

**MINUTES OF THE
 BOARD OF TRUSTEES OF THE CARLSBAD PUBLIC LIBRARY
 REGULAR MEETING
 WEDNESDAY, DECEMBER 14, 2016
 LIBRARY AT 101 SOUTH HALAGUEÑO
 4:30 P.M.**

Trustees Present	Robert Chavez	President
	Kyle Marksteiner	Vice President
	Vickie Davis	Member
	Tom Langowski	Member
	Chris Owens	Member
	Bob Scholl	Member
	Bernita Smith-Payne	Member
Trustees Absent	Sally Miller, Muriel Gossage Streib	
Ex-Officio	Dale Janway	Mayor
Members Absent	Steve McCutcheon	City Administrator
Secretary	Cassandra Arnold	Library Director
Others Present	None	

1. **Roll Call and Determination of Quorum.**
 Board President Robert Chavez called the meeting to order at 4:35 p.m. Roll was called by the Secretary. A quorum was determined to be present.

2. **Consider Approval of Agenda.**
 Kyle Marksteiner moved and Bob Scholl seconded that the Agenda be approved.
 Voting in favor: Davis, Langowski, Marksteiner, Owens, Scholl, Smith-Payne.
 Voting against: None.
 Absent: Miller, Streib.
 The motion carried.

3. **Consider Approval of Minutes of November 9, 2016.**
 Vickie Davis moved and Chris Owens seconded that the minutes be approved as submitted.
 Voting in favor: Davis, Langowski, Marksteiner, Owens, Scholl, Smith-Payne.
 Voting against: None.
 Absent: Miller, Streib.
 The motion carried.

4. **Consider Approval of Library Report for November, 2016.**
 The Board reviewed the report. Some statistics for the month included:
 7,745 people visited the library.

6,458 materials circulated: 3,528 adult, 2,659 children's, 270 teen, 588 digital items.
122 new library cards were issued.
20 programs with 995 people attending.
20 meetings were held in the Annex.
1,348 computer sessions were used.
457 information requests were received.
209 database uses were recorded.
1 incident(s) occurred.

Bernita Smith-Payne moved and Tom Langowski seconded that the report be approved.

Voting in favor: Davis, Langowski, Marksteiner, Owens, Scholl, Smith-Payne.

Voting against: None.

Absent: Miller, Streib.

The motion carried.

5. Open Discussion of Library Operations.

- Teen Advisory Group (TAG) Volunteers group has many new members! Teens will be meeting once a month, and coming in weekly to volunteer at the library to help with shelf reading, decorating, cleaning materials, and inventory.
- Community meetings will be scheduled in the Library Annex for 2017, though the addition of a doorway into the museum and exhibit installation may disrupt some meetings and programs during construction. No date has yet been set for the renovation.

6. Adjourn.

Bob Scholl moved and Bernita Smith-Payne seconded that the meeting be adjourned.

Voting in favor: Davis, Langowski, Marksteiner, Owens, Scholl, Smith-Payne.

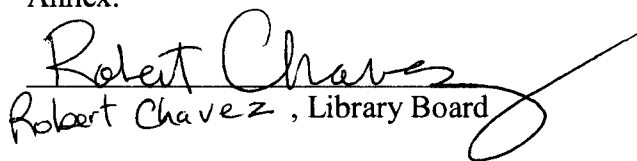
Voting against: None.

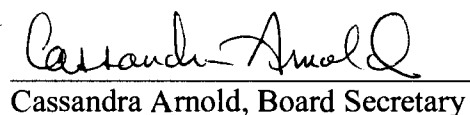
Absent: Miller, Streib.

The motion carried.

The meeting adjourned at 5:10 p.m.

The next regular meeting is scheduled for January 11, 2017 at 4:30 p.m. in the Library Annex.


Robert Chavez, Library Board


Cassandra Arnold, Board Secretary