

**Carlsbad Community Volunteer Network
Advisory Board Meeting
San Jose Senior Center
2814 San Jose Blvd.
Monday December 5, 2016 12:00 PM**

Voting Members Present:

Jim Grantner	Member
Lionel Munoz	Member
Julia Williams	Member
Olivia Castillo	Member

Voting Members Absent:

Dora Cota	Member
Fred Cota	Member

Ex-Officio Members Absent:

Dale Janway	Mayor
Steve McCutcheon	City Administrator

Others Present:

Yanira Gonzales	CCVN Coordinator
Natie Saiz	Assistant Coordinator

1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM

Roll call of those present was taken by the Chairperson Jim Grantner. It was determined that a quorum was present. The meeting was called to order at 12:00 p.m.

2. APPROVAL OF AGENDA

The motion was made by Julia Williams and seconded by Lionel Munoz to approve the agenda of December 5, 2016.

The vote was as follows:

Yes- Lionel Munoz, Jim Grantner, Olivia Castillo, Julia Williams.

No-None.

Absent-Dora and Fred Cota.

3. APPROVAL OF MINUTES OF NOVEMBER 7, 2016 REGULAR MEETING

The motion was made by Lionel Munoz, seconded by Olivia Castillo to approve the minutes of November 7, 2016 regular meeting.

The vote was as follows:

Yes- Lionel Munoz, Jim Grantner, Olivia Castillo, Julia Williams,

No-None

Absent-Dora and Fred Cota.

4. APPROVAL OF MANAGER'S REPORT

- Recognition Date is June 1, 2017 at the Pecos River Conference Center.
- Passed out invitations for the Christmas party for the Advisory Board Members.
- Kids from the Boy's and Girl's Club came by San Jose Center to volunteer during their Thanksgiving week off from school. They played table games with the seniors and sang Christmas songs. They also helped with serving tea and food trays.
- The San Jose Center will be closed the 23rd and 26th for the Christmas Holiday.

The motion was made by Julia Williams, seconded by Olivia Castillo to approve the Manager's report.

The vote was as follows:

Yes- Lionel Munoz, Jim Grantner, Olivia Castillo, Julia Williams.

No-None

Absent-Dora and Fred Cota.

5. COMMENTS AND QUESTIONS FOR DISCUSSION ONLY-NO ACTION MAY BE TAKEN

Julia Williams commented that the Battered Family Shelter is seeking volunteers to help put up clothes and put up new shelves. Volunteers are also needed at the Senior Circle Program to work the front desk at the hospital. The Advisory Board recommends that an ad be placed in the Little Argus regarding the CCVN Program as a means of recruitment for volunteers.

6. ADJOURN

With no further business to discuss, Lionel Munoz moved that the meeting be adjourned and seconded by Olivia Castillo.

The vote was as follows:

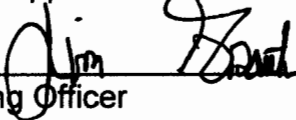
Yes-Lionel Munoz, Jim Grantner, Olivia Castillo, Julia Williams.

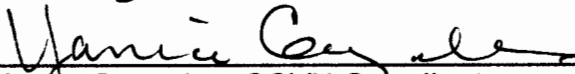
No-None


Absent-Dora and Fred Cota.

Meeting adjourned at 1:00 p.m.

Minutes approved on behalf of the Board of Trustees by:


_____ Date 2/6/17
Presiding Officer


_____ Date 2/6/17
Yanira Gonzales, CCVN Coordinator


_____ Date 2/7/17
Patsy Jackson-Christopher, Director Arts & Culture