

**MINUTES OF THE
BOARD OF TRUSTEES OF THE CARLSBAD PUBLIC LIBRARY
REGULAR MEETING
WEDNESDAY, NOVEMBER 09, 2016
LIBRARY ANNEX AT 101 SOUTH HALAGUEÑO
4:30 P.M.**

Trustees Present	Robert Chavez Vickie Davis Chris Owens Bob Scholl Bernita Smith-Payne	President Member Member Member Member
Trustees Absent	Kyle Marksteiner, Tom Langowski, Sally Miller, and Muriel Gossage Streib	
Ex-Officio	Dale Janway	Mayor
Members Absent	Steve McCutcheon	City Administrator
Secretary	Cassandra Arnold	Library Director
Others Present	None	

- 1. Roll Call and Determination of Quorum.**
Board President Robert Chavez called the meeting to order at 4:38 p.m. Roll was called by the Secretary. A quorum was determined to be present.
- 2. Consider Approval of Agenda.**
Bob Scholl moved and Bernita Smith-Payne seconded that the Agenda be approved.
Voting in favor: Davis, Owens, Scholl, Smith-Payne.
Voting against: None.
Absent: Marksteiner, Langowski, Miller, Streib.
The motion carried.
- 3. Consider Approval of Minutes of October 12, 2016.**
Vickie Davis moved and Bob Scholl seconded that the minutes be approved as submitted.
Voting in favor: Davis, Owens, Scholl, Smith-Payne.
Voting against: None.
Absent: Marksteiner, Langowski, Miller, Streib.
The motion carried.
- 4. Consider Approval of Director's Report for October, 2016.**
The Board reviewed the report. Some statistics for the month included:
9,044 people visited the library.
7,277 materials circulated: 3,746 adult, 3,169 children's, 364 teen, 711 digital items.

200 new library cards were issued.
19 programs with 1,666 people attending.
18 meetings were held in the Annex.
1,665 computer sessions were used.
684 information requests were received.
224 database uses were recorded.
1 incident(s) occurred.

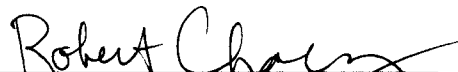
Bernita Smith-Payne moved and Chris Owens seconded that the report be approved.
Voting in favor: Davis, Owens, Scholl, Smith-Payne.
Voting against: None.
Absent: Marksteiner, Langowski, Miller, Streib.
The motion carried.


5. Open Discussion of Library Operations.

- The Board set the date and time of the annual Holiday Reception as December 14, 2016, 3:00-6:00 PM in the library lobby. This is a come-and-go event, allowing visitors and library patrons to ask questions and discuss the library's needs and goals with the board.

6. Adjourn.

Bernita Smith-Payne moved and Bob Scholl seconded that the meeting be adjourned.
Voting in favor: Davis, Owens, Scholl, Smith-Payne.
Voting against: None.
Absent: Marksteiner, Langowski, Miller, Streib.
The motion carried.
The meeting adjourned at 5:16 p.m.
The next regular meeting is scheduled for December 14, 2016 at 4:30 p.m. in the Library Annex.


Robert Chavez, Library Board


Cassandra Arnold, Board Secretary