

MINUTES OF REGULAR MEETING OF THE GOLF COURSE ADVISORY BOARD OF THE CITY OF CARLSBAD, NEW MEXICO, HELD AT CARLSBAD MUNICIPAL GOLF COURSE ANNEX DECEMBER 7TH, 2017 AT 4:00 P.M.

Voting Members Present:

Dean Bair	Chairperson
Kenny Lawson	Member
Dave Tawater	Member
Zeph Roberson	Member
Bobbe Young	Member
Daniel Johnson	Member
Charles Cable	Member
Kathy Temple	Member
Jack Litschke	Member

Voting Members Absent:

— John Caraway	Member
Myrna Cournoyer	Member

Ex-Officio Members Present:

John Heaton Jr.	Golf Professional
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Ex-Officio Members Absent:

None

Board Secretary Present:

Kyle Boatman	Golf Course Superintendent
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Board Secretary Absent

None

Others Present:

Steve Hendley	Sports and Rec Director
John Lowe	Community Development Director

ITEM 1 - ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM:

Roll call of those present was taken by Kyle Boatman. It was determined that a quorum was present.

ITEM 2 – APPROVAL OF AGENDA OF REGULAR MEETING ON DECEMBER 7TH, 2017:

The motion was made by Zeph Roberson and seconded by Jack Litschke to approve the agenda of the December 7th, 2017 meeting. The vote was as follows:

Yes- Dave Tawater, Kenny Lawson, Zeph Roberson, Bobbe Young, Dean Bair, Daniel Johnson, Kathy Temple, Charles Cable, Jack Litschke,

No-

Absent- John Caraway, Myrna Cournoyer

ITEM 3 - APPROVAL OF MINUTES OF REGULAR MEETING HELD NOVEMBER 2ND, 2017:

The motion was made by Jack Litschke and seconded by Kenny Lawson to approve the minutes of regular meeting held on November 2nd, 2017. The vote was as follows:

Yes- Dave Tawater, Kenny Lawson, Zeph Roberson, Bobbe Young, Dean Bair, Daniel Johnson, Kathy Temple, Charles Cable, Jack Litschke,

No-

Absent- John Caraway, Myrna Cournoyer

ITEM 4 - APPROVAL OF MINUTES OF SPECIAL MEETING OF THE GOLF COURSE ADVISORY BOARD MEETING OF NOVEMBER 27TH, 2017:

The motion was made by Jack Litschke and seconded by Kathy Temple to approve the minutes of special meeting of the Golf Course Advisory Board meeting of November 27th, 2017. The vote was as follows:

Yes- Dave Tawater, Kenny Lawson, Zeph Roberson, Bobbe Young, Dean Bair, Daniel Johnson, Kathy Temple, Charles Cable, Jack Litschke,

No-

Absent- John Caraway, Myrna Cournoyer

ITEM 5 - REPORT FROM JOHN A. HEATON, JR AND KYLE BOATMAN

See attachment 1 & 2

Dave asked how we were going to clean the pond on the par 3. Kyle told the board that they will have a trash pump that will suck everything out. Dean asked if there was a plan in place once the pond was cleaned. Kyle told him that they will inspect the waterfalls and fountain then add new pumps for the waterfalls. Kyle also said they would be cutting out some of the trees and removing some of the cattails that are in the pond. Dean asked how many employees we currently had. Kyle told him that they currently have 4, but they are submitting the Irrigation Maintenance position to City Council this month. Kyle also said they will be interviewing for the open caretaker position this month and that it will be submitted to City Council in January. Dean asked about the nursery and if it will be started. Kyle said that he and Robert would be working on the nursery this winter. Dean asked about the dead trees on the course. Kyle said he is hoping to remove the dead trees on #4, #10, and #14. Dave asked if the trees on #9 tee box could be replaced. Kyle said he would have to look at his budget to see if he has money for them. Dave asked Kyle if he could add staffing and major projects to his report. Dave asked if there were any plans to fix some of the spots on the par 3. Kyle said that they did plan to seed them in the spring and bring in plugs from the edge of the greens. Dave brought up that some of the holes that are being placed on the greens are next to old ones. Kyle said that he would tell his crew to make sure they put them in new areas.

Kathy asked about the gopher activity. Kyle said that there does seem to be more but told the board that they are treating them. Dean told the board to start thinking of dates for a work day to treat some of the gophers. Kenny asked if the golfers can be giving rules for using golf carts when they play. Dave asked about adding more employees for the golf course. John said that Kyle puts in his budget every year for more employees, and that they are looking at other ways to maximize the employees they do have. Dean asked Steve if he had heard anything on the netting for the driving range. Steve said that all the information has been turned in to the insurance company and that he will be contacting them. Dean asked about the water report for the golf course irrigation system. Kyle said that he has been talking to Aquatic Consultants about getting the injector pump and chemicals to treat the water. Dave asked if they could treat the water before it leaves the treatment plant. Kyle said that it would not work because the water will sit in the ponds and that it needs to be treated in the golf course pump house. Dave asked if the golf course could outsource some of the work on the course. Steve told him that the Union would not allow it. Dave asked why the newest employee worked the weekend and that it was not alternated. Steve told him it became a problem with the scheduling and overtime. Dave said that a larger mower would help get the mowing down faster. John L. added that you may be able to cut more but the quality of cut would most likely suffer. John L. told the board that both the Sports Complex and Golf Course are using some of the best equipment available.

ITEM 10 - ADJOURNMENT:

The motion was made by Dave Tawater and seconded by Kenny Lawson to adjourn the regular meeting of December 7th, 2017. The vote was as follows:

Yes- Dave Tawater, Kenny Lawson, Zeph Roberson, Bobbe Young, Dean Bair, Daniel Johnson, Kathy Temple, Charles Cable, Jack Litschke,

No-

Absent- John Caraway, Myrna Cournoyer

Meeting adjourned at 4:35 PM.

Minutes approved on behalf of the Golf Course Advisory Board by:



Dr. Dean Bair, Chairperson



Kyle Boatman, Golf Course Superintendent

Steve Hendley, Sports and Recreation Director