

MINUTES OF THE REGULAR MEETING OF THE CARLSBAD PARKS AND RECREATION ADVISORY BOARD HELD AT THE PUBLIC WORKS CONFERENCE ROOM ON DECEMBER 15, 2016 AT 1:30 P.M.

Voting Members Present:	Don Dayton Jim Grantner John Barry Denton McCullough Christy Thomas Paul Johnson	Chairperson Member Member Member Co-Chairperson Member
Visitors: Coordinator	Mary Garwood	Beautification
Members Absent:	Akilah Nosakhere	Member
Ex-Officio Member Absent:	Vacant	City Councilor
Board Secretary Present:	Luis Renteria	Parks & Rec. Superintendent

The meeting was called to order by Chairman Don Dayton at 1:38 pm.

ITEM 1 – WELCOME NEW MEMBER PAUL JOHNSON

ITEM 2 - ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM

Roll call of those present was taken by Don Dayton. It is determined that a quorum is present.

ITEM 3 – APPROVAL OF AGENDA

The motion was made by Jim Grantner to approve the Agenda as presented. Christy Thomas seconds the motion.

The vote was as follows: Yes –Mr. Dayton, Mr. Grantner, Mr. Barry, Mr. McCullough, Mrs. Thomas.
No – None. Absent: Mrs. Nosakhere. The motion carries.

ITEM 4 – APPROVAL OF NOVEMBER 17, 2016 REGULAR MEETING MINUTES

The motion was made by Denton McCullough to approve the minutes from the November 17, 2016 meeting John Barry seconds the motion.

The vote was as follows: Yes –Mr. Dayton, Mr. Grantner, Mr. Barry, Mr. McCullough, Mrs. Thomas.
No – None. Absent: Mrs. Nosakhere. The motion carries.

ITEM 5 – OLD BUSINESS

A. Review of Park Assignments

Don stated that there are a couple of parks that still need to be assigned once the other vacancy in the Board is filled.

Park Assignment list is attached.

B. Sub Committee Proposal Status

Don stated the proposal was submitted but has not received an update status, Jim said he will contact the Mayor office to double check on the proposal and if they approve it he will begin the process.

C. Park Improvement Master Plan Updates Procedure

Don stated that the members go through the parks they were assigned and remove all the details and upgrades that have been approved and have been completed. Jim contacted Luis about the Veterans Park if it should still be listed in the master plan since it is taken care of the Veteran's Committee. Christy mentioned if the board does remove the Veteran's Park from the Parks Master Plan it doesn't get removed from the park list on the City website. The committee stated it would be best to keep it listed since it is still a City park. Luis stated he has been going through each park on the master plan and updating the details.

ITEM 6 – NEW BUSINESS

A. Departure of member Akilah Nosakhere

Akilah has resigned and moved out of state.

B. Nominations of replacement Board Member

The Board has a couple of nominations they are interested in.

ITEM 7 – STANDING REPORTS

Luis Renteria went over the Parks Superintendent Report for December.

1. The Parks department is in the process of installing engineered wood mulch at the playground equipment at Cass Park, Davis Park, Arcadia Park, and 8th Street Park.
2. The Parks department is trimming trees at the Lower Tansill Area.
3. The Parks Irrigation crew and Electrical department will start on the restroom upgrades in December 2016

4. The Parks Irrigation crew will be installing a bubbler irrigation system at the Labyrinth for trees and shrubs.
5. The Parks, Electrical, and Construction departments will be installing a new LED light pole and fixtures at the north end of the Beach area parking lot.
6. The Construction department is in the process of completing the upgrades at the playground on the Pecos.
7. A one year contract extension for janitorial services for the Park restrooms through Ultra Clean Janitorial has been submitted to the City Council for approval.
8. A 2016 application for recertification for tree City USA will be submitted to the State Forrester for approval. This is for tree planting, initial care and maintenance of all trees in the Parks, Sports Complex, Cemetery, and the Municipal Golf Course.

ITEM 8 – COMMENTS

Denton asked if there were any major changes in parks, Luis stated that the City got Sunset Park (Short Horn) and National is only contracted until February. The City will begin to removing fences and demolishing restrooms and concession stands. Denton brought up signage at the Parks for No Littering, Luis stated that the city has ordinances. Christy asked if the City will be picking up the dumpsters from the parks because she believes they will be used more often now with the exchange of dumpsters to roll out containers. Luis stated he was not sure if the dumpsters will be picked up or maybe contact Solid Waste to see if they want to lock them up.

ITEM 9 – SCHEDULE NEXT MEETING

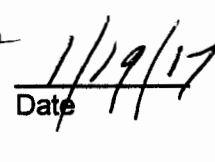
The next meeting is scheduled for January 19, 2016 at 1:30 pm.

ITEM 10 – ADJOURNMENT

The motion was made by Christy Thomas to adjourn the meeting. Denton McCullough seconds the motion.

The motion carries.


Chair


Date