and 554 digital items.

160new library cards were issued.

409 people attended library programs.

33meetings were held in the Annex.

1434computer sessions were used.

335information requests were received.

744database uses were recorded.

Also a revised Material Circulation for Fiscal Year 2014-2015 was reviewed.

Muriel Gossage-Streib moved and Bob Scholl seconded that the reports be approved.

Voting in favor: Robert Chavez, Kyle Marksteiner, Muriel Gossage-Streib, Bob Scholl and Sally Miller.

Voting against: None.

Absent: Langowski, Payne-Smith, Davis, Owen.

The motion carried.

**7. Open Discussion of Library Operations.**

Sybil Walterscheid gave an update of Library Operations including Library Lovers month and the library display that Samantha Villa created. Phase three of the Halagueno Arts Park is in the works- no dates for starting and this phase will include the Museum [Fox St] side of the complex. Summer Reading 2016 is almost fully planned. Students have been working on reports and the Friends of the Library have been paying for the students that do not have monies for printing. The Library is still charging 50 cents per page. Tom Langowski stated he thought this had been resolved and would like this item placed on the next Library Board Agenda to see if

this issue can be resolved. Muriel Gossage-Streib expressed concern about the condition of the City sidewalks including some around the library. Many sidewalks are in poor condition and disrepair. Sybil Walterscheid will forward this information to the Library Director.

**8. Adjourn.**

Bob Scholl moved and Sally Miller seconded that meeting be adjourned at 5:00pm.

Voting in favor: Kyle Marksteiner, Robert Chavez, Bernita Smith-Payne, Tom Langowski, Sally Miller, Muriel Gossage-Streib and Bob Scholl.

Voting against : None.

Absent: Vickie Davis, Chris Owen.

The motion carried.

The meeting adjourned at 5:00 p.m.

The next regular meeting is scheduled for March 9, 2016 at 4:30 p.m. in the Library Annex.

  
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Kyle Marksteiner, Library Board

  
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Sybil Walterscheid, Board Secretary